

## CYFARFOD BWRDD PRIFYSGOL IECHYD UNIVERSITY HEALTH BOARD MEETING

<b>DYDDIAD Y CYFARFOD: DATE OF MEETING:</b>	30 September 2021
<b>TEITL YR ADRODDIAD: TITLE OF REPORT:</b>	Statutory Partnerships Update
<b>CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:</b>	Ros Jervis, Director of Public Health Jill Paterson, Director of Primary Care, Community and Long Term Care
<b>SWYDDOG ADRODD: REPORTING OFFICER:</b>	Anna Bird, Assistant Director - Strategic Partnerships, Diversity and Inclusion Martyn Palfreman, Head of Regional Collaboration

**Pwrpas yr Adroddiad (dewiswch fel yn addas)**

**Purpose of the Report (select as appropriate)**

Er Gwybodaeth / For Information

### ADRODDIAD SCAA

#### SBAR REPORT

##### Sefyllfa / Situation

Hywel Dda University Health Board (HDdUHB) is a statutory member of Public Services Boards (PSBs) in Carmarthenshire, Ceredigion and Pembrokeshire and the West Wales Regional Partnership Board (RPB).

The purpose of this report is to provide an update to the Board in respect of the recent work of the three PSBs and the Regional Partnership Board.

##### Cefndir / Background

PSBs were established under the Well-being of Future Generations (Wales) Act 2015 (the Act), with the purpose of improving the economic, social, environmental and cultural well-being of populations within their geographic areas by strengthening joint working across all public services in Wales.

The effective working of PSBs is subject to overview and scrutiny by the Well-being of Future Generations Commissioner and Audit Wales, as well as by designated Local Authority overview and scrutiny committees.

Regional Partnership Boards, based on Local Health Board footprints, became a legislative requirement under Part 9 of the Social Services and Wellbeing (Wales) Act 2014 (SSWBWA). Their core remit is to promote and drive the transformation and integration of health and social care within their areas.

##### Asesiad / Assessment

#### **Well-being Assessment and Population Assessments**

The publication of a PSB Well-being Assessment and RPB Population Needs Assessment are requirements of the Well-being of Future Generations (Wales) Act 2015, and Social Services and Well-being (Wales) Act 2014, respectively. Effectively involving people and

communities is at the heart of improving well-being, therefore, engagement and consultation will be the key driver during this round of assessments.

The three PSBs and the RPB are working collaboratively on the assessments. A Regional Engagement and Consultation Framework has been developed which aims to provide a standardised approach to conducting the engagement and consultation activity for the Assessment of Local Wellbeing across the three PSB areas of Carmarthenshire, Ceredigion, and Pembrokeshire, and align with the work which is on-going to refresh the Population Needs Assessment.

An 'engagement led' approach is being taken to ensure the views of our citizens are at the heart of the next set of Well-being Plans and Area Plan. Engagement and Consultation are critical sources of information - they provide **qualitative data** which will help us to understand people's lived experiences, attitudes, and stories. Furthermore, this process will help identify gaps in the data and point to those groups that may be 'hidden' in numbers (for example, the homeless community). It will also complement the **quantitative data** gathered, resulting in deeper and more 'nuanced' insights.

Engagement work with partners, stakeholders and citizens will take place during August-October 2021 and will initially focus on encouraging the completion of a Well-being Survey and targeted Focus Group discussions. Subsequently, an analysis of the findings will be undertaken with the aim of completing the first set of draft Assessments by the autumn of 2021, in preparation for publication in Spring 2022.

Each PSB has its own survey, available in Welsh, English, Polish, Arabic and Romanian to reflect the most prevalent community languages. An Easy Read version is in development and the survey can be completed on-line or paper copies are also available. Engagement HQ is being utilised to host a page for the Well-being Assessments and make all versions of the survey accessible to the population:

[www.haveyoursay.hduhb.wales.nhs.uk/have-your-say-on-the-assessment-of-local-well-being](http://www.haveyoursay.hduhb.wales.nhs.uk/have-your-say-on-the-assessment-of-local-well-being)

[www.dweudeichdweud.biphdd.cymru.nhs.uk/dweud-eich-dweud-ar-yr-asesiad-o-lesiant-lleol](http://www.dweudeichdweud.biphdd.cymru.nhs.uk/dweud-eich-dweud-ar-yr-asesiad-o-lesiant-lleol)

The Health Board, as a key statutory partner, is providing specific support for the analysis of the Well-being Survey questions linked to "A Healthier Wales" which will contribute to the Well-being Assessment and Population Needs Assessment.

### **Carmarthenshire Public Services Board (PSB)**

The PSB meeting is scheduled to take place on-line on 29<sup>th</sup> September 2021 after the deadline for submitting Board reports. A verbal update can be provided during the meeting.

A link to the Carmarthenshire PSB website is provided below, where copies of agenda and meeting papers are available to review:

<http://www.thecarmarthenshirewewant.wales/meetings/>

### **Ceredigion Public Services Board (PSB)**

The PSB meeting is scheduled to take place on-line on 17<sup>th</sup> September 2021 after the deadline for submitting Board reports. A verbal update can be provided during the meeting.

A link to the agenda and papers of Ceredigion PSB is provided below:

<https://www.ceredigion.gov.uk/your-council/partnerships/ceredigion-public-services-board/public-services-board-meetings/>

### **Pembrokeshire Public Services Board (PSB)**

The PSB meeting is scheduled to take place on-line on 21<sup>st</sup> September 2021 after the deadline for submitting Board reports. A verbal update can be provided during the meeting.

A link to the agenda and papers of Pembrokeshire PSB is provided below:

<https://www.pembrokeshire.gov.uk/public-services-board/psb-agendas-and-minutes>

### **Regional Partnership Board (RPB) Update**

The most recent meeting of the RPB was held on 29 July 2021. At this meeting, Members:

- Received updates on the Healthier West Wales programme funded through Welsh Government's Transformation Fund and projects supported by the Integrated Care Fund (ICF) revenue allocation to the region
- Approved the ICF Capital programme for 2021-22 which continues to fund a range of accommodation-based solutions to support independent living across the region
- Received an update on work being undertaken to further develop emotional and mental health support for children and young people in West Wales through the national [NYTH/NEST](#) framework, as part of a wider model of care and support which will also include enhanced safe accommodation and behavioural support for those with more acute needs
- Considered responses to the recent consultation on the Welsh Government's White Paper 'Rebalancing Care and Support' and next steps; members were advised that there had been a broad disparity in views regarding the future status of RPBs, with statutory agencies generally favouring an evolution of current arrangements which were felt to be sufficient to drive integration and transformation and non-statutory partners favouring further consideration of recreating RPBs as statutory entities. It was noted that Welsh Government was indicating a co-productive approach to identifying an appropriate way forward on this, and the implementation of national commissioning frameworks. The requirement for new legislation would be reviewed in the light of agreed future models
- Agreed the 2020-21 Annual Report of the RPB which can be accessed [here](#)
- Received updates on the Population Assessment and Market Stability Report (see below)
- Considered a report on the impact of the West Wales Integrated Winter Plan for 2020-21, which had previously been presented to the Health Board's People, Planning and Performance Assurance Committee
- Received a programme report from the regional Commissioning Programme Group
- Agreed revised terms of reference as part of an ongoing review of regional governance which is expected to be complete by the autumn of 2021 and will include strengthened arrangements for providing collective assurance to statutory partners regarding the activities of the Partnership. Revised Terms of Reference attached at Appendix 1 for the Board's consideration.

Agendas and minutes of RPB meetings can be accessed [here](#).

### **Population Assessment and Market Stability Report**

Work on these reports, which will provide critical quantitative and qualitative intelligence for partners in meeting needs for care and support and ensuring sustainability of local markets,

is progressing with the aim of obtaining sign-off by partners and the RPB in early 2022 in advance of publication in March. A variety of approaches are being used by the Research and Development Unit of the UHB and the Institute of Public Care, who are leading on the Population Assessment and Market Stability Report respectively, to obtain robust evidence of need and areas for improvement across different population groups. Both reports will also inform (1) a review of regional priorities over the coming months and (2) a resulting manifesto for the RPB. Both processes are being aligned with the Wellbeing assessments being undertaken by the PSBs and noted above, taking opportunities for working collaboratively on areas such as consultation and public engagement.

### **Future funding**

Following approval by the Minister for Health and Social Services of a five-year funding programme for RPBs, which will be in place from April 2022 and replace existing funding streams, detailed discussions are ongoing at national level to work through the detail of the new arrangements. These are within the broad context of:

- Indications that overall funding will be commensurate with current levels available to RPBs
- Proposals that resources will be available to (1) 'kick-start' transformational activity on a 'proof of concept' basis and (2) help embed projects which are demonstrating positive impact
- The principle that match-funding will need to be provided by partners for all funded projects, and that Welsh Government funding will be tapered over the agreed funding period; this is intended to facilitate the incremental mainstreaming of successful models

These discussions are also considering:

- How reporting and monitoring might be simplified, reducing the administrative burden on partners whilst still providing appropriate assurance on deployment of funding
- Development of a national outcomes framework, based on 'A Healthier Wales', as a basis for consistent reporting and to provide reliable evidence on the relative success of different approaches, potentially as a basis for upscaling models of care across Wales
- Providing a sustainable funding base for strategic support for RPBs

The Head of Regional Collaboration and his counterparts are actively involved in the discussions, with other key stakeholders, including system leaders and finance directors, also being engaged as the work progresses.

### **Argymhelliad / Recommendation**

The Board is asked to:

- Note the collaborative work which is underway to support the development of the Well-being Assessments and Population Needs Assessment.
- Note the update on recent activity of the RPB.
- Note the links to the PSB and RPB websites, where the agenda and minutes of recent meetings can be accessed.

<b>Amcanion: (rhaid cwblhau)</b> <b>Objectives: (must be completed)</b>	
Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	Not applicable
Safon(au) Gofal ac Iechyd: Health and Care Standard(s): <a href="#">Hyperlink to NHS Wales Health &amp; Care Standards</a>	Governance, Leadership and Accountability
Amcanion Strategol y BIP: UHB Strategic Objectives: <a href="#">Hyperlink to HDdUHB Strategic Objectives</a>	4. Improve the productivity and quality of our services using the principles of prudent health care and the opportunities to innovate and work with partners.
Amcanion Llesiant BIP: UHB Well-being Objectives: <a href="#">Hyperlink to HDdUHB Well-being Statement</a>	Improve population health through prevention and early intervention, supporting people to live happy and healthy lives. Transform our communities through collaboration with people, communities and partners.

<b>Gwybodaeth Ychwanegol:</b> <b>Further Information:</b>	
Ar sail tystiolaeth: Evidence Base:	Well-being of Future Generations (Wales) Act 2015 Social Services and Well-being (Wales) Act 2014
Rhestr Termau: Glossary of Terms:	Contained within the body of the report.
Partïon / Pwyllgorau â ymgynhorwyd ymlaen llaw y Cyfarfod Bwrdd Iechyd Prifysgol: Parties / Committees consulted prior to University Health Board:	Not applicable

<b>Effaith: (rhaid cwblhau)</b> <b>Impact: (must be completed)</b>	
<b>Ariannol / Gwerth am Arian:</b> <b>Financial / Service:</b>	HDdUHB staff time to support progression of PSB project and delivery group meetings being established to drive forward implementation of the Well-being Plans. The Regional Partnership Board is working collaboratively to deliver “A Healthier West Wales: Transformation proposal by the West Wales Regional Partnership Board”.
<b>Ansawdd / Gofal Claf:</b> <b>Quality / Patient Care:</b>	Improving the well-being of the population is at the forefront of the two key pieces of legislation that provide a focus for PSBs and RPBs. “A Healthier West Wales: Transformation proposal by the West Wales Regional Partnership Board” embraces a “through-age” model which will support people in Starting and Developing Well; Living and Working Well; and Growing Older Well.

<b>Gweithlu: Workforce:</b>	Implementing the five ways of working required under the Well-being of Future Generations (Wales) Act 2015 should lead to increased collaboration and integration between services, professionals and communities. “A Healthier West Wales: Transformation proposal by the West Wales Regional Partnership Board” includes a key programme of work focused on “an asset-based workforce”.
<b>Risg: Risk:</b>	Whilst each PSB Well-being Plan is different, there are consistent themes of activity. There is a risk that whilst addressing local need, there may be some inconsistency in approach between counties for our wider population. We have a duty as PSB members to encourage consistency of approach where appropriate in order to minimise inequity. Resourcing the project and delivery groups of PSBs could be considered an “add on” responsibility by staff and the synergy with achieving HDdUHB’s goals need to be understood.
<b>Cyfreithiol: Legal:</b>	It is a statutory duty for each PSB to produce a Well-being Plan and Area Plan and for the UHB as named statutory partners to work with the PSBs and RPB to support the development and delivery of the actions within the Plan.
<b>Enw Da: Reputational:</b>	There is a statutory requirement for HDdUHB to contribute to the work of the PSBs and RPB. There is a statutory duty for the UHB to work in partnership with its three partner local authorities to transform health and social care delivery. The RPB Governance arrangements for an essential framework to support operational action.
<b>Gyfrinachedd: Privacy:</b>	Not applicable
<b>Cydraddoldeb: Equality:</b>	The focus of equality runs throughout the work of the PSBs aligns to a number of the Well-being goals: A More Equal Wales, A Healthier Wales, A More Prosperous Wales, A Wales of Cohesive Communities. This is an update paper therefore no EqIA screening has been undertaken.

# West Wales Regional Partnership Board

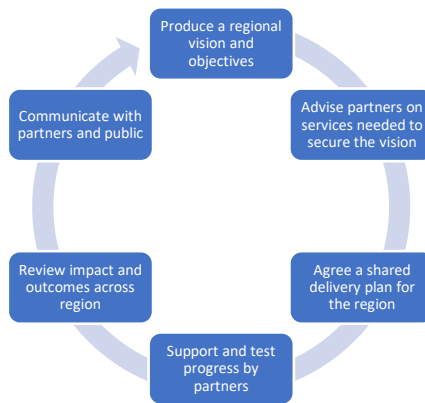
## Terms of Reference

### 1. Statutory basis

- 1.1 Statutory guidance for Part 9 of the Social Services and Wellbeing (Wales) Act 2014 [the Act] and the Partnership Arrangements (Wales) Regulations 2015 set out the requirements, purpose and responsibilities of the Regional Partnership Boards in Wales. These Terms of Reference reflect those requirements and set out local arrangements for the West Wales Regional Partnership Board (RPB).

### 2. Purpose

- 2.1 To discharge its duties under the Act.
- 2.2 To set shared regional priorities for integrated health, care and wellbeing and oversee their delivery.
- 2.3 To drive forward collaboration and integration in the delivery of health, social care and wellbeing.
- 2.4 To promote co-production and ensure user and carer perspectives influence priorities and delivery.
- 2.5 To review progress and produce an Annual Report for Welsh Ministers on the delivery of the RPB's objectives.
- 2.6 In doing so, to liaise with and receive advice from the Integrated Executive Group (IEG) and other key bodies including local Public Service Boards, and NHS and other local and regional planning Boards on the transformation of health, care and wellbeing in the context of wider public services.
- 2.7 A summary of the RPB's role is as follows:



### 3. Specific Responsibilities

- 3.1 To work with stakeholders across West Wales to agree a clear vision and objectives for partners to work towards in the delivery of health, care and wellbeing across the region.
- 3.2 To make recommendations about the integrated services needed to secure the vision and objectives for better health, care and wellbeing outcomes for the population in the region.
- 3.3 To recommend the deployment of resources (including but not limited to the Transformation Fund and Integrated Care Fund) needed to deliver the services to achieve the agreed regional vision and objectives for integrated health, care and wellbeing in the region.
- 3.4 To sign-off regional grant applications and delivery plans for external funding where required, acting on the advice of the IEG and the Regional Partnership Unit.
- 3.5 To promote the engagement of citizens, including service users and carers in the development and delivery of priorities and supporting plans.
- 3.6 To promote and optimise social value through the regional programme.
- 3.7 To promote the programme across the region, encourage delivery by partners and test progress and impact with them during the year.
- 3.8 To scrutinise the success of the Partnership in an annual review of progress and hold partners to account for the impact of their work.
- 3.9 To receive reports on the impact of the regional programme on the health and care system against an agreed regional outcomes framework.
- 3.10 To ensure that Statutory Partners have appropriate arrangements in place to discharge the duties placed on them by the Act and ensure that they meet



accountability requirements to the Welsh Government regarding deployment of grant and other funding.

- 3.11 To ensure Partners undertake a Population Assessment and prepare an Area Plan each electoral cycle, as required under section 14 of the Act and implement plans at local authority and regional level as required under section 14A and in doing so determine where further integrated provision of services, care and support will be most beneficial within the region.
- 3.12 To monitor delivery of the virtual pooled fund for older people's care homes.
- 3.13 To promote the joint commissioning of care and support where appropriate and beneficial.
- 3.14 To maintain systematic communication links with the Public Services Boards (PSBs) in Carmarthenshire, Ceredigion and Pembrokeshire including how cross-over issues will be addressed jointly.
- 3.15 To take a view on whether regional governance arrangements are effective in promoting collaboration and facilitating delivery of the RPB's priorities.
- 3.16 To work with other Regional Partnership Boards across Wales, Welsh Government and other stakeholders to promote and improve its work.

#### **4. Membership**

- 4.1 The RPB will comprise the minimum membership as set out in the Statutory Guidance to Part 9 of the Act (2<sup>nd</sup> edition, updated 2020) and additional members as so determined.
- 4.2 Service user, carer and national third sector representatives will be selected through an external appointments process.
- 4.3 Membership of the RPB will be reviewed on an annual basis and in response to changes in statutory requirements.
- 4.4 Chair and Vice-Chair appointments will be drawn from different Partner organisations, formally appointed by the RPB and reviewed on an annual basis.
- 4.5 Current membership is attached in the Appendix.

#### **5. Quorum and Attendance**

- 5.1 A quorum shall consist of at least one representative from each of the three Local Authorities, the University Health Board, one third sector representative and one user or carer.

- 5.2 Additional members may be co-opted onto the RPB at any time, by agreement of its members, to support delivery of its business.
- 5.3 Each representative will identify a named deputy with delegated authority to participate in RPB meetings should they be unable to attend. It is the responsibility of the RPB member to ensure they are represented in the event of unavoidable absence from a meeting. Should the representative and the deputy be unable to attend, an alternative representative will be agreed by the Chair in advance of the meeting.

## **6. Agenda, Papers and Meeting Operation**

- 6.1 The RPB will meet 5 times a year unless otherwise agreed. Meeting dates will be agreed on an annual basis. Any additional meetings will be arranged as determined by the Chair of the RPB. The Chair of the RPB, in discussion with the RPB Secretariat, shall determine the time and the place of meetings (including on-line arrangements) of the RPB and procedures of such meetings.
- 6.2 The agenda for RPB meetings will be based on the RPB work plan, identified risks, matters arising from previous meetings, issues emerging throughout the year, and requests from RPB members. Following approval, the agenda and timetable for request of papers will be circulated to all RPB members, and other partners as appropriate.
- 6.3 All papers will be approved by the Chair/Lead/relevant Director and items for consideration under 'Any Other Business' will be agreed in advance with the Chair. The Secretariat will be provided by the Regional Collaboration Unit.
- 6.4 The agenda and papers will be distributed seven days in advance of the meeting, and the minutes and action log will be circulated to members within ten days of each meeting to check the accuracy. Members must forward amendments to the RPB Secretary within the next seven days. The RPB Secretary will then forward the final version to the RPB Chair for their agreement prior to submitting for approval to the next RPB meeting.
- 6.5 Agendas and minutes will be made available to the public via the RPB website. The RPB will be able conduct some business in Private Session to receive updates on the management of sensitive and/or confidential information.
- 6.6 All recommendations made by the RPB will be required to be taken through the decision-making processes of the various partner agencies to obtain ratification.
- 6.7 The RPB will receive regular updates and advice from the Integrated Executive Group as agreed with the Chair.

6.8 These terms of reference and operating arrangements shall be reviewed on at least an annual basis by the RPB and made available for consideration by the Statutory Partners.

Annexe 1

Membership (July 2021)

Jonathan Griffiths	Director of Social Services and Housing, Pembrokeshire County Council
Judith Hardisty (Chair)	Vice Chair, Hywel Dda University Health Board
Estelle Hithchon	Director of Partnerships and Engagement, Welsh Ambulance Service NHS Trust
Councillor Tessa Hodgson	Cabinet Member for Social Services, Pembrokeshire County Council
Sian Howys	Statutory Director of Social Services & Corporate Lead Officer: Porth Cynnal, Ceredigion County Council
Ros Jervis	Director of Public Health, Hywel Dda University Health Board
Councillor Gareth John	Independent Member – Local Government, Hywel Dda University Health Board
Hilary Jones	Chief Executive, Bro Myrddin Housing Association
Hazel Lloyd Lubran (Vice Chair)	Chief Officer, Ceredigion Association of Voluntary Organisations
Jake Morgan	Director of Communities, Carmarthenshire County Council
Jonathan Morgan	Head of Homes and Safer Communities, Carmarthenshire County Council
Gareth Morgans	Director of Education and Children, Carmarthenshire County Council
Jill Paterson	Director of Primary Care, Community and Long Term Care, Hywel Dda University Health Board
Malcolm Perret	Vice Chair, Care Forum Wales
Donna Pritchard	Deputy Director of Social Services & Corporate Lead Officer: Porth Gofal, Ceredigion County Council
Joanne Silverthorne	Carer representative
Alan Thomas	Service user representative
Cathryn Thomas	Assistant Director, Social Care Wales
Gaynor Toft	Chief Housing Officer, Pembrokeshire County Council

Councillor Jane Tremlett	Executive Board Member for Social Care and Health, Carmarthenshire County Council
James Tyler	Service user representative
Councillor Alun Williams	Cabinet Member for Adult Services, Ceredigion County Council