

**TABLE OF ACTIONS FROM  
HEALTH BOARD MEETING IN PUBLIC  
HELD ON 26<sup>TH</sup> MAY 2022**

MINUTE REFERENCE	ACTION	LEAD	TIMESCALE	PROGRESS
PM(22)74	<b>REPORT OF THE CHAIR:</b> <ul style="list-style-type: none"> <li>To issue an invitation to the Digital Innovation Week event to Independent Members</li> </ul>	HT	July 2022	The logistics for this event are being arranged, and invitations will be issued once confirmed.
PM(22)76	<b>REPORT OF THE AUDIT &amp; RISK ASSURANCE COMMITTEE:</b> <ul style="list-style-type: none"> <li>To take forward establishing a timescale for adaptation of the AMAT tool for other purposes</li> </ul>	SD	July 2022	<p>AMAT is currently being piloted for Clinical Audit and Clinical Guidance purposes. Targeted piloting is underway with further roll out expected in Q3/4 2022. AMAT is an optional software tool available to the HB. A trial purchase was for the above purposes only and sought as a potential replacement system which is still being tested.</p> <p>The efficacy of AMAT as a tool for use in Inspections will need to be explored in due course and compared to existing systems. No decision has yet been made regarding this and there are currently no plans for adoption.</p>
PM(22)77	<b>REPORT OF THE QUALITY, SAFETY &amp; EXPERIENCE COMMITTEE:</b> <ul style="list-style-type: none"> <li>To confirm that correspondence in relation to the Epilepsy and Neurology in Learning Disabilities has been issued to families</li> </ul>	PK	July 2022	Confirmed.

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	<ul style="list-style-type: none"> <li>To provide a further update with regards to the review into care packages provided by commissioned services at the next QSEC and Board meeting</li> </ul>	JP	July 2022	The Head of Service for Learning Disabilities and Deputy Head of legal Service reviewed the CoP applications for LD over the last two years. There were 12 applications, most were in relation to the legal framework for their accommodation, three were in respect of the use of visual equipment for monitoring of epilepsy, which has already been reported to Committee in previous meetings.
PM(22)78	<b>IMPROVING PATIENT EXPERIENCE REPORT:</b> <ul style="list-style-type: none"> <li>To forward plan onto the PODCC workplan reports on the 'Making a Difference' programme</li> </ul>	LG/JW	July 2022	Completed. First report forward planned for 20 <sup>th</sup> October 2022 PODCC meeting.
	<ul style="list-style-type: none"> <li>To explore opportunities to further extend Pet Therapy visits</li> </ul>	SD	July 2022	The Assistant Director (Legal Services/Patient Experience) will be arranging meetings with current providers to review governance arrangements and opportunities to extend the visits to other areas across the Health Board.
	<ul style="list-style-type: none"> <li>To communicate to the Women &amp; Children's service the suggestion of providing children's play specialists/therapists in A&amp;E settings</li> </ul>	KJ	July 2022	Completed. W&C Directorate to review and reflect in next phase of C&YP Service Review.
	<ul style="list-style-type: none"> <li>To provide an update on environmental improvements already made to waiting areas</li> </ul>	KJ	July 2022	Overview of environmental improvements and current assessment of waiting areas to be included in next phase of the C&YP Service Review.

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	<ul style="list-style-type: none"> <li>To ensure that the CHC report around access to General Practice is considered at QSEC</li> </ul>	MR	July 2022	Completed. Update on the CHC report forward planned for 11 <sup>th</sup> October 2022 QSEC meeting.
PM(22)80	<b>TRANSFORMATION STEERING GROUP UPDATE:</b> <ul style="list-style-type: none"> <li>To present to Board a plan for future engagement with partners and public</li> </ul>	LD	November 2022	Forward planned for 24 <sup>th</sup> November 2022 Public Board meeting.
PM(22)81	<b>IMPLEMENTING THE HEALTHIER MID AND WEST WALES STRATEGY - PROGRAMME BUSINESS CASE UPDATE:</b> <ul style="list-style-type: none"> <li>To consider the issue of health inequalities as part of appraisal workstreams</li> </ul>	LD	July 2022	<p>Equality and Health Impact Assessment (EHIA):</p> <p>The Programme has an overarching Equality and Health Impact Assessment (EHIA) which was submitted as part of the Programme Business Case to Welsh Government. Further work has been undertaken to inform the EHIA which includes:</p> <ul style="list-style-type: none"> <li>An online focus group held with the public on 14<sup>th</sup> June 2022</li> <li>A questionnaire to the public “Help us to understand how the location of the new urgent and planned care hospital may affect you”</li> <li>The Equality and Health Impact Assessment (EHIA) has also formed a part of the four appraisal workstreams</li> </ul> <p>The EHIA is now being updated with key themes from the above and will be available as a public document as part of the papers</p>

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				for the 4 <sup>th</sup> August 2022 Board meeting.
	<ul style="list-style-type: none"> <li>For IMs to share details of any groups with which it is felt the UHB should be engaging</li> </ul>	IMs/LD	July 2022	Completed.
	<ul style="list-style-type: none"> <li>To consider inclusion of the weighting of Technical Appraisal Criteria on the agenda for the Board meeting on 9<sup>th</sup> June 2022</li> </ul>	JW	May 2022	Completed. Included on agenda for 9 <sup>th</sup> June 2022 Public Board meeting.
<b>PM(22)82</b>	<b>CONTINUOUS ENGAGEMENT PLAN 2022/23:</b> <ul style="list-style-type: none"> <li>To consider engaging with existing older persons groups to ensure representation from that age group</li> </ul>	LD	July 2022	At present, we do not have any difficulty in engaging with this demographic. The vast majority of our current participants are 50+ and those aged 75+ also participate regularly in our engagement work.
	<ul style="list-style-type: none"> <li>To consider identifying key individuals/ influencers within communities who already have the trust of the general public, with whom the UHB can work</li> </ul>	LD	July 2022	On track. Planning Objective 4U is one of the Health Board's strategic Planning Objectives for 2022/23. As part of this work, key individuals and groups are being identified in order to help shape community proposals for place-based action as part of the Social Model for Health and Well-being agenda.
	<ul style="list-style-type: none"> <li>To include areas of improvement within a revised version of the plan</li> </ul>	LD	July 2022	Updates to be taken to SDOD and SRC at appropriate points.
<b>PM(22)85</b>	<b>OPERATIONAL UPDATE:</b> <ul style="list-style-type: none"> <li>To raise the issue of the involvement of Community First Responders with WAST</li> </ul>	KJ	July 2022	Completed. Issue flagged with WAST Regional Head of EMS service and to be further considered via Ambulance

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				Handover Operational Delivery Group.
	<ul style="list-style-type: none"> <li>To check whether the increase in Autism Spectrum Disorder (ASD) referrals relates only to children</li> </ul>	KJ	July 2022	Completed. ASD referral data is specific to children & young people up to 18 years of age.
	<ul style="list-style-type: none"> <li>To provide data on the number of patients subject to DOLS outside the meeting</li> </ul>	KJ	July 2022	<p>Completed. From 1<sup>st</sup> Jan – 31<sup>st</sup> March 2022 the DoLS Team received 185 referrals. Of these, 44 were authorised and a further 9 existing authorisations were renewed – so 53 in total for that time period.</p> <p>On average (excluding outliers) DoLS are in place for around two months. The length of time authorisations are in place has increased since the start of the pandemic because of delayed discharges due to the difficulties being experienced in arranging packages of care / care home placements etc.</p>
PM(22)86	<p><b>UPDATE ON THE REVIEW OF PAEDIATRIC SERVICES:</b></p> <ul style="list-style-type: none"> <li>To reword the final bullet point on page 3 ‘until the establishment of the new hospital or 2029’</li> </ul>	LD	July 2022	The Executive leads have considered this point and, in the scenario of the new hospital not being progressed, the clinical strategy would require a fundamental review to include the Paediatric service.
	<ul style="list-style-type: none"> <li>To liaise with the Patient Experience team regarding adoption of the ‘You Said/We Did’ approach utilised within the Improving Patient Experience Report for identifying and presenting actions taken</li> </ul>	LD	July 2022	A range of actions is in place, with support from the Patient Experience team. Ward based posters and staff feedback on ‘you said/we did’. Neonatal team

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				will be shortly implementing electronic questionnaires.
	<ul style="list-style-type: none"> <li>To consider how the UHB is engaging with families and ensuring that up to date information is provided throughout the process; including information regarding support for transport costs or transport provision</li> </ul>	PK	July 2022	<p>Operationally, Glangwili and Withybush hospitals have access to dedicated taxi companies. At present, and in relation to admissions, when a need arises a taxi can be accessed (when triage has confirmed this to be appropriate) via the local switchboard. For discharges, this is a similar procedure from Carmarthenshire back to Pembrokeshire.</p> <p>A Standard Operating Procedure is being developed for use by OOH GP when public transport is significantly constrained. We are not aware of any transportation requests in relation to the pathway change.</p> <p>In terms of engaging with service users, in addition to the patient experience data recorded via the national questionnaires, the early engagement exercise currently underway as part of the interim paediatric review will also ask for specific feedback in relation to transport, and the following question has been posed: 'Please tell us of your experience with travelling and accessing Children's services (Paediatrics)?'</p>

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	<ul style="list-style-type: none"> <li>To provide details of the parental accommodation available</li> </ul>	KJ	July 2022	4 double rooms available within Neonatal Unit. Parents wishing to stay on the Paediatric wards are accommodated on overnight beds alongside inpatient children. Service also has access to pre-approved local guest house accommodation for specific circumstances.
	<ul style="list-style-type: none"> <li>To establish whether discussions are being undertaken with WAST in regards to paramedic skills/knowledge around paediatric emergencies</li> </ul>	SJ	July 2022	Verbal update to be provided at meeting.
<b>PM(22)88</b>	<p><b>INTEGRATED PERFORMANCE ASSURANCE REPORT – MONTH 1 2022/23:</b></p> <ul style="list-style-type: none"> <li>To provide comparative data across Wales relating to Mental Health performance, in particular around assessments</li> </ul>	HT	July 2022	The performance team is working with colleagues across Wales to determine how to best provide this report. This will be addressed in the forthcoming SDODC meeting.
	<ul style="list-style-type: none"> <li>To consider whether a report on access to dental care should be presented to a Board level Committee, or to the Board</li> </ul>	JW/MB	July 2022	Completed. Discussed at Board Seminar; brief shared with members. Update also forward planned for 29 <sup>th</sup> September 2022 Public Board meeting.
	<ul style="list-style-type: none"> <li>To ensure that reported cancer performance reflects the activity, to provide assurance regarding recovery</li> </ul>	HT	July 2022	The performance team is working with the Oncology Directorate to address the collection of this data.
<b>PM(22)92</b>	<p><b>CROSS HANDS OUTLINE BUSINESS CASE:</b></p> <ul style="list-style-type: none"> <li>To consider the issue of ongoing costs, including the impact of ongoing inflationary costs, at the relevant Committee</li> </ul>	LD	July 2022	Updates to be taken to SDODC and SRC at appropriate points.