

Reference:	FOI.5068.21
Subject:	Third party payroll software
Date of Request:	20 January 2021

Requested:

I am writing to make a Freedom of Information Request regarding the payroll software used at your organisation and its functionality.

Please name each third-party payroll system used to pay each worker type (substantive/bank/temporary) at your organisation. For each system, please answer the following questions:

1. Name of third-party payroll software.
2. Contract start date with supplier (dd/mm/yy)
3. Contract end date with supplier (dd/mm/yy)
4. Annual cost of the payroll software in 19/20?
5. Did the organisation use a framework to procure the supplier?
If yes, please state the name of the framework used
6. Which staffing groups does the payroll software process e.g. Medical, Nursing Healthcare Assistants, Allied Health Professionals, Admin & Clerical
7. What is the frequency of your payroll? E.g. Weekly, Monthly
8. What is the average monthly number of staff processed per payroll in the last 12 months?
9. Does the payroll software integrate with ESR (Electronic Staff Record)?
10. Does the payroll software have an API integration that allows data transfer between the payroll system and NEST Pensions?
11. Does the payroll software have an API integration that allows data transfer between the payroll system and NHS Pensions?
12. What other third party systems does the payroll software integrate with? E.g. rostering systems, HR systems etc.
13. Does the software offer functionality to support Pension Caps?
14. Is your payroll managed
 - a. In-house
 - b. Partly outsourced
 - c. Fully managed/fully outsourced
15. Please state the name of your payroll service supplier.

Response:

Hywel Dda University Health Board (UHB) confirms that it does not use any third-party payroll systems. The payroll system in place across NHS Wales is the Electronic Staff Record (ESR), managed by NHS Business Services Authority (NHSBSA).

We would therefore recommend that you redirect your request to the Freedom of Information Team in NHSBSA, who may be able to help you with your enquiry. The online contact form can be accessed via the attached link:

<https://www.nhsbsa.nhs.uk/contact-us/freedom-information>