

Reference:	FOI.9650.22
Subject:	Radiography Department
Date of Request:	16 August 2022

Requested:

1. Who is the head of procurement responsible for approving agency usage for the Radiography Department at your trust?
2. Who is responsible for agency usage (on and off framework) in the Radiography department at all hospitals associated with the Trust:
3. Please can you provide the contact number and email address for the manager(s) in questions 1 and 2.
4. Have you used off-framework agency staff between March 2021 - March 2022 in Radiography?
5. How much was your Off-Framework agency spend for Radiography between August 2021 and August 2022?

Response:

1. Hywel Dda University Health Board (UHB) confirms that its Procurement services are managed by NHS Wales Shared Services Partnership (NWSSP), which provides advice on procurement matters. However, Ann Marie Thomas, Assistant Director of Workforce Resourcing and Utilisation, is the lead for temporary staffing utilisation.
2. The UHB confirms that the manager responsible for agency approval for the Radiology Departments is Gail Roberts-Davies, Head of Radiology.
3. The UHB provides the email address and contact telephone numbers below, for those individuals identified at questions 1 and 2:
 - Annmarie.thomas@wales.nhs.uk – 01267 239700
 - Gail.Roberts-Davies2@wales.nhs.uk – 01554 756567

For governance purposes, all agency usage is monitored and approved by the UHB's Procurement and Workforce and Organisational Development Departments. Therefore, any contact in relation to agency requirements is best directed to the responsible officers named above.

4. The UHB confirms that no Off-Framework agency staff have been used in Radiology, during the period 1 March 2021 to 31 March 2022.
5. Not applicable.