

Reference:	FOI.7731.21
Subject:	Rota and Rostering Supplier Information
Date of Request:	15 December 2021

Requested:

1. What rota software(s) and provider(s) does the trust use for medical staff (junior doctors and consultants)? (a rota is a pattern of shift work with no individuals attached to it. A rota is used to form a blueprint of compliance or rules based on working patterns for a department, team or unit e.g. to create junior doctor rotas compliant to the 2016 Junior Doctor contract. Rotas are not to be confused with rosters (when shifts are allocated to workers))
2. What is the contract start and end date for the software(s) in Question 1?
3. What percentage of medical doctors are using the software(s) in Question 1?
4. What framework was used to procure the supplier(s) in Question 1? Please state the specific name of the framework e.g. G-Cloud, HealthTrust Europe, etc.
5. What rota software(s) and provider(s) does the trust use for surgical staff?
6. What is the contract start and end date for the software(s) in Question 5?
7. What percentage of surgical doctors are using the software(s) in Question 5?
8. What framework was used to procure the supplier(s) in Question 5? Please state the specific name of the framework e.g. G-Cloud, HealthTrust Europe, etc.
9. What rota software(s) and provider(s) does the trust use for anaesthetics?
10. What is the contract start and end date for the software(s) in Question 9?
11. What percentage of anaesthetists are using the software(s) in Question 9? What framework was used to procure the supplier(s) in Question 9? Please state
12. the specific name of the framework e.g. G-Cloud, HealthTrust Europe, etc.
13. Does the trust have any projects or procurements for a rota or rostering software on-going or scheduled in the next 12 months?
14. If yes, list the upcoming projects or procurements and their planned start dates?
15. In order to participate in a rota or rostering tender, what is the process?
16. Is your rota supplier the same as your rostering supplier?
17. If no, please state the name of the rostering software(s) and provider(s) for the above staff groups (medical, surgical and anaesthetics.)

18. Please state the contract start and end dates for the rostering software(s) in Question 17.
19. What is the job title(s) and department(s) of the decision maker(s) on the above software(s)?
20. What is the annual cost of the above rota and rostering software(s)?
21. Are there any exit costs incurred for changing the above rota and rostering software(s)? If yes, please state the exit costs.
22. What is the notice period for the above software(s)?
23. What other rota and rostering systems are used by the Trust? Please state the names of any providers used and what they are used for?

Response:

As some of this information is already within the public domain, Hywel Dda University Health Board (UHB) has applied an exemption under Section 21 of the Freedom of Information Act 2000 (FoIA), as the information is accessible by another means. The UHB has answered similar Freedom of Information requests, which are available on our disclosure log. The information has been provided within the following responses:

FOI.4397.20 - Rostering system
FOI.6147.21 - Rostering systems
FOI.6268.21 - E-Rostering and rota software
FOI.7176.21 - Medical rostering

For ease of reference please click on the attached link, which will take you directly to the UHB's disclosure log webpage:

[Disclosure Log - Hywel Dda University Health Board \(nhs.wales\)](https://www.nhs.uk/disclosure-log)

1. The 2016 Junior Doctor contract is part of NHS England and does not apply in Wales.

Hywel Dda University Health Board (UHB) confirms that it uses Allocate software to check compliance for Junior Doctors in training. The UHB does not use rota software for any other medical doctors.
2. The UHB confirms that the duration of the Allocate contract is from 31 January 2021 to 31 January 2026.
3. The UHB confirms that 100% of Junior Doctors in training use Allocate software.
4. The UHB confirms that the Framework used to procure the Allocate contract was Health Trust Europe.
5. The UHB does not have rota software for clinical and non- clinical surgical staff, except for Junior Doctors in training.
6. – 8. Not applicable.

9. & 10. Section 21 exemption applied; the information has been provided in response FOI.6268.21.

11. The UHB confirms that 55 % of anaesthetists use CLWRota software.

12. Section 21 exemption applied; the information has been provided in response FOI.4397.20.

13. The UHB confirms that it does have projects or procurements for a rota or rostering software ongoing or scheduled within the next twelve (12) months.

14. The UHB confirms that it will be scoping the implementation of a Medical Bank in 2022.

15. The UHB confirms that the process for tendering is dependent upon the route to market used, which is undertaken by the Procurement Department.

16. – 18. Section 21 exemption applied; the information has been provided in response FOI.6147.21 and FOI.7176.21.

19. The UHB does not hold the information regarding a medical staff rota as this is an All Wales contract managed by the Procurement Department in NHS Wales Shared Services Partnership (NWSSP).

We therefore recommend that you redirect this part of your request to the Freedom of Information Team in NWSSP, who may be able to help you with your enquiry. Contact details for NWSSP are as follows:-

shared.services@wales.nhs.uk or alternatively, you can contact: Information Governance Manager, 4-5 Charnwood Court, Heol Billingsley, Parc Nantgarw, Cardiff, CF15 7QZ.

The Executive Director of Workforce and Organisational Development (W&OD) has overall responsibility for nurse and anaesthetics rostering software, with support from Service Delivery Managers and Procurement.

20. The UHB does not hold the information regarding the annual costs for the medical staff rota as this is an All Wales contract managed by NWSSP. The contact details have been provided in response to question 19.

Section 21 exemption applied for the nurse and anaesthetics systems; the information has been provided in response FOI.6147.21 and FOI.7176.21.

21. The UHB confirms that there are no exit costs associated with the rota and rostering software.

22. The UHB confirms that there is no notice period, as the contract is in place to 31 January 2026.

23. Section 21 exemption applied for the nurse and anaesthetics systems; the information has been provided in response FOI.6147.21 and FOI.7176.21.