

<b>Enw'r Pwyllgor / Name of Committee</b>	Health and Safety Committee (HSC)
<b>Cadeirydd y Pwyllgor/ Chair of Committee:</b>	Mrs Judith Hardisty
<b>Cyfnod Adrodd/ Reporting Period:</b>	Meeting held on 15 <sup>th</sup> November 2021
<b>Y Penderfyniadau a'r Materion a Ystyriodd y Pwyllgor / Key Decisions and Matters Considered by the Committee:</b>	
<ul style="list-style-type: none"> <li> <b>Health and Safety Update:</b> The Committee received the Health and Safety report, providing an update on the activities of the Health and Safety Team for the period September to November 2021, including manual handling, violence and aggression, lone working devices, prevention and management of violence and aggression, social distancing arrangements and medical sharps safety. The Committee was pleased to note that a suitable manual handling training facility in Ceredigion has been sourced from Aberystwyth University, and that the previous low uptake of Peoplesafe lone working devices has now been resolved. Challenges were acknowledged in terms of access to appropriate equipment to manage the increasing numbers of bariatric patients, with it noted that additional work would be undertaken to put appropriate pathways in place to avoid any unnecessary delays. Assurance was gained from the Health and Safety Update that work has progressed and improvements have been made in relation to the various health and safety themes detailed within the report </li> <li> <b>Fire Safety Update Report:</b> The Committee received the Fire Safety Report, providing an update regarding progress in managing fire enforcement notices/letters of fire safety matters, fire safety management, and fire safety governance. The Committee noted the updates concerning Phase 1 and 2 works at Withybush General Hospital (WGH), where completion on Phase 1 remains challenging, however Phase 2 works remain on target to be completed by April 2025. The Committee further noted that an appointment had been made to the vacant post of Head of Fire Safety Management following interviews held on 12<sup>th</sup> November 2021. Compliance with fire safety training for levels 1 and 2 is on an increasing trend, with it anticipated that the re-introduction of face-to-face training would increase the level 3 compliance to the 80% target. The Committee was pleased to learn that the remaining overdue fire risk assessments would be completed by December 2021 and the Boris Fire Risk Assessment Management System would be fully implemented by the same timescale. </li> <li> <b>PREVENT and CONTEST Update:</b> The Committee received an update on PREVENT – CONTEST Strategy, Serious Violent and Organised Crime Strategy and Community Safety Partnerships, noting that HDdUHB has a duty under the Counter Terrorism and Security Act (2015) to have due regard to the need to prevent people being drawn into terrorism and to act positively to report concerns. It was further noted that a report would be presented to Executive Team in regard to security to include a counter-terrorism review. </li> <li> <b>Health &amp; Safety Executive (HSE) Enforcement Action Update:</b> The Committee received the HSE Enforcement Action Report, providing an update on the continued work towards compliance following the enforcement notices served against HDdUHB by the HSE in October 2019. The Committee was pleased to </li> </ul>	

note that the visit by the HSE to WGH, South Pembrokeshire Hospital (SPH) and Amman Valley Hospital (AVH) during October 2021 had been extremely positive, and that a meeting between the HSE Inspector and HDdUHB leadership is scheduled for 24<sup>th</sup> November 2021. The hard work undertaken by the staff involved was formally acknowledged.

- **Premises and Security (Deep Dive):** The Committee received a Premises and Security presentation, providing an update concerning both physical and system security. The lack of a security guard force across acute hospital sites and the utilisation of portering staff to undertake this function was acknowledged as a vulnerability, and it was noted that a security report would be presented to the Executive Team prior to 31<sup>st</sup> December 2021, followed by a report to the Health & Safety Committee early in 2022.
- **Manual Handling Compliance (Deep Dive):** The Committee received a Manual Handling Compliance presentation, noting that compliance is being well managed with a Manual Handling Policy in place to control risks associated with the handling of loads, and where the risks are deemed significant, to reduce or eliminate them using suitable and sufficient control measures. Members noted that external assurance had recently been received from the HSE endorsement that HDdUHB had satisfactorily complied with the effective arrangements for the monitoring and reviewing of the implementation of the Manual Handling Policy.
- **Corporate Risks Assigned to Health & Safety Committee:** The Committee received the Corporate Risk Assigned to Health and Safety Committee report, noting the two corporate risks aligned to HSC:
  - (1) Risk 813 – Failure to fully comply with the requirements of the Regulatory Reform Order (Fire Safety) 2005 (RRO) – risk score 15.
  - (2) Risk 1016 – Increased COVID-19 infections from poor adherence to Social Distancing – risk score 10. It was noted that a recommendation had been made to the Executive Team on 10<sup>th</sup> November 2021 to reduce social distancing in non-clinical areas from 2 metres to 1 metre, Members were assured that generic risk assessments are undertaken in line with WG guidance, and that further advice is awaited from the Executive Team. The Committee received assurance from the identified controls in place and noted that planned actions would be implemented within stated timescales and reduce the risk further and/or mitigate the impact, should the risk materialise.
- **Planning Objectives Update:** The Committee received the Planning Objectives (PO) report, providing an update on the progress made in the development of the two POs under the Executive leadership of the Director of Public Health that are aligned to the HSC:
  - 4H – Review and refresh the Health Board’s emergency planning and civil contingencies/public protection strategies and present to Board by December 2021. This should include learning from the COVID-19 pandemic.*
  - 4I – Achieve Gold level for the Defence Employers Recognition scheme by March 2022.*The Committee noted that PO 4I has been achieved and is therefore closed. In regard to PO 4H, further information is awaited from the Head of Health Emergency Planning. The Committee was informed that the Director of Therapies & Health Science would cover the portfolio for the two POs aligned to the HSC for the coming six months.

**Materion y mae angen Ystyriaeth neu Gymeradwyaeth Lefel y Bwrdd are u cyfer / Matters Requiring Board Level Consideration or Approval:**

- **Health & Safety Executive Enforcement Action Update** – Given the compliance with the Improvement Notices in place, the HSE enforcements have now been closed.

**Risgiau Allweddol a Materion Pryder / Key Risks and Issues/ Matters of Concern:**

- **Premises and Security** – Concerns relating to the lack of a security guard force across acute hospital sites with a security report to be presented to the Executive Team prior to 31<sup>st</sup> December 2021, followed by a report to the Health & Safety Committee early in 2022.
- **Fire Safety Update Report** – The significant progress made in terms of the actions required of the Health Board by the Mid & West Wales Fire & Rescue Service.
- **HSE Enforcement Action Update** – The concerns raised by the HSE associated with leadership in Bronllais General Hospital, reported in the previous HSC Update Report to Board, have now been resolved.

**Busnes Cynlluniedig y Pwyllgor ar gyfer y Cyfnod Adrodd Nesaf / Planned Committee Business for the Next Reporting Period:**

**Adrodd yn y Dyfodol / Future Reporting:**

In addition to the items scheduled to be reviewed as part of the Committee's work programme, following up progress of the various actions identified above will be undertaken.

**Dyddiad y Cyfarfod Nesaf / Date of Next Meeting:**

10<sup>th</sup> January 2022