

Enw'r Pwyllgor / Name of Committee	Health and Safety Committee (HSC)
Cadeirydd y Pwyllgor/ Chair of Committee:	Mrs Judith Hardisty
Cyfnod Adrodd/ Reporting Period:	Meeting held on 13 th September 2021
Y Penderfyniadau a'r Materion a Ystyriodd y Pwyllgor / Key Decisions and Matters Considered by the Committee:	
<ul style="list-style-type: none"> • Terms of Reference: The Health and Safety Assurance Committee's Terms of Reference were received following their approval at the July 2021 Public Board. • Health and Safety Update: The Committee received the Health and Safety Update report, together with the Social Distancing Compliance Audit Report, providing an update on the activities of the Health and Safety Team for the period July to September 2021, covering a variety of health and safety topics against a background of high demand. The Committee's attention was drawn to the challenges impacting upon manual handling training associated with a lack of non-clinical accommodation space within Ceredigion, resulting in the temporary suspension of classroom based manual handling training for Ceredigion staff, with alternative accommodation requirements being pursued through the overarching Accommodation Group and discussions with partners such as Local Authority and Education. Members raised concerns about the lack of use of the personal safety devices and requested an update report after the actions to improve usage had been taken. In terms of the Social Distancing Compliance Audit, whilst acknowledging the need to remain cautious, Members noted the possibility of reducing social distancing to one-metre in low risk areas, while acknowledging the need to maintain the two-metre distance within patient areas, where possible. Further updates relating to lone working devices and violence and aggression would be presented at the next HSC meeting. • Health and Safety Executive (HSE) Enforcement Actions Update: The Committee received the HSE Enforcement Action Update report, providing an update on the continuing work towards compliance following the enforcement notices served against HDdUHB by the HSE in October 2019, and providing an update with regard to developments following previous reports presented to the HSC since October 2019. It was noted that the HSE correspondence focused on four key areas for improvement, including leadership, monitoring, competence and audit, and following the concerns raised by the HSE in relation to leadership at Bronglais General Hospital (BGH), Members were assured that work has progressed and is being monitored. It was further noted that the HSE would be returning to undertake visits to various HDdUHB sites during October 2021. • Health and Safety Regulations: The Committee received the Health and Safety (Sharps Instruments in Healthcare) Regulations 2013 (the Sharps Regulations) report. A level of assurance was received that HDdUHB is compliant with the legislation, and that during the previous few months, all clinical areas had been visited to remove any non-safety sharps devices in use, with arrangements in place to cease the ordering of certain inappropriate devices. It was agreed that a further update associated with sharps injuries would be presented at the next HSC meeting. 	

- Fire Safety Management Update Report:** The Committee received the Fire Safety Management report, providing an update on progress in managing the following areas of fire safety: Fire Enforcement Notices (FEN)/Letters of Fire Safety Matters (LoFSM); Fire Safety Management; Fire Safety Governance. It was noted that the advanced works at Withybush General Hospital (WGH) had been delayed due to significant supply chain delivery issues and asbestos-related issues. It was further noted that substantial infrastructure work would need to be undertaken during the forthcoming 12 months, with funding now secured to deliver on the fire enforcements works across Glangwili General Hospital (GGH) and WGH. The Committee was pleased to note the slight improvement in fire training level 2 compliance, and that the post of Head of Fire Safety would be re-advertised imminently following a review of the job description. Confirmation was provided that assurance had been received from Welsh Government (WG) that the documentation submitted supported the necessary capital required for the business justification case stage of the demountable ward solution to support Phase 2 works, WGH. The Committee requested assurance that consideration of alternative options/sites for the Phase 2 decant ward other than new temporary buildings had been undertaken and that it be included within the documentation submitted to WG.
- Fire Safety Audit Report:** The Committee received the Fire Safety Audit System Report April 2020 to March 2021, noting that an NHS Wales Shared Services Partnership - Specialist Estates Services fire audit is undertaken on an annual basis, with the latest audit report submitted to WG on 26th May 2021. It was further noted that a response is anticipated imminently and an update would be presented at the next HSC meeting.
- Deep Dive: Operational Risks Review:** The Committee received a Management of Violence and Aggression (V&A) (including Lone Workers) presentation, providing assurance that all actions required of HDdUHB included within “Welsh Health Circular (WHC/2021/12) implementing the agreed approach to preventing violence and aggression towards NHS staff “are being complied with.
- Welsh Health Circulars Assurance Report:** The Committee received the Welsh Health Circulars (WHC) Assurance report, including an update on progress in relation to the implementation of WHCs which fall under the HSC’s remit. The Committee was pleased to note there are no red or amber status WHCs under the remit of the HSC, and only one WHC ascribed to HSC “012-21 Implementing the agreed approach to preventing Violence and Aggression towards NHS Staff in Wales”, which is currently rated green status.
- Policies for Approval:** The Committee approved Policy 010 – Health & Safety Policy, subject to two minor amendments.

Materion y mae angen Ystyriaeth neu Gymeradwyaeth Lefel y Bwrdd are u cyfer / Matters Requiring Board Level Consideration or Approval:

- None

Risgiau Allweddol a Materion Pryder / Key Risks and Issues/ Matters of Concern:

- **Health & Safety Update** - the challenges impacting upon manual handling training associated with a lack of accommodation space within Ceredigion, resulting in the suspension of classroom based manual handling training for Ceredigion staff.
- **HSE Enforcement Action Update** - Concerns raised by the Health & Safety Executive associated with leadership in Bronglais General Hospital, which is being monitored as work progresses.

**Busnes Cynlluniedig y Pwyllgor ar gyfer y Cyfnod Adrodd Nesaf /
Planned Committee Business for the Next Reporting Period:**

Adrodd yn y Dyfodol / Future Reporting:

In addition to the items scheduled to be reviewed as part of the Committee's work programme, following up progress of the various actions identified above will be undertaken.

Dyddiad y Cyfarfod Nesaf / Date of Next Meeting:

15th November 2021