

<b>Reference:</b>	FOI.10606.22
<b>Subject:</b>	Staffing levels
<b>Date of Request:</b>	13 February 2023

**Requested:**

1. How many staff members covered Puffin ward 10th November 2022 each night until 12th December 2022 and were on duty?
2. How many were bank and agency?
3. What level were these staff members?
4. What was the legal requirement?
5. What incidents were reported in this timeframe?
6. How many datix raised?

**Response:**

1. – 3. The table overleaf provides the number of agency, bank or substantive Registered Nurses (RNs) or Health Care Support Workers (HCSWs), together with the Agenda 4 Change banding of the staff members, that covered Puffin Ward during the requested timeframe.

Date	RN Band 5 Agency	RN Band 5 Bank	HCSW Band 2 Substantive	HCSW Band 2 Bank	Total
10/11/2022	1	1	1	1	4
11/11/2022	2	1	2	0	5
12/11/2022	2	0	1	1	4
13/11/2022	2	0	0	2	4
14/11/2022	2	0	1	1	4
15/11/2022	2	0	1	1	4
16/11/2022	1	1	1	1	4
17/11/2022	1	1	0	2	4
18/11/2022	3	0	0	2	5
19/11/2022	2	0	0	2	4
20/11/2022	2	0	1	1	4
21/11/2022	2	0	1	1	4
22/11/2022	2	0	1	1	4
23/11/2022	2	0	0	2	4
24/11/2022	2	0	1	1	4
25/11/2022	2	0	2	0	4
26/11/2022	1	1	1	1	4
27/11/2022	2	1	1	1	5
28/11/2022	2	0	1	1	4
29/11/2022	2	0	0	2	4

30/11/2022	2	0	0	1	3
01/12/2022	1	1	1	1	4
02/12/2022	1	1	1	0	3
03/12/2022	2	0	1	1	4
04/12/2022	2	0	1	1	4
05/12/2022	1	1	1	1	4
06/12/2022	2	0	1	1	4
07/12/2022	2	0	1	1	4
08/12/2022	2	0	0	2	4
09/12/2022	2	0	1	0	4
10/12/2022	2	0	0	1	3
11/12/2022	2	0	0	1	3
12/12/2022	2	0	0	1*	3

\*Cannot confirm if the HCSW was bank or substantive

4. The nurse staffing levels calculated for Puffin Ward during the requested timeframe for night duty was 2 RNs and 2 HCSWs. In setting the roster, consideration would have been taken on the acuity and dependency of the patients, the patient group being cared for on the ward and the ward would have been in line with the UHB's duty under the Nurse Staffing Levels (Wales) Act to provide sufficient nurses to allow the nurses time to care for patients sensitively.

5. – 6. The table below provides an overview of the number of incidents raised for Puffin Ward during the requested timeframe.

Date	Number of Incidents
10 November 2022	1
11 November 2022	1
12 November 2022	0
13 November 2022	0
14 November 2022	0
15 November 2022	0
16 November 2022	1
17 November 2022	0
18 November 2022	0
19 November 2022	2
20 November 2022	0
21 November 2022	0
22 November 2022	0
23 November 2022	0
24 November 2022	0
25 November 2022	1
26 November 2022	0
27 November 2022	1
28 November 2022	0
29 November 2022	0
30 November 2022	0
1 December 2022	0

2 December 2022	0
3 December 2022	0
4 December 2022	0
5 December 2022	1
6 December 2022	1
7 December 2022	1
8 December 2022	1
9 December 2022	0
10 December 2022	1
11 December 2022	2
12 December 2022	0

The UHB is unable to provide you with details of the Datix incidents, as there is a potential risk of identifying individuals if this was disclosed. The UHB is therefore withholding this detail under Section 40(2) of the Freedom of Information Act 2000. This information is protected by the Data Protection Act (DPA) 2018/General Data Protection Regulations (GDPR) 2016, as its disclosure would constitute unfair and unlawful processing and would be contrary to the principles and articles 6 and 9 of the GDPR. This exemption is absolute and therefore there is no requirement to apply the public interest test.

In reaching this decision, the Data Protection Act 2018/General Data Protection Regulations 2016 define personal data as data which relates to a living individual who can be identified solely from that data or from that data and other information which is in the possession of the data controller.