

Ref	Name	Position at UHB	Directorate Dept	Course/Conference Title	Date	Location	Cost	Brief Description of Content & Benefits of Attending	Name of Sponsor	Amount of Proposed Sponsorship	Reason for Sponsorship	Manager Approved	Manager Details	Entered by		Comments
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S.19.03	Claire Rumble	Carmarthenshire Fundraising Officer	Hywel Dda Health Charities	N/A	15.04.2019	N/A	£150	Donation of 1,000 charity branded pens to be used as marketing materials for Hywel Dda Health Charities (donated by Parker Plant Hire Ltd in lieu of donation to the charity)	Parker Plant Hire Ltd, Glyncoed Terrace, Llanelli SA15 1HQ	£150	Donation of 1,000 charity branded pens to be used as marketing materials for Hywel Dda Health Charities (donated by Parker Plant Hire Ltd in lieu of donation to the charity)	Yes	Nicola Llewelyn, Head of Hywel Dda Health Charities	Alison Gittins	Head of Corporate & Partnership Governance	Approved
S.19.04	Claire Rumble	Carmarthenshire Fundraising Officer	Hywel Dda Health Charities	N/A	17.04.2019	N/A	£800	Plants initially donated for the roundabout (PPH) and planted pots at entrances (PPH and GGH) for the celebration of the NHS 70 <sup>th</sup> in July 2018. Both sites have been donated additional plants for upkeep PPH and GGH.	Parker Plant Hire Ltd, Glyncoed Terrace, Llanelli SA15 1HQ	£800	Plants initially donated for the roundabout (PPH) and planted pots at entrances (PPH and GGH) for the celebration of the NHS 70 <sup>th</sup> in July 2018. Both sites have been donated additional plants for upkeep PPH and GGH.	Yes	Nicola Llewelyn, Head of Hywel Dda Health Charities	Alison Gittins	Head of Corporate & Partnership Governance	Approved; advised to remove Parker Plant Hire signage at PPH roundabout
S.19.05	Rhian Evans	Senior Diversity and Inclusion Officer	Partnerships and Corporate Services Directorate	'This is Me' conference 04.07.2019	24.04.2019	National Botanic Garden of Wales, Carmarthenshire	£300	Sponsorship for the 'This is Me' conference 04.07.2019	Unison, 5 Barn Road, Carmarthen SA31 1DE	£300	Sponsorship for the 'This is Me' conference 04.07.2019	Yes	Sarah Jennings, Director of Partnerships and Corporate Services	Alison Gittins	Head of Corporate & Partnership Governance	Approved

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S.19.06	Rhian Evans	Senior Diversity and Inclusion Officer	Partnerships and Corporate Services Directorate	'This is Me' conference 04.07.2019	24.04.2019	National Botanic Garden of Wales, Carmarthen-shire	£1,431	Sponsorship of lunch for the 'This is Me' conference 04.07.2019	Lewis Construction , Unit 22, Llanelli Workshops, Trostre Industrial Park, Llanelli SA14 9UU	£1,431	Lunch for the 'This is Me' conference 04.07.2019	Yes	Sarah Jennings, Director of Partnerships and Corporate Services	Alison Gittins	Head of Corporate & Partnership Governance	Approved
S.19.07	Dr Abhaya Gupta	Consultant Medicine	Medical Directorate, Glangwili General Hospital	Masterclass on VTE 03.05.2019	20.05.2019	Birmingham	Not known	Sponsorship for attending Masterclass on VTE	Bayer, 400 South Oak Way, Green Park, Reading	Not known	Travel, accommodation and registration for Masterclass on VTE			Alison Gittins	Head of Corporate & Partnership Governance	Outside of working hours – no manager approval sought. Advice provided to make such declarations prospectively
S.19.08	Rhian Evans	Senior Diversity and Inclusion Officer	Partnerships and Corporate Services Directorate	'This is Me' conference 04.07.2019	10.05.2019	National Botanic Garden of Wales, Carmarthen-shire	£500	Sponsorship for a stand at the 'This is Me' conference on 04.07.2019	Royal College of Nursing, Unit H&J, Copse Walk, Cardiff Gate Business Park, Pontprennau, Cardiff CF23 8XG	£500	A stand at the 'This is Me' conference on 04.07.2019	Yes	Sarah Jennings, Director of Partnerships and Corporate Services	Alison Gittins	Head of Corporate & Partnership Governance	Approved

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S.19.09	Katrina Hall	Lead Library & Knowledge Services Manager	Knowledge Management, Glangwili General Hospital	European Association for Health Informatics and Libraries (EAHIL) Conference	05.04.2019	Basel	£400	Sponsorship to attend European Association for Health Informatics and Libraries (EAHIL) Conference, Basel 17 – 20 June 2019	EAHIL President Scientific Knowledge and Communication Service, Istituto Superiore di Sanità Viale Regina Elena 299 00161 Rome, Italy	£400	To attend the EAHIL Conference, Basel 17 – 20.06.2019	Yes	John Evans, Assistant Director, Medical Directorate	Alison Gittins	Head of Corporate & Partnership Governance	Approved
Ho.19.01	Rachel Absalom	Primary Care Officer - Optometry	Primary Care	South West Wales Regional Optical Committee Annual Dinner	04.06.2019	Wrights Food Emporium, Carmarthen-shire	£30	Hospitality for Annual Dinner	South West Wales Regional Optical Committee	£30	To attend Annual Dinner	Yes	Rhian Bond, Assistant Director of Primary Care	Alison Gittins	Head of Corporate & Partnership Governance	Approved
Ho.19.02	Mary Owens	Head of Dental & Optometry	Primary Care	South West Wales Regional Optical Committee Annual Dinner	04.06.2019	Wrights Food Emporium, Carmarthen-shire	£30	Hospitality for Annual Dinner	South West Wales Regional Optical Committee	£30	To attend Annual Dinner	Yes	Rhian Bond, Assistant Director of Primary Care	Alison Gittins	Head of Corporate & Partnership Governance	Approved
Ho.19.03	Alison Gittins	Head of Corporate & Partnership Governance	Corporate Governance	Private discussion event held in conjunction with the Society for Corporate Governance National Conference	11.06.2019	San Diego Wine & Culinary Institute, San Diego	£50	Hospitality for complimentary cocktails, dinner and discussion	Diligent, 111 West 33 <sup>rd</sup> Street, 16 <sup>th</sup> Floor, New York NY 10120	£50	To attend private discussion event	No	Joanne Wilson, Board Secretary	Rachel Davies	Corporate Governance Team Administrator	Declined as Diligent together with a number of other external companies were tendering for an all Wales Health Board/Trust Executive Board management software system, and it could be interpreted as favouring one company over another by attending this event

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S.19.10	Emma Nurse	Prescribing Advisor	Pharmacy Directorate, Ceredigion Locality	Educational bursary for study at Cardiff University School of Medicine	17.07.2019	Cardiff University	£2,337	Educational bursary	Napp Pharmaceuticals Limited, Cambridge Science Park, Milton Road, Cambridge CB4 0AB	£2,337	Educational grant to attend course	Yes	Sarah Isaac, Senior Pharmacist Manager	Alison Gittins	Head of Corporate & Partnership Governance	Approved; these bursaries are educational grants provided by Napp as a service to medicine. Napp has no involvement in the organization of the programme or courses
HO.19.04	Andrew Carruthers	Turnaround Director	Executive Team	KPMG Dinner with Mark Britnell – Solving the NHS Future Workforce Crisis 05.11.2019	27.08.2019	Bristol	£50	Hospitality for dinner	KPMG Bristol Office, 66 Queen Square, Bristol BS1 4BE	£50	To attend dinner	No	Joanne Wilson, Board Secretary	Alison Gittins	Head of Corporate & Partnership Governance	Declined; considered to fall under 'Unacceptable Hospitality' – KPMG are consultants contracted to HDDUHB through a tendering exercise
S.19.11	Dianne Burnett	Pharmacy Site Manager, Prince Philip Hospital	Pharmacy Directorate	Training Day – attendance as a speaker	08 - 09.09.2019	Edinburgh	Not stated	Sponsorship to attend training day as a speaker	BBraun Medical Ltd,	Not stated	To cover flights and accommodation	Yes	Stuart Rees, Clinical Pharmacy Lead for Patient Services, Prince Philip Hospital	Alison Gittins	Head of Corporate & Partnership Governance	Approved
S.19.12	Elizabeth Thomas	Medical Secretary to Mr Dinesh Rathod, Consultant Paediatric Ophthalmologist	Surgical/Ophthalmology Directorate, Glangwili General Hospital	Welsh Ophthalmic Forum Meeting 11.10.2019	24.09.2019	National Botanic Garden of Wales, Carmarthenshire	£250	Fee paid to attend and display at the Welsh Ophthalmic Forum on 11.10.2019	Allergan Ophthalmology, 1 <sup>st</sup> Floor, Marlow, International Parkway, Marlow, Bucks SL7 1YL	£250	Fee paid for a room at the Welsh Ophthalmic Forum on 11.10.2019 event to display products	Yes	Stephanie Hire, General Manager, Scheduled Care	Alison Gittins	Head of Corporate & Partnership Governance	Approved
S.19.13	Elizabeth Thomas	Medical Secretary to Mr Dinesh Rathod, Consultant Paediatric Ophthalmologist	Surgical/Ophthalmology Directorate, Glangwili General Hospital	Welsh Ophthalmic Forum Meeting 11.10.2019	24.09.2019	National Botanic Garden of Wales, Carmarthenshire	£250	Fee paid to attend and display at the Welsh Ophthalmic Forum on 11.10.2019	Altacor Ltd, St Jon's Innovation Centre, Cowley Road, Cambridge CB4 0WS	£250	Fee paid for a room at the Welsh Ophthalmic Forum on 11.10.2019 event to display products	Yes	Stephanie Hire, General Manager, Scheduled Care	Alison Gittins	Head of Corporate & Partnership Governance	Approved

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S.19.14	Elizabeth Thomas	Medical Secretary to Mr Dinesh Rathod, Consultant Paediatric Ophthalmologist	Surgical/Ophthalmology Directorate, Glangwili General Hospital	Welsh Ophthalmic Forum Meeting 11.10.2019	24.09.2019	National Botanic Garden of Wales, Carmarthen-shire	£250	Fee paid to attend and display at the Welsh Ophthalmic Forum on 11.10.2019	Farmigea Ophthalmics Offices at Safestore, Popham Close, Hanworth, Middlesex TW13 6JE	£250	Fee paid for a room at the Welsh Ophthalmic Forum on 11.10.2019 event to display products	Yes	Stephanie Hire, General Manager, Scheduled Care	Alison Gittins	Head of Corporate & Partnership Governance	Approved
S.19.15	Elizabeth Thomas	Medical Secretary to Mr Dinesh Rathod, Consultant Paediatric Ophthalmologist	Surgical/Ophthalmology Directorate, Glangwili General Hospital	Welsh Ophthalmic Forum Meeting 11.10.2019	24.09.2019	National Botanic Garden of Wales, Carmarthen-shire	£250	Fee paid to attend and display at the Welsh Ophthalmic Forum on 11.10.2019	Novartis, Frimley Business Park, Frimley, Camberley, Surrey GU16 7SR	£250	Fee paid for a room at the Welsh Ophthalmic Forum on 11.10.2019 event to display products	Yes	Stephanie Hire, General Manager, Scheduled Care	Alison Gittins	Head of Corporate & Partnership Governance	Approved
S.19.16	Elizabeth Thomas	Medical Secretary to Mr Dinesh Rathod, Consultant Paediatric Ophthalmologist	Surgical/Ophthalmology Directorate, Glangwili General Hospital	Welsh Ophthalmic Forum Meeting 11.10.2019	24.09.2019	National Botanic Garden of Wales, Carmarthen-shire	£250	Fee paid to attend and display at the Welsh Ophthalmic Forum on 11.10.2019	Rayner, The Ridley Innovation Centre, 10 Dominion Way, Worthing West Sussex BN14 8AQ	£250	Fee paid for a room at the Welsh Ophthalmic Forum on 11.10.2019 event to display products	Yes	Stephanie Hire, General Manager, Scheduled Care	Alison Gittins	Head of Corporate & Partnership Governance	Approved
S.19.17	Elizabeth Thomas	Medical Secretary to Mr Dinesh Rathod, Consultant Paediatric Ophthalmologist	Surgical/Ophthalmology Directorate, Glangwili General Hospital	Welsh Ophthalmic Forum Meeting 11.10.2019	24.09.2019	National Botanic Garden of Wales, Carmarthen-shire	£250	Fee paid to attend and display at the Welsh Ophthalmic Forum on 11.10.2019	Santen UK & Ireland, 2 Fountain Court, Victoria Square, St Albans AL1 3TF	£250	Fee paid for a room at the Welsh Ophthalmic Forum on 11.10.2019 event to display products	Yes	Stephanie Hire, General Manager, Scheduled Care	Alison Gittins	Head of Corporate & Partnership Governance	Approved
S.19.18	Elizabeth Thomas	Medical Secretary to Mr Dinesh Rathod, Consultant Paediatric Ophthalmologist	Surgical/Ophthalmology Directorate, Glangwili General Hospital	Welsh Ophthalmic Forum Meeting 11.10.2019	24.09.2019	National Botanic Garden of Wales, Carmarthen-shire	£250	Fee paid to attend and display at the Welsh Ophthalmic Forum on 11.10.2019	SCOPE Ophthalmics, First Floor, 2 Amberley Court, Whitworth Rd, County Oak Way, Crawley RH11 7XL	£250	Fee paid for a room at the Welsh Ophthalmic Forum on 11.10.2019 event to display products	Yes	Stephanie Hire, General Manager, Scheduled Care	Alison Gittins	Head of Corporate & Partnership Governance	Approved
S.19.19	Elizabeth Thomas	Medical Secretary to Mr Dinesh Rathod, Consultant Paediatric Ophthalmologist	Surgical/Ophthalmology Directorate, Glangwili General Hospital	Welsh Ophthalmic Forum Meeting 11.10.2019	24.09.2019	National Botanic Garden of Wales, Carmarthen-shire	£250	Fee paid to attend and display at the Welsh Ophthalmic Forum on 11.10.2019	Thea Pharmaceuticals, Floor 1, MED IC5 Building, Innovation Way, Keele University of Science and Innovation, Keele, Newcastle-Under-Lyme ST5 5NT	£250	Fee paid for a room at the Welsh Ophthalmic Forum on 11.10.2019 event to display products	Yes	Stephanie Hire, General Manager, Scheduled Care	Alison Gittins	Head of Corporate & Partnership Governance	Approved
S.19.20	Elizabeth Thomas	Medical Secretary to Mr Dinesh Rathod, Consultant Paediatric Ophthalmologist	Surgical/Ophthalmology Directorate, Glangwili General Hospital	Welsh Ophthalmic Forum Meeting 11.10.2019	24.09.2019	National Botanic Garden of Wales, Carmarthen-shire	£250	Fee paid to attend and display at the Welsh Ophthalmic Forum on 11.10.2019	VISUfarma, 1 Farnham Road Guildford, Surrey GU2 4RG	£250	Fee paid for a room at the Welsh Ophthalmic Forum on 11.10.2019 event to display products	Yes	Stephanie Hire, General Manager, Scheduled Care	Alison Gittins	Head of Corporate & Partnership Governance	Approved

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S.19.21	Zoe Kennerley	Antimicrobial Pharmacist	Pharmacy Department, Bronglais General Hospital	Fungal Infections in Critical Care	15.10.2019	Marriott Hotel, Cardiff	£200	Sponsorship to attend conference on Fungal Infections in Critical Care	Pfizer Limited, Walton Oaks, Tadworth, Surrey, KT20 7NS	£200	Sponsorship to cover travel and accommodation	Yes	Donna Robson, Pharmacy Site Lead, Bronglais General Hospital; Stuart Rees, Clinical Pharmacy Lead for Patient Services, Prince Philip Hospital	Alison Gittins	Head of Corporate & Partnership Governance	Approved
Ho.19.05	Dr Philip Kloer	Executive Medical Director	Medical Directorate/ Executive Team	NHS Forum	17.10.2019	Cardiff	£140	Hospitality to attend NHS Forum on 16 - 17.10.2019	Welsh NHS Confederation, Ty Phoenix, 8 Cathedral Road, Cardiff CF11 9LJ	£140	Attendance at the NHS Forum – reception/accommodation at the Hilton Hotel, Cardiff on 16.10.2019 and all day meeting on 17.10.2019	Yes	Steve Moore, Chief Executive	Alison Gittins	Head of Corporate & Partnership Governance	Approved
H.19.01	Dr Abhaya Gupta	Consultant Physician	Medicine	Meeting in Swansea on vertebral fractures 23.07.2019	22.10.2019	Swansea	£400	Speaker fees for meeting in Swansea on vertebral fractures 23.07.2019	Lilly, Lilly House, Priestley Road Basingstoke RG24 9NL	£400	Honoraria fees for meeting in Swansea on vertebral fractures 23.07.2019			Alison Gittins	Head of Corporate & Partnership Governance	Outside of contracted NHS time (evening meeting) – no manager approval sought. Advice reinforced to make such declarations prospectively
Ho.19.06	Preet Singh	ICT Project Manager	IT	Integrated Systems Europe (ISE) 2020 12 – 13.02.2020	22.10.2019	Barcelona	£400	Hospitality for attendance at ISE 2020	Comcen, Bruse Road, Swansea SA5 4HS	£400	Hospitality for attendance at ISE 2020	Yes	Anthony Tracey, Assistant Director of Informatics	Alison Gittins	Head of Corporate & Partnership Governance	Approved

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Ho.20.01	Steve Moore	Chief Executive	Corporate/Executive Team	Retinue Solutions Conference	13.01.2020	London	£300	Hospitality to attend Retinue Solutions Conference	Retinue Solutions, 222 Bishopsgate, London EC2M 4QD	£300	Travel costs to and from the venue by train (Carmarthen to London Paddington). Accommodation at the Premier Inn (London) 1 night	Yes	Maria Battle, Chair	Alison Gittins	Head of Corporate & Partnership Governance	Approved
Ho.20.02	Huw Thomas	Executive Director of Finance	Finance Directorate/Executive Team	England vs Wales Six Nations Rugby Match 07.03.2020	29.01.2020	London	£70	Hospitality to attend England vs Wales Six Nations Rugby Match	Allocate Software	£70	Ticket to England vs Wales Six Nations Rugby Match	No		Alison Gittins	Head of Corporate & Partnership Governance	Declined; considered to fall under 'Unacceptable Hospitality' – commercial relationship also involved
S.20.01	Lisa Davies	Clinical Effectiveness Co-ordinator	Medical Directorate	Annual Medical Conference 27.03.2020	12.02.2020	Carmarthen-shire	£200	Sponsorship for Annual Medical Conference, 27.03.2020. £150 sponsorship to be used to purchase postcards for each delegate to share their feedback/reflections at the end of the event, benefiting the Health Board by providing feedback for future events. Remaining £50 towards event catering.	Chase de Vere Independent Financial Advisors Limited, 4 <sup>th</sup> Floor, 20 Manvers Street, bath BA1 1JW	£200	Sponsorship for Annual Medical Conference, 27.03.2020	Yes	Jon Evans, Assistant Director, Medical Directorate	Alison Gittins	Head of Corporate & Partnership Governance	Approved
S.20.02	Janine Dailey	Lead Nurse – Bladder, Bowel, Pelvic Health Services	Bro Preseli Community Resource Centre	Year 2 Studies MSc Enhanced Professional Practice	09.03.2020	N/A	Not stated	Sponsorship to complete Year 2 Studies MSc Enhanced Professional Practice	Company sponsorship from catheter appliance supplier 'Coloplast'	Not stated	To complete Year 2 Studies MSc Enhanced Professional Practice	Yes	Ceri Griffiths, Head of Community Nursing, Withybush General Hospital	Alison Gittins	Head of Corporate & Partnership Governance	Approved