



**CYFARFOD BWRDD PRIFYSGOL IECHYD  
UNIVERSITY HEALTH BOARD MEETING**

<b>DYDDIAD Y CYFARFOD: DATE OF MEETING:</b>	25 November 2021
<b>TEITL YR ADRODDIAD: TITLE OF REPORT:</b>	Committee Update Reports
<b>CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:</b>	Joanne Wilson, Board Secretary
<b>SWYDDOG ADRODD: REPORTING OFFICER:</b>	Clare Moorcroft, Committee Services Officer

<b>Pwrpas yr Adroddiad (dewiswch fel yn addas) Purpose of the Report (select as appropriate)</b>
Er Sicrwydd/For Assurance

**ADRODDIAD SCAA  
SBAR REPORT**

Sefyllfa / Situation

The purpose of this report is to provide the Board with a level of assurance in respect of recent Board level Committee meetings that have been held since the previous Board report and are not reported separately on the Board agenda, as follows:

- Charitable Funds Committee (CFC) held on 27<sup>th</sup> September 2021;
- Remuneration and Terms of Service Committee (RTSC) held on 30<sup>th</sup> September 2021.

Additionally, in respect of the In-Committee Board meeting held on 30<sup>th</sup> September 2021.

This report also provides an update to the Board in respect of recent Advisory Group meetings held, as follows:

- Healthcare Professionals Forum held on 20<sup>th</sup> September 2021;
- Staff Partnership Forum held on 5<sup>th</sup> October 2021;
- Stakeholder Reference Group held on 15<sup>th</sup> October 2021;

Cefndir / Background

The Hywel Dda University Health Board (UHB) Standing Orders, approved in line with Welsh Government guidance, require that a number of Board Committees are established. In line with this guidance, the following Committees have been established:

- Audit and Risk Assurance Committee
- Charitable Funds Committee
- Mental Health Legislation Committee
- Quality, Safety and Experience Committee
- Remuneration and Terms of Service Committee

The Board has established the following additional Committees:

- Sustainable Resources Committee

- Health and Safety Committee
- People, Organisational Development and Culture Committee
- Strategic Development and Operational Delivery Committee

Attached to this report are individual summaries of the key decisions and matters considered by each of the Committees held since the previous Board report, where these are not separately reported to the Board.

Approved minutes from each of the Committees' meetings are available on the UHB's website via the link below:

<https://hduhb.nhs.wales/about-us/governance-arrangements/board-committees/>

The UHB has approved Standing Orders, in line with Welsh Government guidance, in relation to the establishment of Advisory Groups. In line with this guidance, the following statutory Advisory Groups have been established:

- Stakeholder Reference Group
- Staff Partnership Forum
- Healthcare Professionals Forum

### **Asesiad / Assessment**

#### **Matters Requiring Board Level Consideration or Approval:**

The Stakeholder Reference Group (SRG) requested that the following items be raised at Board level:

- The need to utilise the far reaching and broad baseline of evidence gathered through the engagement undertaken as part of Building a Healthier Future After COVID-19 to inform and align the various plans of the Health Board, the RPB, the PSBs and other partners, acknowledging the similar themes to build on and address over the coming years.
- The importance of building upon what has been heard, and to do it better together around the continuous engagement framework, to ensure that day to day conversations shape and inform the work of the Health Board and its partners going forward.

There were no matters raised by the Charitable Funds Committee, Remuneration & Terms of Service Committee, In-Committee Board, Healthcare Professionals Forum or Staff Partnership Forum which require Board level consideration or approval.

#### **Key Risks and Issues/Matters of Concern:**

The In-Committee Board raised the following key risks and issues/matters of concern:

- Concerns in relation to the Cardiac Surgery - Findings from the Getting It Right First Time (GIRFT) Benchmarking Review and the impact of its findings on HDdUHB patients.

The Stakeholder Reference Group raised the following key risks and issues/matters of concern:

- Building a Healthier Future after COVID-19 - concerns in regard to the potential deterioration of patient's existing health conditions due to current long waiting lists leading to extra strain placed on services, together with concerns around existing and future mental health services and the wider support for wellbeing. The need to build on

improving links between health, social care and the Third sector with more emphasis on Hubs and Integrated Centres was acknowledged.

- Transformation Programme/Transformation Funding (Integrated Care Fund) – concerns regarding the impact on the Third sector of the match-funding arrangements to be put in place to draw down Transformation funding, whilst recognising that efforts would be made to make this as equitable and manageable as possible.

There were no key risks and issues or matters of concern raised by the Charitable Funds Committee, Remuneration & Terms of Service Committee, Healthcare Professionals Forum or Staff Partnership Forum.

### Argymhelliad / Recommendation

The Board is asked to:

- **Endorse** the updates, recognising any matters requiring Board level consideration or approval and the key risks and issues/matters of concern identified, in respect of work undertaken on behalf of the Board at recent Committee meetings;
- **Receive** the update report in respect of the In-Committee Board meeting;
- **Receive** the update reports in respect of recent Advisory Group meetings.

<b>Amcanion: (rhaid cwblhau)</b> <b>Objectives: (must be completed)</b>	
Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	Not applicable
Safon(au) Gofal ac Iechyd: Health and Care Standard(s):	Governance, Leadership and Accountability
Amcanion Strategol y BIP: UHB Strategic Objectives:	All Strategic Objectives are applicable
Amcanion Llesiant BIP: UHB Well-being Objectives: <a href="#">Hyperlink to HDdUHB Well-being Objectives Annual Report 2018-2019</a>	9. All HDdUHB Well-being Objectives apply

<b>Gwybodaeth Ychwanegol:</b> <b>Further Information:</b>	
Ar sail tystiolaeth: Evidence Base:	Standing Orders External Governance Review
Rhestr Termiau: Glossary of Terms:	Included within the body of the report
Partïon / Pwyllgorau â ymgynhorwyd ymlaen llaw y Cyfarfod Bwrdd Iechyd Prifysgol: Parties / Committees consulted prior to University Health Board:	Committee and Advisory Group Chairs

<b>Effaith: (rhaid cwblhau) Impact: (must be completed)</b>	
<b>Ariannol / Gwerth am Arian: Financial / Service:</b>	Explicit within the individual Update Reports where appropriate.
<b>Ansawdd / Gofal Claf: Quality / Patient Care:</b>	Explicit within the individual Update Reports where appropriate.
<b>Gweithlu: Workforce:</b>	Not Applicable
<b>Risg: Risk:</b>	Not Applicable
<b>Cyfreithiol: Legal:</b>	The Board has approved Standing Orders in relation to the establishment of Board level Committees. In line with its model Standing Orders, the Health Board has established Board level Committees, the activities of which require reporting to the Board.  In line with its model Standing Orders, the Health Board has established a Stakeholder Reference Group, a Healthcare Professionals Forum and a Partnership Forum, the activities of which require reporting to the Board.
<b>Enw Da: Reputational:</b>	Not Applicable
<b>Gyfrinachedd: Privacy:</b>	Not Applicable
<b>Cydraddoldeb: Equality:</b>	Not Applicable

<b>Enw'r Pwyllgor / Name of Committee</b>	Charitable Funds Committee
<b>Cadeirydd y Pwyllgor/ Chair of Committee:</b>	Delyth Raynsford, Independent Member
<b>Cyfnod Adrodd/ Reporting Period:</b>	Meeting held on 27 <sup>th</sup> September 2021
<b>Y Penderfyniadau a'r Materion a Ystyriodd y Pwyllgor / Key Decisions and Matters Considered by the Committee:</b>	
<ul style="list-style-type: none"> <li>• <b>Charitable Funds Committee Terms of Reference</b> – the Committee received the Charitable Funds Committee Terms of Reference, for information, as approved by the Board at its meeting on 29<sup>th</sup> July 2021, and were advised of one recent amendment to the In Attendance section of the membership; for the Deputy Director of Operations to be replaced by the Chair of the Charitable Funds Sub-Committee.</li> <li>• <b>Investment Advisor Performance Report</b> – the Committee received the Investment Advisor Performance Report from Sarasin, Hywel Dda Health Charities Investment Advisor, noting that the combined value of the portfolio is £9 million with a strong performance demonstrated in 2020. Whilst the short term relative performance for the first half of 2021 has been challenging, there has been recent improvement with a portfolio increase of 8.2% to date. The Committee discussed how the positive impact of investments on society could be demonstrated in future reporting and agreed to explore the development of a reserve strategy for the Health Board. Further discussion took place regarding the technicality of the report and the use of high level investment advisor language, with the consensus that the information needs to be translated in a clear way for Members. The Committee was advised that the Health Board's contract with Sarasin is due to expire in December 2021 and a tendering process will begin shortly.</li> <li>• <b>Charitable Funds Sub-Committee (CFSC) Update Report</b> – the Committee received the CFSC update report providing a summary of the CFSC's activity between 1<sup>st</sup> June and 10<sup>th</sup> September 2021, noting the approval in principle of a charitable expenditure request for additional charitable funds for the development of an outdoor roof terrace area at Ward 10 in Withybush General Hospital (WGH) and approval of a charitable expenditure request for the first year costs of a Band 5 staff nurse in the Intensive Treatment Unit (ITU) at WGH to undertake an MSc in Critical Care at Cardiff University. The report also reflected discussions held in relation to a concern raised by the Sustainable Resources Committee at its meeting on 23<sup>rd</sup> August 2021 regarding the revenue consequences of charitable expenditure and the ongoing revenue costs associated with all charitable purchases. The Committee was assured that a scoping exercise of all purchases is currently underway.</li> <li>• <b>Family Counsellor Paediatric Palliative Care Request</b> – the Committee received a request to fund a pilot project for a part time family counsellor (0.6wte) over a period of twenty four months, at a cost of £55,996, to facilitate and provide psychological support to meet the mental, emotional health and well-being needs of children and young people (CYP) and their families who are living with a life limiting or life threatening diagnosis. The Committee noted the benefits of the family counsellor role and approved the funding in principle subject to establishing links with the Health Board's Value Based Healthcare team, and subject to the development of a workforce plan and exit strategy as part of the evaluation</li> </ul>	

process. It was agreed that an update would be presented to the Committee in 12 months' time.

- **Charitable Funds Committee Risk Register** – the Committee received an update on Risk 1130 *failure to increase charitable funds income and expenditure*, associated with the delivery of the Hywel Dda Health Charities planning objective for 2021/22 (2E), and were assured by the actions in place to mitigate this new risk and agreed that it could be managed at directorate level with any concerns escalated to the CFC as and when required. The Committee also agreed that Risk 743: *Risk of reputational damage and decrease in charitable giving if the Health Board (HB) becomes implicated by default, in events outside of the HB's control, due to association, or perceived association with any external charitable organisations* could be closed and that a risk-based approach be undertaken to manage any future issues that may arise relating to the risk at an operational level with appropriate management actions.
- **Review of Charitable Funds Eligibility Criteria** – the Committee approved the proposed amendments to the Charitable Funds Expenditure Eligibility Criteria, providing clarification on what is considered eligible and ineligible expenditure relating to staff benefit to ensure that the intended charitable outcome is not too remote from the immediate and direct effect of the expenditure on NHS patients. It was noted that the Digital Improvement Team continues to provide support to the process with the development of an electronic application form.
- **Integrated Hywel Dda Health Charities Performance Report** – the Committee received the Integrated Hywel Dda Health Charities Performance Report, providing an update on the charity's performance and position as at 31<sup>st</sup> July 2021. Members were pleased to note the net assets of the charity had increased by £97,000 for the period ending 31<sup>st</sup> September 2021, however, the charity's overall income from donations, grants and legacies decreased by 72.9% in comparison to the same period the previous financial year. The Committee received assurance that the decrease represented a national trend and that increases in legacy are expected during the current financial year and that mitigating actions are in place to increase income levels, e.g. the Hywel Dda Health Charities Lottery and the Bronglais General Hospital (BGH) Chemotherapy Day Unit capital fundraising appeal. The Committee supported three shortlisted proposals bidding for the further allocation of £96,804 from the NHS Charities Together Stage 2 Community Partnership Grants for which Hywel Dda Health Charities is eligible to apply, including the Safeguarding team's proposal for an independent domestic violence advocate, hosted by third sector organisations, for WGH and BGH Accident and Emergency departments to provide follow up contact and support for staff responding to instances of domestic violence at a cost of £63,000 over two years; the Nutrition and Dietetics team's proposal to develop a pilot to support the Dyfed Drug and Alcohol Service (DDAS) in all three locality areas for two years at a cost of £21,000; and the aforementioned Paediatric Palliative Care Family Counsellor proposal to fund 6-12 months of the two year bid via the NHS Charities Together funding stream.
- **Draft Annual Report and Accounts 2020/21** – the Committee received the Draft Annual Report and Accounts 2020/21 and commended the clarity of the report in illustrating the positive impact of the Hywel Dda Health Charities. It was noted that the final accounts would be presented to the Committee at its meeting on 30<sup>th</sup> November 2021.

<b>Materion y mae angen Ystyriaeth neu Gymeradwyaeth Lefel y Bwrdd ar eu cyfer /Matters Requiring Board Level Consideration or Approval:</b>
<ul style="list-style-type: none"> <li>No matters requiring Board level consideration or approval.</li> </ul>
<b>Risgiau Allweddol a Materion Pryder / Key Risks and Issues/ Matters of Concern:</b>
<ul style="list-style-type: none"> <li>No risks or issues/matters of concern identified to escalate to the Board.</li> </ul>
<b>Busnes Cynlluniedig y Pwyllgor ar gyfer y Cyfnod Adrodd Nesaf / Planned Committee Business for the Next Reporting Period:</b>
<b>Adrodd yn y Dyfodol / Future Reporting:</b>
In addition to the items scheduled to be reviewed as part of the Committee's work programme, following up progress of the various actions identified at the previous Committee meeting will be undertaken.
<b>Dyddiad y Cyfarfod Nesaf / Date of Next Meeting:</b>
30 <sup>th</sup> November 2021, 9.30am

<b>Enw'r Pwyllgor / Name of Committee</b>	Remuneration & Terms of Service Committee (RTSC)
<b>Cadeirydd y Pwyllgor/ Chair of Committee:</b>	Miss Maria Battle
<b>Cyfnod Adrodd/ Reporting Period:</b>	Meeting held on 30 <sup>th</sup> September 2021
<b>Y Penderfyniadau a'r Materion a Ystyriodd y Pwyllgor / Key Decisions and Matters Considered by the Committee:</b>	
<ul style="list-style-type: none"> <li>• <b>Strategic Advisor Applications</b> – subject to certain caveats, the Committee approved three applications for Strategic Advisor appointments, for a period of one year only.</li> </ul>	
<b>Materion y mae angen Ystyriaeth neu Gymeradwyaeth Lefel y Bwrdd are u cyfer / Matters Requiring Board Level Consideration or Approval:</b>	
None.	
<b>Risgiau Allweddol a Materion Pryder / Key Risks and Issues/ Matters of Concern:</b>	
None.	
<b>Busnes Cynlluniedig y Pwyllgor ar gyfer y Cyfnod Adrodd Nesaf / Planned Committee Business for the Next Reporting Period:</b>	
<b>Adrodd yn y Dyfodol / Future Reporting:</b>	
To be confirmed.	
<b>Dyddiad y Cyfarfod Nesaf / Date of Next Meeting:</b>	
To be confirmed.	



<b>Enw'r Pwyllgor / Name of Committee</b>	In-Committee Board
<b>Cadeirydd y Pwyllgor/ Chair of Committee:</b>	Miss Maria Battle
<b>Cyfnod Adrodd/ Reporting Period:</b>	Meeting held on 30 <sup>th</sup> September 2021
<b>Y Penderfyniadau a'r Materion a Ystyriodd y Pwyllgor / Key Decisions and Matters Considered by the Committee:</b>	
<ul style="list-style-type: none"> <li>• <b>Staff Feedback</b> – the In-Committee Board considered a report based on staff feedback, noted the actions planned, and noted that the In-Committee People, Organisational Development &amp; Culture Committee (PODCC) will oversee this action plan. A report will be brought to Public Board and an open session of PODCC in due course.</li> <li>• <b>Cardiac Surgery - Findings from the Getting It Right First Time (GIRFT) Benchmarking Review</b> – the In-Committee Board received a further update regarding this review and the action plan put in place. It was noted that the report was embargoed as this was due to be discussed at the Swansea Bay UHB Public Board meeting on 7<sup>th</sup> October 2021.</li> <li>• <b>National Laboratory Information Management System (LIMS) Full Business Case</b> – the In-Committee Board received the commercially sensitive elements of the business case and concluded discussions around this topic, noting that it had been discussed at Public Board.</li> <li>• <b>Suspensions Report</b> – the In-Committee Board received the most recent Suspensions Report, providing an update on all employment suspensions as at 31<sup>st</sup> August 2021.</li> <li>• <b>In-Committee Audit &amp; Risk Assurance Committee (ARAC)</b> – the In-Committee Board received an update report from the In-Committee ARAC meeting held on 24<sup>th</sup> August 2021.</li> <li>• <b>In-Committee Quality, Safety &amp; Experience Committee (QSEC)</b> – the In-Committee Board received an update report from the In-Committee QSEC meeting held on 10<sup>th</sup> August 2021.</li> <li>• <b>In-Committee Welsh Health Specialised Services Committee (WHSSC)</b> – the In-Committee Board received an update report from the In-Committee WHSSC meeting held on 7<sup>th</sup> September 2021.</li> </ul>	
<b>Materion y mae angen Ystyriaeth neu Gymeradwyaeth Lefel y Bwrdd are u cyfer / Matters Requiring Board Level Consideration or Approval:</b>	
None.	
<b>Risgiau Allweddol a Materion Pryder / Key Risks and Issues/ Matters of Concern:</b>	
<ul style="list-style-type: none"> <li>• Concerns in relation to the <b>Cardiac Surgery - Findings from the Getting It Right First Time (GIRFT) Benchmarking Review</b> and the impact of its findings on HDdUHB patients.</li> </ul>	

**Busnes Cynlluniedig y Pwyllgor ar gyfer y Cyfnod Adrodd Nesaf /  
Planned Committee Business for the Next Reporting Period:**

**Adrodd yn y Dyfodol / Future Reporting:**

To be confirmed.

**Dyddiad y Cyfarfod Nesaf / Date of Next Meeting:**

25<sup>th</sup> November 2021.

<b>Enw'r Pwyllgor / Name of Committee</b>	Healthcare Professionals Forum
<b>Cadeirydd y Pwyllgor/ Chair of Committee:</b>	Dr Mo Nazemi
<b>Cyfnod Adrodd/ Reporting Period:</b>	Meeting held on 20 <sup>th</sup> September 2021
<b>Y Penderfyniadau a'r Materion a Ystyriodd y Pwyllgor / Key Decisions and Matters Considered by the Committee:</b>	
<p>The Healthcare Professionals Forum (HPF) met on 20<sup>th</sup> September 2021.</p> <p><b><u>Waiting List Support Service</u></b></p> <p>Mandy Davies, Assistant Director of Nursing and Quality Improvement, and Anna Llewellyn, Interim Head of Nursing, COVID19 Operations, provided a presentation on the Health Board's Waiting List Support Service and its ambition to provide a single point of contact for patients to provide regular updates, improve self-management and offer alternative treatments while at the same time providing a systematic measure of harm.</p> <p>The Forum welcomed the presentation.</p> <p><b><u>Integrated locality planning and delivery of connected communities</u></b></p> <p>Elaine Lorton, County Director, Pembrokeshire, and Jill Paterson, Director of Primary Care, Community and Long Term Care, provided a presentation on the Health Board's planning objective around the integrated locality planning and delivery of connected communities, explaining the model and it's likely steps within the current planning cycle.</p> <p>Forum members welcomed the presentation and expressed an interest in supporting the process and suggested future attendance at the HPF once the planning cycle had been developed and requirements from the full range of representatives have been identified.</p>	
<b>Materion y mae angen Ystyriaeth neu Gymeradwyaeth Lefel y Bwrdd are u cyfer / Matters Requiring Board Level Consideration or Approval:</b>	
<ul style="list-style-type: none"> <li>• None</li> </ul>	
<b>Risgiau Allweddol a Materion Pryder / Key Risks and Issues/ Matters of Concern:</b>	
<ul style="list-style-type: none"> <li>• None</li> </ul>	
<b>Busnes Cynlluniedig y Pwyllgor ar gyfer y Cyfnod Adrodd Nesaf / Planned Committee Business for the Next Reporting Period:</b>	
<b>Adrodd yn y Dyfodol / Future Reporting:</b>	
<ul style="list-style-type: none"> <li>• Presentation – Value Based Healthcare</li> </ul>	
<b>Dyddiad y Cyfarfod Nesaf / Date of Next Meeting:</b>	
15 <sup>th</sup> November 2021.	

<b>Enw'r Pwyllgor / Name of Committee</b>	Staff Partnership Forum
<b>Cadeirydd y Pwyllgor/ Chair of Advisory Group:</b>	Lisa Gostling, Director of Workforce & OD; Ann Taylor Griffiths, Joint Chair of Staff Side Partnership Forum
<b>Cyfnod Adrodd/ Reporting Period:</b>	October 2021
<b>Y Penderfyniadau a'r Materion a Ystyriodd y Pwyllgor / Key Decisions and Matters Considered by the Advisory Group:</b>	
<p>The following items were discussed:</p> <ul style="list-style-type: none"> <li>• <b>Christmas Annual Leave Provision</b> - concerns were raised that staff in some areas are being advised that there is no provision for annual leave over Christmas. Mrs Mandy Rayani, Director of Nursing, Quality &amp; Patient Experience, advised that managers have been asked to be mindful that staff have worked exceptionally hard and that leave should be spread across the year, with a fair allocation made over the festive period. This will be reinforced at the Senior Nurse Managers meeting.</li> <li>• <b>Operational Pressures</b> – current system pressures were discussed, with an overview being provided by each county, in addition to secondary care pressures.</li> <li>• <b>Workforce Matters</b> – an update was provided on the pay deal for 2021/22. Oversight of two Health Board wide organisational changes was provided, and it was confirmed that five Relationship Managers had been appointed, who would be commencing in employment in September and October 2021. It was further noted that an additional post for Ceredigion was to be re-advertised, along with two Assistant roles.</li> <li>• <b>Staff Discovery Report</b> – the Discovery Report had been circulated to all members of the Forum and Ms Elin Brock, Head of Research, Innovation &amp; Improvement, discussed the report's key themes. Generally, it was considered a good report and the fact that staff voices had come across strongly was welcomed.</li> <li>• <b>Charitable Funds</b> – discussion was held around charitable funds available for staff wellbeing. It was generally felt that wider green health eg benches and gardens should be explored rather than outdoor gyms and this will now be progressed by the charitable funds team.</li> <li>• <b>Financial Performance</b> – an update was provided on the Health Board's financial position, with Nursing Agency costs still being a key driver of the financial position.</li> <li>• <b>Customer Service Training</b> – an update was provided on the development of this programme for all staff. It will be entitled "Making a Difference" and will focus on patients/visitors, colleagues and personally. A pilot is due to commence shortly.</li> <li>• <b>Decarbonisation</b> – a proposal around a review of pool cars was discussed, including the fitting of tracking systems to record drivers, journeys and incident management technology. If introduced, this would commence in April 2022.</li> </ul>	
<b>Materion y mae angen Ystyriaeth neu Gymeradwyaeth Lefel y Bwrdd are u cyfer / Matters Requiring Board Level Consideration or Approval:</b>	
None.	

**Risgiau Allweddol a Materion Pryder /  
Key Risks and Issues/ Matters of Concern:**

None.

**Busnes Cynlluniedig y Pwyllgor ar gyfer y Cyfnod Adrodd Nesaf /  
Planned Committee Business for the Next Reporting Period:**

**Adrodd yn y Dyfodol / Future Reporting:**

Agenda to be agreed end of November in readiness for December meeting.

**Dyddiad y Cyfarfod Nesaf / Date of Next Meeting:**

7<sup>th</sup> December 2021.

<b>Enw'r Pwyllgor / Name of Committee</b>	Stakeholder Reference Group (SRG)
<b>Cadeirydd y Pwyllgor/ Chair of Committee:</b>	Hazel Lloyd-Lubran
<b>Cyfnod Adrodd/ Reporting Period:</b>	Meeting held on 15 <sup>th</sup> October 2021
<b>Y Penderfyniadau a'r Materion a Ystyriodd y Pwyllgor / Key Decisions and Matters Considered by the Committee:</b>	
<p><b>Hywel Dda Annual Plan 2021/22 and IMTP 2022/25</b>  SRG received an update on the Hywel Dda Annual Plan 2021/22 and IMTP 2022/25 following feedback received from Andrew Goodall, Welsh Government (WG) on the workforce issues facing HDdUHB and the mitigating actions in place; the financial deficit position and assumptions being made around income streams and any improvement plans in terms of savings; and in terms of recovery, the trajectory of pre COVID-19 levels of activity. Members noted that monitoring of the Annual Plan takes place quarterly looking at key deliverables highlighted in the plan and the timeframe by which they are scheduled to be achieved, which is then fed into HDdUHB's Board Assurance Framework (BAF) in terms of risks around this. Members further noted the timeline for the IMTP, including the key dates by which action is to be achieved or information is to be collated. Members sought clarification on the optimum timeframe for SRG engagement on the IMTP and it was suggested following Board discussion on 25<sup>th</sup> November 2021. Whilst the IMTP may not be a firm plan at this stage, early sight of the themes would be available. Given WG's commitment to an integrated planning framework, the opportunity to align engagement on HDdUHB's IMTP, the PSBs Wellbeing plans and the Regional Partnership Board's (RPB) plan was welcomed by Members.</p> <p><b>Discussions on Best Approach to Reflect the Populations 'Lived Experience' of the Health Board</b>  SRG received the Patient Experience Report presented to the September 2021 Board meeting, and views were sought on whether there is an appetite to receive Patient Experience Reports at the SRG on a regular basis to provide an insight into the feedback received in order to influence the SRG agenda going forward. It was agreed to present the November 2021 Improving Patient Experience Board report to the next SRG meeting, to identify how the SRG can become engaged and support the work involved.</p> <p><b>Building a Healthier Future after COVID-19</b>  SRG received the Building a Healthier Future After COVID-19 Update report, noting that whilst only relatively few responses had been received to the recent six week engagement exercise, the feedback had been rich in value. From the feedback received, the need was agreed for a better balance of virtual and face to face health care appointments, better choices for patients dependent on their circumstances, and better communication between primary and secondary care. Concerns were noted in regard to the potential deterioration of patient's existing health conditions due to long waiting lists leading to extra strain placed on services. Concerns were also noted around existing and future mental health services and the wider support for wellbeing. In addition, infrastructure, logistics, services, staff recruitment and retention, decarbonisation and sustainability were all items of concern raised regarding the proposed new hospital site location. Members acknowledged the need to build on improving links between health, social care and the 3<sup>rd</sup> sector, with more emphasis on Hubs and Integrated Centres to enable care and information to be centralised. Members also welcomed the far reaching and broad baseline of evidence gathered during the</p>	

engagement exercise which would form useful feedback for the PSBs and RPB plans, with consistent themes to build on and address over the coming years.

### **Transformation Programme/Transformation Funding (Integrated Care Fund)**

SRG received an update on the Transformation Programme, noting the highlights from the the 3 programmes involved:

*Programme 1 Connect* - with the aim of keeping vulnerable people connected and outside of formal long term care, which is now operational in each of the 3 counties of Hywel Dda.

*Programme 2 Fast Tracked Consistent Integration* – providing immediate medical intervention at home to prevent unnecessary hospital admissions, with a variety of local delivery arrangements in place across the 3 counties within an agreed regional model.

*Programme 7 Creating Connections for All* – with positive results achieved from initiating and launching community resilience and capacity.

Members were informed of recent Ministerial confirmation that funding for RPBs would continue over a 5 year period with a match-funding arrangement in place to draw down the sums available. Whilst acknowledging the challenge this could pose for 3<sup>rd</sup> sector budgets, it was understood that the match-fund would not be significant for 3<sup>rd</sup> sector organisations and that efforts would be made to make this as equitable and manageable as possible. Members agreed that this would serve to share the commitment involved and enable consideration of how existing capacity could be utilised differently.

### **Update on the Regional Partnership Board Population Assessment and Public Services Boards Wellbeing Assessment**

SRG received the Population Assessment, Market Stability Report and Wellbeing Assessment Update, demonstrating the significant progress made since the previous SRG meeting. Members noted that HDdUHB's R&D Unit has been engaged to lead on the work of the population assessment since July 2021 and has gathered comprehensive datasets which have been refreshed to provide a baseline of need to identify the current level of service provision and any predicted shortfalls over the next 5 years. It is anticipated that a draft population assessment will be signed off by the RPB in January 2022, with the aim of getting this assessment through statutory partners governance structures between January and March 2022. In terms of Market Stability, Members were informed that this represents a new requirement in an amendment to the legislation involved, with work being undertaken by the Institute of Public Care in liaison with partners, commissioners and providers, looking at stability across the whole market including carers support. In terms of the Well-Being Assessments, the anticipation is that these will be presented to the 3 PSBs in late November/early December 2021, with an appetite to share data, intelligence and approaches between the PSBs and the RPB. Members welcomed the wealth of information to consider and digest over the coming months.

### **Draft Regional Dementia Strategy**

SRG received the draft Regional Dementia Strategy, noting that Attain Consultants had been appointed to develop both the strategy and the service model pathway of care. Members noted that the draft strategy had been presented to the respective Local Authorities and the Health Board in July 2021, with Attain Consultants engaging with a wide variety of people involved in providing services and users of services to gain a baseline of what is currently available and what may need to change. It was further noted that Attain has been commissioned until December 2021, with the strategy due for formal adoption in January 2022.

### **Community Development Outreach Team (CDOT)**

SRG received a presentation on the CDOT, established in response to the disproportionate adverse impact of COVID-19 on the BAME population and the need for equity of services. Members noted that the aim of the CDOT is to engage with ethnic minority communities to understand their lived experiences. To date, work has been undertaken in conjunction with the 3<sup>rd</sup> sector, the 3 Local Authorities and community groups, with CDOT members having attended various vaccination clinics, undertaken 1 on 1 engagement, visited factories, and joined various social media sites of community groups to publicise the team's work. The team is also looking to link in with local neighbourhood police teams and schools to share literature for ethnic families to explain the various services on offer. Members noted that the CDOT's messages have been translated into 13 different languages demonstrating the diverse population involved.

### **SRG Update Report to the May 2021 Public Board**

Members received, for information, the SRG Update Report to the May 2021 Public Board.

### **September 2021 COVID- 19 Board Report**

Members received, for information, the September 2021 COVID-19 Board Report.

### **September 2021 Board Report – Operational Update and Progress Report on the Health Board's Annual Plan 2021/22**

Members received, for information, the September 2021 Board Report – Operational Update and Progress Report on the Health Board's Annual Plan 2021/22.

### **Materion y mae angen Ystyriaeth neu Gymeradwyaeth Lefel y Bwrdd are u cyfer / Matters Requiring Board Level Consideration or Approval:**

- The need to utilise the far reaching and broad baseline of evidence gathered through the engagement undertaken as part of Building a Healthier Future After COVID-19 to inform and align the various plans of the Health Board, the RPB, the PSBs and other partners, acknowledging the similar themes to build on and address over the coming years.
- The importance of building upon what has been heard, and to do it better together around the continuous engagement framework, to ensure that day to day conversations shape and inform the work of the Health Board and its partners going forward.

### **Risgiau Allweddol a Materion Pryder / Key Risks and Issues/ Matters of Concern:**

- **Building a Healthier Future after COVID-19** - concerns in regard to the potential deterioration of patient's existing health conditions due to current long waiting lists leading to extra strain placed on services, together with concerns around existing and future mental health services and the wider support for wellbeing. The need to build on improving links between health, social care and the 3<sup>rd</sup> sector with more emphasis on Hubs and Integrated Centres was acknowledged.
- **Transformation Programme/Transformation Funding (Integrated Care Fund)** – concerns regarding the impact on the 3<sup>rd</sup> sector of the match-funding arrangements to be put in place to draw down Transformation funding, whilst recognising that efforts would be made to make this as equitable and manageable as possible.

### **Busnes Cynlluniedig y Pwyllgor ar gyfer y Cyfnod Adrodd Nesaf / Planned Committee Business for the Next Reporting Period:**

#### **Adrodd yn y Dyfodol / Future Reporting:**

- IMTP
- Improving Patient Experience



- Regional Dementia Strategy

**Dyddiad y Cyfarfod Nesaf / Date of Next Meeting:**

14<sup>th</sup> January 2022