

**TABLE OF ACTIONS FROM
HEALTH BOARD MEETING IN PUBLIC
HELD ON 26TH NOVEMBER 2020**

MINUTE REFERENCE	ACTION	LEAD	TIMESCALE	PROGRESS
PM(20)183	REPORT OF THE AUDIT & RISK ASSURANCE COMMITTEE: <ul style="list-style-type: none"> To take forward the issue of outstanding audit recommendations with the Chair of ARAC, Head of Internal Audit and Executive Directors. 	JW	January 2021	A review of outstanding recommendations is currently being undertaken with Executive Directors in order to provide the Audit and Risk Assurance Committee with a prioritised plan that can be taken forward, when the UHB is in recovery phase.
PM(20)185	MAJOR INFRASTRUCTURE PROGRAMME BUSINESS CASE: <ul style="list-style-type: none"> To present a report to Board in January 2021 regarding the new hospital build. 	HT	January 2021	Forward planned for 28 th January 2021 Public Board meeting.
PM(20)186	IMPROVING PATIENT EXPERIENCE REPORT: <ul style="list-style-type: none"> To provide to Board a formal update on the commitment to contact all patients awaiting treatment. 	MR	January 2021	The multi-disciplinary, multi-professional programme group established to develop a new communication hub for patients has developed a work plan with specific work streams. Initial focus will be on scheduled care – orthopaedics directorate, followed by work with otorhinolaryngology and ophthalmology. This group reports to the Programme Oversight Group, led by the Director of Nursing, Quality and Patient Experience and the Director of Operations.

MINUTE REFERENCE	ACTION	LEAD	TIMESCALE	PROGRESS
				<p>In the meantime, the orthopaedic Clinical Lead has advised that patients have been reviewed and risk assessed. Patients have been contacted by their consultant teams as appropriate. The operational teams have a plan in place to write to all orthopaedic patients by the end of January 2021. This will be followed up with a Single Point of Contact offer to patients waiting for hip and knee surgery by the end of February 2021, as a pilot for a communication hub function as an extension to the current Command Centre.</p> <p>A formal update on the Programme will be provided to the Executive Team on 20th January 2021.</p>
PM(20)189	<p>PERFORMANCE UPDATE – MONTH 7 2020/21:</p> <ul style="list-style-type: none"> • To rectify in future reports the presentation of performance figures for neurodevelopment assessments and psychological therapies; • To discuss in detail the issue of performance in neurodevelopment assessments and psychological therapies at the next meeting of QSEAC and report the outcome of discussions to Board; • To provide an update to PPPAC regarding the increase in Delayed Follow-up appointments. 	<p>HT</p> <p>MR</p> <p>AC</p>	<p>January 2021</p> <p>December 2020</p> <p>December 2020</p>	<p>Completed.</p> <p>A detailed discussion took place at QSEAC in December 2020 and the QSEAC Update Report to Board includes a summary of the discussion.</p> <p>This topic was discussed and an update provided when examining performance at the December</p>

MINUTE REFERENCE	ACTION	LEAD	TIMESCALE	PROGRESS
				2020 PPPAC meeting. More detail on the Delayed Follow-up position will also be provided in the January 2021 Performance Report commentary.
PM(20)190	CORPORATE RISK REGISTER: <ul style="list-style-type: none"> To revise the narrative for Risk 628 - Fragility of Therapy provision across acute, community and primary care services. 	AS	January 2021	Completed.
PM(20)192	REPORT OF THE QUALITY, SAFETY & EXPERIENCE ASSURANCE COMMITTEE: <ul style="list-style-type: none"> For QSEAC to continue to monitor the situation with regards to the housing of asylum seekers at Penally MOD Camp. 	MR	December 2020	A formal update on the Penally situation is expected in February 2021. In the meantime, issues are managed operationally and escalated to QSEAC as appropriate.
PM(20)201	STATUTORY PARTNERSHIPS UPDATE: <ul style="list-style-type: none"> To present to a future Board meeting a patient, family or staff story from the area of Palliative and End of Life Care. 	JP	March 2020	Forward planned for 25 th March 2021 Public Board meeting.