

<b>Reference:</b>	FOI.8967.22
<b>Subject:</b>	Software contracts
<b>Date of Request:</b>	20 May 2022

**Requested:**

The information I am requesting is regarding the Software contracts that your organisation uses in the following areas: -

1. Enterprise Resource Planning Software Solution (ERP)
2. Primary Human Resources (HR) and Payroll Software Solution
3. Organisation primary corporate Finance and Procurement Software Solution
4. Primary Reporting Software which compliments Finance and Procurement Solution

1. **Name of Supplier:** Can you please provide the name of your software provider for each of your contracts?

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2. **The brand of the software:** Can you please provide the actual name and version of the software. Please do not provide me with the supplier name again, it is the actual software name required.

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3. **Description of the contract:** Can you please provide me with detailed information about this contract and where the solutions are based: i.e. on premise, outsourced or cloud based. Please also provide detail of upgrades, patching, maintenance and support that is included within the terms of the contract or if they are contracted separately

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Please list the software modules / applications included within these contracts and those supplied outside of these contracts.

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In terms of developments or enhancements, are these available within contract or do they incur additional charges?

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4. **Number of Users/Licenses:** What is the total number of user/licenses contracted for these solutions? Please state if concurrent or actual user count applies

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5. **Initial / Implementation Costs:** What were the initial / implementation costs of each solution?

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6. **Annual Spend:** What is the average annual spend for each contract?

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7. What is the total contract lifespan cost for each contract?

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8. **Contract Duration:** What is the duration of each of the contracts. Would you please include any available extensions within any of the contracts if appropriate?

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9. **Contract Start Date:** What is the start date of this contract? Please include month and year of the contract. MMM-YY.

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10. **Contract Expiry:** What is the expiry date of this contract? Please include month and year of the contract. MMM-YY.

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11. **Contract Review Date:** What is the review date for renewal of this contract? Please include month and year of the review date for each contract. If this cannot be provided please provide estimates of when the contract is likely to be reviewed. MMM-YY.

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12. **Contact Details:** Please provide details of the person within your organisation responsible for these particular software contracts (name, job title, email, contact number).

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**Response:**

Hywel Dda University Health Board (UHB) regrets to inform you that it does not hold the information requested. These are systems in place across NHS Wales and accordingly, this information will be held by NHS Wales Shared Services Partnership (NWSSP).

We therefore recommend that you redirect your request to the Freedom of Information Team in NWSSP, who will be able to help you with your enquiry. Contact details are as follows:-

[shared.services@wales.nhs.uk](mailto:shared.services@wales.nhs.uk) or NWSSP, Information Governance Manager, 4-5 Charnwood Court, Heol Billingsley, Parc Nantgarw, Cardiff, CF15 7QZ.