

Bundle Public Board 26 November 2020

2.5 Report of the Chief Executive / Adroddiad y Prif Weithredwr

Presenter: Steve Moore

Chief Executive's Report November 2020

Appendix A - Register of Sealings November 2020

Appendix B - Consultation Report November 2020

CYFARFOD BWRDD PRIFYSGOL IECHYD UNIVERSITY HEALTH BOARD MEETING

DYDDIAD Y CYFARFOD: DATE OF MEETING:	26 November 2020
TEITL YR ADRODDIAD: TITLE OF REPORT:	Chief Executive's Report
CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:	Steve Moore, Chief Executive
SWYDDOG ADRODD: REPORTING OFFICER:	Sian-Marie James, Assistant Director of Corporate Legal Services & Public Affairs

Pwrpas yr Adroddiad (dewiswch fel yn addas)

Purpose of the Report (select as appropriate)

Ar Gyfer Penderfyniad/For Decision

ADRODDIAD SCAA SBAR REPORT

Sefyllfa / Situation

The purpose of this report is to:

- Update the Board on relevant matters undertaken as Chief Executive of Hywel Dda University Health Board (the UHB) since the previous Board meeting held on 24th September 2020; and
- Provide an overview of the current key issues, both at a local and national level, within NHS Wales.

Cefndir / Background

This report provides the opportunity to present items to the Board to demonstrate areas of work that are being progressed and achievements that are being made, which may not be subject to prior consideration by a Committee of the Board, or may not be directly reported to the Board through Board reports.

Asesiad / Assessment

(1) Register of Sealings

The UHB's Common Seal has been applied to legal documents and a record of the sealing of these documents has been entered into the Register kept for this purpose. The entries at **Appendix A** have been signed by the Chair and Chief Executive or the Deputy Chief Executive (in the absence of the Chief Executive) on behalf of the Board (Section 8 of the UHB's Standing Orders refers).

(2) Consultations

The UHB receives consultation documents from a number of external organisations. It is important that the UHB considers the impact of the proposals contained within these consultations against its own strategic plans, and ensures that an appropriate corporate response is provided to highlight any issues, which could potentially impact upon the

organisation. A status report for Consultation Documents received and responded to is detailed at **Appendix B**, should any Board Member wish to contribute.

(3) Strategic and Operational Issues

Escalation and Intervention Arrangements

In September 2016, as part of the Welsh Government's (WG) Escalation and Intervention Arrangements, the now Minister for Health and Social Services (the Minister) moved the UHB from Enhanced Monitoring to Targeted Intervention. This report provides an update on the recent change of status.

The last Targeted Intervention (TI) meeting was held on 23rd July 2020, and an update report provided to Members in my Chief Executive's Report to Board on 24th September 2020. The next TI meeting was due to be held on 30th September 2020, but was cancelled by WG.

On 5th October 2020, the UHB received a letter from the Director General Health and Social Services/NHS Wales Chief Executive, advising that following the recent tripartite meeting (WG, Audit Wales and Healthcare Inspectorate Wales), WG would be recommending to the Minister that the UHB's escalation status was reduced from Targeted Intervention to Enhanced Monitoring. This was approved by the Minister.

This reduced escalation status was due to the UHB's continued good performance prior to COVID, and the group was complimentary on the UHB's response to the KPMG review. In order for the UHB to move into the lower escalation status of Routine Monitoring, the UHB must focus on future financial plans, dependent on delivering the clinical strategy.

The group raised some concerns and issues for consideration:

- Challenges still remain around the UHB's financial position and management;
- The need to ensure that appropriate planning capacity and leadership is in place recognising the significant commitments in the clinical strategy.

It is proposed to provide the Audit Risk & Assurance Committee (ARAC) with a six monthly assurance report on the progress with these areas. ARAC members received this update at the last meeting held on 20 October 2020.

In the meantime, WG will continue to provide the necessary specialised support and advice to address these issues raised, and will continue to hold Joint Executive Team (JET) and Quality and Delivery (Q&D) meetings when considered necessary.

I would like to take this opportunity to thank our staff who have worked so diligently to allow this positive development to happen, particularly during the COVID pandemic.

Major Incident Plan

The Major Incident Plan is reviewed on an annual basis and presented to Board for ratification following a review and consultation process.

In light of the current response to Covid-19, the Board is asked to extend approval of the current plan with a view to receiving an updated version in Spring 2021 that will include lessons identified as part of the ongoing pandemic response. An addendum to the current Major Incident Plan is currently being developed to detail the Covid-19 arrangements that would impact on a major incident response. This will be a "live" operational addendum, containing specific site arrangements, which can be amended to reflect site and process changes as they occur.

Retirement of the Director of Planning, Performance & Commissioning

In October 2020, Karen Miles, the Executive Director of Planning, Performance & Commissioning announced that she would be retiring from service. Karen has been employed by the Health Board since its inception in September 2009, initially as Director of Finance, then moving into her current role in 2017.

I would like to thank Karen for all her years of dedication and for her recent work to support our local response to the COVID-19 pandemic. She led her teams to roll out digital solutions at remarkable pace, supporting our clinicians to offer services remotely and staff to work from home where needed, as well as supporting other areas of the UHB's work at a very challenging time. I would like to wish her well in the future and thank her for her support over many years.

Huw Thomas, Director of Finance, will continue to hold Executive responsibility for the portfolio in the interim whilst arrangements are made to realign executive portfolios and appoint to a new Director of Strategic Development and Operational Planning role. The Planning team is also being strengthened, with new posts for capital planning and strategic estates to ensure the Programme Business Case can be taken forward.

Argymhelliad / Recommendation

The Board is invited to:

- **Endorse** the Register of Sealings (**Appendix A**) since the previous report on 24th September 2020;
- **Note** the status report for Consultation Documents (**Appendix B**) received/responded to;
- **Note** the update on the UHB's Escalation and Intervention Arrangements from Targeted Intervention to Enhanced Monitoring; and
- **Agree** to extend the current Major Incident Plan until spring 2021 to allow a review of the impact of COVID-19 to be included.

Amcanion: (rhaid cwblhau)

Objectives: (must be completed)

Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	Not Applicable
Safon(au) Gofal ac Iechyd: Health and Care Standard(s): Hyperlink to NHS Wales Health & Care Standards	All Health & Care Standards Apply
Amcanion Strategol y BIP: UHB Strategic Objectives: Hyperlink to HDdUHB Strategic Objectives	All Strategic Objectives are applicable
Amcanion Llesiant BIP: UHB Well-being Objectives: Hyperlink to HDdUHB Well-being Statement	Improve efficiency and quality of services through collaboration with people, communities and partners Develop a sustainable skilled workforce Support people to live active, happy and healthy lives

Gwybodaeth Ychwanegol: Further Information:	
Ar sail tystiolaeth: Evidence Base:	Chief Executive's meetings (internal, external and NHS Wales wide), diary and correspondence
Rhestr Termau: Glossary of Terms:	Included within the body of the report
Partion / Pwyllgorau â ymgynhorwyd ymlaen llaw y Cyfarfod Bwrdd Iechyd Prifysgol: Parties / Committees consulted prior to University Health Board:	Not Applicable

Effaith: (rhaid cwblhau) Impact: (must be completed)	
Ariannol / Gwerth am Arian: Financial / Service:	Any issues are identified in the report.
Ansawdd / Gofal Claf: Quality / Patient Care:	Any issues are identified in the report.
Gweithlu: Workforce:	Any issues are identified in the report.
Risg: Risk:	<p>This report provides evidence of current key issues at both a local and national level, which reflect national and local objectives and development of the partnership agenda at national, regional and local levels.</p> <p>Ensuing that the Board is sighted on key areas of its business, and on national strategic priorities and issues, is essential to assurance processes and related risks.</p>
Cyfreithiol: Legal:	Any issues are identified in the report.
Enw Da: Reputational:	Any issues are identified in the report.
Gyfrinachedd: Privacy:	Not Applicable
Cydraddoldeb: Equality:	<ul style="list-style-type: none"> • Has EqIA screening been undertaken? Not on the Report • Has a full EqIA been undertaken? Not on the Report

Appendix A: Register of Sealings from 8th September 2020 – 6th November

Entry Number	Details	Date of Sealing
292	Deed of Surrender relating to Crèche, West Wales General Hospital, Glangwili, Carmarthen between Hywel Dda University Health Board and Schoolhouse Daycare Limited	22/09/2020
293	Underlease of Part of Parc Y Scarlets, Llanelli, Carmarthenshire comprising of the Barn located at Parc y Scarlets, Llanelli, Carmarthenshire, between Carmarthenshire County Council and Hywel Dda University Health Board	06/11/2020

Appendix B: Consultations Update Status Report up to 2nd November 2020

Ref No	Name of Consultation	Consulting Organisation	Consultation Lead	Received On	CLOSING DATE	Response Sent
443	A Digital Special Health Authority for Wales	Welsh Government	Anthony Tracey, Sarah Brain, Paul Solloway, Patrycja Duszynska, Gareth Beynon	08.09.2020	30.11.2020	
444	Nurse Staffing Levels (Wales) Act 2016: revised statutory guidance	Welsh Government	Mandy Rayani, Chris Hayes, Sharon Daniel	16.09.2020	16.12.2020	
445	WHSSC: Cystic Fibrosis – Adults and Young People, Service Specification (CP193)	Welsh Health Specialised Services Committee	Dr Phil Kloer, Keir Lewis, John Evans, Lisa Davies	21.08.2020	30.09.2020	30.09.2020
446	Code of practice on provision of autism services	Welsh Government	Andrew Carruthers, Liz Carroll, Angela Lodwick, Sara Rees	24.09.2020	14.12.2020	
447	Delivering the Auditor General's Examinations, 2020-25 (well-being objectives)	Audit Wales	Ros Jervis, Anna Bird, Clare Hale	29.09.2020	06.11.2020	29.10.2020
448	Shared Care Prescribing and Monitoring Guidance	All Wales Medicines Strategy Group	Jill Paterson, Jenny Pugh-Jones, Sue Beach	01.10.2020	23.10.2020	21.10.2020
449	Welsh Government Draft Budget proposals 2021-22	Welsh Parliament	Huw Thomas	15.10.2020	27.11.2020	