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| Enw'r Pwyllgor / Name of Committee | Transformation Steering Group |
| Cadeirydd y Pwyllgor/ Chair of Committee: | Mr Steve Moore, Chief Executive Officer |
| Cyfnod Adrodd/ Reporting Period: | October – November 2020 |
| Y Penderfyniadau a'r Materion a Ystyriodd y Pwyllgor / Key Decisions and Matters Considered by the Committee: | |
| <p>Members are reminded that the Transformation Steering Group (TSG) was constituted in June 2020 to:</p> <ul style="list-style-type: none"> • Learn from the pandemic and our response to it • Translate that learning into practical applications • Transform our services today and over the lifetime of our health and care strategy <p><u>New in-attendance members</u> Two new in-attendance members have accepted invitations to sit on the TSG</p> <ul style="list-style-type: none"> • Baroness Rennie Fritchie of Gloucester • Carolyn Gullery, Specialist Health Advisor, Lightfoot Solutions Group Ltd <p><u>GP Cluster Projects/new Planning Objectives</u> Three projects were presented to the TSG for consideration as new Planning Objectives, as per the process previously described to Board in September 2020.</p> <p>One project, the Pre-Diabetic Project North Ceredigion Cluster, the aim of which is to roll out a pre-diabetic project across the University Health Board (UHB), this will be brought back to the TSG for further discussion in December 2020. This is to allow an opportunity for the clinical group within the Transformation Programme Office to review the proposed model in conjunction with the GP leads, to consider how the approach could be scaled up in a cost efficient way whilst maintaining the benefits.</p> <p>However, two further Projects were proposed by the TSG to be adopted as Planning Objectives, these are:</p> <ul style="list-style-type: none"> • Interface Asthma Service: <ul style="list-style-type: none"> ○ To develop and implement a plan to roll out an interface asthma service across the Health Board from April 2021, working across primary and secondary care. The aim of this is to enhance pathway value by reducing asthma related morbidity and mortality whilst improving access to expert opinion and reducing secondary care demand. The Executive Lead will be the Director of Primary Care, Community and Long Term Care. • Social Prescribing: <ul style="list-style-type: none"> ○ Based on the learning from the cluster pilot, develop and implement a comprehensive, systematic and coordinated social prescribing service across Hywel Dda. The Executive Lead will be the Director of Public Health <p><u>Toolkit for submitting ideas to the Transformation Steering Group</u> A toolkit for submitting ideas to the TSG was presented, the aim of which is to support the emerging planning process. Ideas will be able to be submitted in a variety of ways, including via email, video, discussion forums, templates, in order to encourage participation from across the University Health Board. Once ideas have been received, these will be reviewed but must include what actions would be taken to develop the project; what resources are needed to support the</p> | |

idea; which key stakeholders should be involved and how will it deliver for a) Teulu Jones b) our workforce c) Hywel Dda.

The toolkit has been socialised with a couple of teams, including Care Home Managers, by way of testing it, but also to allow them to potentially develop Planning Objectives of their own. Their initial feedback was positive and they welcomed the opportunity. A follow-up session has now been scheduled in which we will further discuss how we can support them to develop their own objectives. They are to be invited to the TSG to present their ideas potentially in January 2021 once they have been further developed.

What makes a good Planning Objective?

In support of the planning process, a guide has been developed around what makes a good Planning Objective, and was shared with the Members for discussion and was endorsed. This will now begin to be rolled-out across the UHB.

Update on Planning Objectives

- **Audit of Planning Objectives**

In order to track the Planning Objectives, a paper was presented to the October 2020 meeting of the People, Planning and Performance Assurance Committee.

Throughout the process of drafting the new Planning Objectives, the objectives were mapped against the commitments as noted in the September 2020 meeting of the Board, in order to establish:

- Which of the commitments were outstanding.
- Which of the commitments represented a legal or regulatory requirement, or a locally agreed requirement (these are all listed under 'specific requirements' for relevant Planning Objectives).
- That all outstanding commitments or requirements were referenced under one or more of the new Planning Objectives.

The mapping process was documented in a spreadsheet containing a list of all the previous objectives and commitments, approximately 500 in total, providing assurance that every previous commitment is accounted for in the new set of Planning Objectives. The mapping exercise was undertaken at several stages, in order to identify any gaps as the new Planning Objectives were being developed, and to ensure that the gaps were filled.

The Board can be assured that each commitment has been mapped against one or more of the new planning objectives or specific requirements.

- **Amendments to Planning Objectives**

- Re-assignment of Executive Lead:
 - 5.K; 6.D, 6.E to Medical Director (please refer to the appendix for the detail)
- Review of objective required
 - 4.O – further review by Director of Therapies and Health Science; and Medical Director
- Changes to specific requirements
 - Director of Workforce and OD asked for the following specific requirements to be removed as they are no longer required to be monitored:
 - 5.B.i Percentage of compliance for staff appointed to new roles where a child barred list check is required

- 5.B.i Percentage of compliance for staff appointed to new roles where an adult barred list check is required
- Medical Director noted that the following was an error and needed to be removed:
 - 3.G.i Respiratory Diseases Implementation Group
- Director of Therapies and Health Science:
 - 5.O.i - Rehabilitation – updated wording requested for this objective
 - 5.N.i - ARCH and HASU Regional Stroke Model - Request to split individual work streams

Technology Enabled Care

Members received two presentations regarding Technology Enabled Care (TEC)

- BT Healthcare – how BT are looking to support a drive towards TEC. This was received for information only in order to the TSG explore learning from other sectors
- Delta Wellbeing – how Carmarthenshire County Council, through a Local Authority Trading Company, delivers support to the population of West Wales

Strategic Enabling Group

An update was received on the Strategic Enabling Group (SEG). It was noted that a number of the sub-groups within SEG are to be re-aligned to ensure appropriate delivery of the elements of our health and care strategy. These included changes to the Capital, Estates, Infrastructure and Planning sub-group and the Digital, Data, Informatics & Modelling sub-group. An update on this will be provided at the next TSG meeting.

TSG sponsored Regional Partnership Board / Public Services Boards event

The TSG are developing a sponsored event for January 2021 alongside our Regional Partnership Board and Public Services Boards – each organisation takes turns to host events, which has been termed sponsoring. This was originally due to be discussed at a sponsored event the UHB had been invited to in November 2020 but had to be postponed due to agenda restrictions. The UHB intends to use the session to further develop partnership working and intends to use the approach employed in the recent accelerated design event; and will utilise the Canterbury experience (as detailed by TSG member Carolyn Gullery) and the subsequent Cardiff & Vale UHB approach.

Materion y mae angen Ystyriaeth neu Gymeradwyaeth Lefel y Bwrdd are u cyfer / Matters Requiring Board Level Consideration or Approval:

- Approval to accept two new planning objectives with regards to the GP Cluster projects namely: asthma interface; and social prescribing
- The amendments to Executive Lead of specified planning objectives

Risgiau Allweddol a Materion Pryder / Key Risks and Issues/ Matters of Concern:

- None

Busnes Cynlluniedig y Pwyllgor ar gyfer y Cyfnod Adrodd Nesaf / Planned Committee Business for the Next Reporting Period:

Adrodd yn y Dyfodol / Future Reporting:

- Warwick Business School Behavioural Science Masterclass
- Feedback on how the Pre-Diabetic project in the North Ceredigion Cluster can be scaled up
- Update from the Strategic Enabling Group

Dyddiad y Cyfarfod Nesaf / Date of Next Meeting:

25th November 2020

Appendix - Re-assignment of Executive Lead:

- **5.K:** Establish a new process that involves all clinical service areas and individual clinical professionals, whereby we assess ourselves against local and national clinical effectiveness standards/NHS Delivery Framework requirements and fully contribute to all agreed national and local audits (including mortality audits). All areas and clinicians will need to be able to demonstrate their findings have been used to learn and improve and the process needs to be embedded within the Health Boards Quality and Governance process.
- **6.D:** Develop the capability for the routine capture of Patient Reported Outcome Measures (PROMS) and implement in all clinical services within 3 years. Establish the required digital technology and clinical leadership and engagement to facilitate pathway redesign based on these insights and put in place impact measurement processes to evaluate changes at a pathway level.
- **6.E:** Design and implement a Value Based Healthcare (VBHC) education programme to be implemented by April 2021 with academic institutions for managers and clinicians that could also be offered to partners