



**CYFARFOD BWRDD PRIFYSGOL IECHYD
UNIVERSITY HEALTH BOARD MEETING**

DYDDIAD Y CYFARFOD: DATE OF MEETING:	31 March 2022
TEITL YR ADRODDIAD: TITLE OF REPORT:	Committee Update Reports
CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:	Joanne Wilson, Board Secretary
SWYDDOG ADRODD: REPORTING OFFICER:	Clare Moorcroft, Committee Services Officer

Pwrpas yr Adroddiad (dewiswch fel yn addas) Purpose of the Report (select as appropriate)
Er Sicrwydd/For Assurance

**ADRODDIAD SCAA
SBAR REPORT**

Sefyllfa / Situation

The purpose of this report is to provide the Board with a level of assurance in respect of recent Board level Committee meetings that have been held since the previous Board report and are not reported separately on the Board agenda, as follows:

- Mental Health Legislation Committee (MHLC) held on 1st March 2022;
- Charitable Funds Committee (CFC) held on 15th March 2022;

Additionally, in respect of the In-Committee Board meeting held on 27th January 2022.

This report also provides an update to the Board in respect of recent Advisory Group meetings, as follows:

- Stakeholder Reference Group held on 14th January 2022;
- Staff Partnership Forum held during February 2022.

Cefndir / Background

The Hywel Dda University Health Board (UHB) Standing Orders, approved in line with Welsh Government guidance, require that a number of Board Committees are established. In line with this guidance, the following Committees have been established:

- Audit and Risk Assurance Committee
- Charitable Funds Committee
- Mental Health Legislation Committee
- Quality, Safety and Experience Committee
- Remuneration and Terms of Service Committee

The Board has established the following additional Committees:

- Sustainable Resources Committee
- Health and Safety Committee

- People, Organisational Development and Culture Committee
- Strategic Development and Operational Delivery Committee

Attached to this report are individual summaries of the key decisions and matters considered by each of the Committees held since the previous Board report, where these are not separately reported to the Board.

Approved minutes from each of the Committees' meetings are available on the UHB's website via the link below:

<https://hduhb.nhs.wales/about-us/governance-arrangements/board-committees/>

The UHB has approved Standing Orders, in line with Welsh Government guidance, in relation to the establishment of Advisory Groups. In line with this guidance, the following statutory Advisory Groups have been established:

- Stakeholder Reference Group
- Staff Partnership Forum
- Healthcare Professionals Forum

Asesiad / Assessment

Matters Requiring Board Level Consideration or Approval:

The Charitable Funds Committee requested that the following items be raised at Board level:

- Board ratification, in its role as Corporate Trustee, of the Committee's decision to approve a governance and support costs budget of £441,969 for the 2022/23 financial year (*to be considered during Corporate Trustee session*).
- Board ratification, in its role as Corporate Trustee, of the Committee's approval of the application for £110,329.94 of charitable funding from the T460 Pembrokeshire Cardiology Equipment Fund to support the purchase of an echocardiography machine and an electrocardiogram machine at Withybush General Hospital (*to be considered during Corporate Trustee session*).

The Stakeholder Reference Group requested that the following items be raised at Board level:

- Consideration to be given to how the SRG can support the Health Board in developing and delivering its IMTP through a partnership approach.
- Consideration to be given to how the patient voice can be fed in and inform the work of other organisations given its wider applicability and to avoid duplication both of effort and response.

There were no matters raised by the Mental Health Legislation Committee, In-Committee Board or Staff Partnership Forum which require Board level consideration or approval.

Key Risks and Issues/Matters of Concern:

The Charitable Funds Committee raised the following key risks and issues/matters of concern:

- The closure of Risk 1130 Failure to increase charitable funds income and expenditure, which is associated with the delivery of the Hywel Dda Health Charities Planning Objective 2E for 2021/22, as the risk has materialised. A new risk has been identified relating to

sustaining and increasing the charity's income levels, with assurance provided that all relevant controls and mitigating actions have also been identified.

- The challenges to generating income for the charity going forward.

There were no key risks and issues or matters of concern raised by the Mental Health Legislation Committee, In-Committee Board, Staff Partnership Forum or Stakeholder Reference Group.

Argymhelliad / Recommendation

The Board is asked to:

- **ENDORSE** the updates, recognising any matters requiring Board level consideration or approval and the key risks and issues/matters of concern identified, in respect of work undertaken on behalf of the Board at recent Committee meetings, noting that a Corporate Trustee session will be held directly after the Public Board meeting to consider the charitable funds budget and expenditure outlined above;
- **RECEIVE** the update report in respect of the In-Committee Board meeting;
- **RECEIVE** the update reports in respect of recent Advisory Group meetings.

Amcanion: (rhaid cwblhau) Objectives: (must be completed)	
Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	Not applicable
Safon(au) Gofal ac Iechyd: Health and Care Standard(s):	Governance, Leadership and Accountability
Amcanion Strategol y BIP: UHB Strategic Objectives:	All Strategic Objectives are applicable
Amcanion Llesiant BIP: UHB Well-being Objectives: Hyperlink to HDdUHB Well-being Objectives Annual Report 2018-2019	9. All HDdUHB Well-being Objectives apply

Gwybodaeth Ychwanegol: Further Information:	
Ar sail tystiolaeth: Evidence Base:	Standing Orders External Governance Review
Rhestr Termau: Glossary of Terms:	Included within the body of the report
Partion / Pwyllgorau â ymgynhorwyd ymlaen llaw y Cyfarfod Bwrdd Iechyd Prifysgol: Parties / Committees consulted prior to University Health Board:	Committee and Advisory Group Chairs

Effaith: (rhaid cwblhau) Impact: (must be completed)	
Ariannol / Gwerth am Arian: Financial / Service:	Explicit within the individual Update Reports where appropriate.
Ansawdd / Gofal Claf: Quality / Patient Care:	Explicit within the individual Update Reports where appropriate.
Gweithlu: Workforce:	Not Applicable
Risg: Risk:	Not Applicable
Cyfreithiol: Legal:	The Board has approved Standing Orders in relation to the establishment of Board level Committees. In line with its model Standing Orders, the Health Board has established Board level Committees, the activities of which require reporting to the Board. In line with its model Standing Orders, the Health Board has established a Stakeholder Reference Group, a Healthcare Professionals Forum and a Partnership Forum, the activities of which require reporting to the Board.
Enw Da: Reputational:	Not Applicable
Gyfrinachedd: Privacy:	Not Applicable
Cydraddoldeb: Equality:	Not Applicable

Enw'r Pwyllgor / Name of Committee	Mental Health Legislation Committee (MHLC)
Cadeirydd y Pwyllgor/ Chair of Committee:	Mrs Judith Hardisty, UHB Vice-Chair
Cyfnod Adrodd/ Reporting Period:	Meeting held on 1 st March 2022
Y Penderfyniadau a'r Materion a Ystyriodd y Pwyllgor / Key Decisions and Matters Considered by the Committee:	
<p>This report summarises the work of the Mental Health Legislation Committee (MHLC) at its meeting held on the 1st March 2022, with the following highlighted:</p> <ul style="list-style-type: none"> • The Power of Discharge Sub-Committee minutes from the meeting held on 30th November 2021 were received and the discussions held around the possibility of returning to face-to-face meetings were noted, whilst favouring a blended approach of attendance in person and virtual, acknowledging the logistical challenges of providing suitable accommodation to hold an in-person meeting. A full discussion would be held at the next Power of Discharge Sub-Committee meeting to agree the format of future sessions. • The Quarterly Performance Report for Quarter 3 was received by the Committee, which noted the increased use of Nurses Holding Powers. The Committee noted the data had been fully scrutinised by the MHL Scrutiny Group prior to this meeting and was satisfied with their findings. • The Committee received an update from the Mental Health Administration Lead in relation to the video conferencing facilities recently piloted by Mental Health Tribunal (for Wales). The Committee understood that the Tribunal Service have completed their pilot of MS Teams; however, was disappointed to note that the Tribunal Service require specific requests and justification for the provision via MS Teams instead of a telephone conference. The Chair noted an impending Vice Chair meeting and would raise it there prior to any conversations with the Minister. • The Committee was also informed of a blanket decision by The Tribunal Service to refuse any observers or nearest relatives (since April 2021) at any tribunal hearings. As a consequence, nurses, doctors and solicitors in training are unable to attend tribunals (for observation). This has been raised as a concern with Health Board counterparts and Matt Downton at Welsh Government. As the Tribunal is a separate judiciary, the Mental Health Legislation Manager has been informed that this must be raised with the President of the Tribunal by the Health Board. It was acknowledged that it is important that relatives and carers are there to support and assist patients in the Tribunal and that they can provide valuable information. • Within the Quarterly Performance Report for Quarter 3, further discussion included, but was not restricted to: <ul style="list-style-type: none"> ○ Use of Personally identifiable data; ○ Benchmarking the Locked door policy against other Health Boards; ○ An anecdotal increase of in detention of Older Adults and an increase across Wales of functional presentation in Older Adults; ○ CAMHS data and admission trends were discussed, including waiting lists and trajectories and current mitigations that have been implemented; and ○ An increase in involvement with young people from Carmarthenshire, in particular, due to an increase in the number of private children's homes in Carmarthenshire. 	

- The Committee received a detailed report from the Mental Health Legislation Scrutiny Group, which included, but was not restricted to:
 - use of Section 136 without prior consultation; and
 - agreement that a new standing agenda item would be established, concentrating on the Mental Health Measure.
- The Committee received the Self-Assessment Action Plan 2020-21.
- The Committee received the Annual Report to the Audit and Risk Assurance Committee and a short discussion surrounding Part One of the Measure and effective engagement with young people was held.
- The Assistant Director of Nursing (MH&LD) provided a report on the recent Health Inspectorate Wales visits to MH&LD facilities, referring specifically to the Segregation and Seclusion Policy, noting this Policy was currently under review within the MHLD Written Control Document Group. The Committee agreed to receive the final version of the Policy in due course.
- The Committee noted the request from the Mental Health Legislation Administration Lead to extend the deadline for completion of the Section 117 Policy. It was explained that an agreement between the Health Board and Local Authorities had not been reached in relation to funding and would need to be escalated to the Executive Team before any further progress could be achieved.
- The Committee approved the Section 136 Policy, noting the involvement of Third Sector, Police and Welsh Ambulance Services NHS Trust.
- The Committee received the report to Board from November 2021, for information.

Materion y mae angen Ystyriaeth neu Gymeradwyaeth Lefel y Bwrdd are u cyfer / Matters Requiring Board Level Consideration or Approval:

None

Risgiau Allweddol a Materion Pryder / Key Risks and Issues/ Matters of Concern:

None

Busnes Cynlluniedig y Pwyllgor ar gyfer y Cyfnod Adrodd Nesaf / Planned Committee Business for the Next Reporting Period:

Adrodd yn y Dyfodol / Future Reporting:

To be confirmed

Dyddiad y Cyfarfod Nesaf / Date of Next Meeting:

13th June 2022.

Enw'r Pwyllgor / Name of Committee	Charitable Funds Committee
Cadeirydd y Pwyllgor/ Chair of Committee:	Delyth Raynsford, Independent Member
Cyfnod Adrodd/ Reporting Period:	Meeting held on 15 th March 2022
Y Penderfyniadau a'r Materion a Ystyriodd y Pwyllgor / Key Decisions and Matters Considered by the Committee:	
<ul style="list-style-type: none"> <p>Charitable Funds – Making a Difference: Purchase of Transperineal Biopsy Machine for Prince Philip Hospital (PPH) – the Committee received a powerful presentation provided by Mr Ngiau Khoon Saw, Consultant Urologist, illustrating the positive impact of the purchase through charitable funds of the transperineal biopsy machine at PPH on patients and staff. The Committee was advised that the procurement of the transperineal biopsy machine would reduce the prevalence of septicaemia infections and allow improved accessibility to the treatment area. The Committee was informed that, in comparison to transrectal biopsy, the equipment will improve rates of cancer detection and reduce patient need for antibiotics, which subsequently reduces the requirement for a hospital stay.</p> <p>Draft Charitable Funds Committee (CFC) Annual Report 2021/22 – the Committee endorsed the Draft CFC Annual Report 2021/22, for onward submission to the Board at its meeting on 26th May 2022, providing a summary of the charity's activity and demonstrating the impact on investments made from the awarding of charitable funds upon staff and patients. The Committee noted the upcoming relaunch of the Hywel Dda Health Charities Lottery Scheme and considered Members' feedback regarding future communication of the Lottery's winners and successes.</p> <p>Charitable Funds Sub-Committee (CFSC) Update Report – the Committee received the CFSC update report providing a summary of the CFSC's activity between 11th September 2021 and 10th January 2022. It was noted from the report that the Sub-Committee received confirmation that a process would be established within the Finance Business Partnering Team to highlight and capture any revenue consequences to HDdUHB at the time a charitable funds purchase is made. The report also provided assurance that Hywel Dda University Health Board's (HDdUHB's) Learning & Development Policy is to be reviewed during Quarter 4 2021/22 and consideration would be given to the role that charitable funds could play in supporting extended learning opportunities for staff, including higher award studies. It was further noted that this review would also consider equitable access to training as not all services have access to sufficient levels of charitable funds. The Committee was assured that HDdUHB's 2022/23 capital priorities should be confirmed by the end of February 2022, which will enable the Capital Planning team and the Hywel Dda Health Charities team to identify any capital bids eligible for charitable funds and to discuss the support of any priorities from charitable funds with the relevant fund managers.</p> <p>Charitable Funds Sub-Committee Annual Report 2021/22 – the Committee endorsed the Charitable Funds Sub-Committee Annual Report 2021/22, providing a</p> 	

summary of the Sub-Committee's activity in 2021/22.

- **Charitable Funds Committee Risk Register** – the Committee received the CFC Risk Register report, noting the closure of Risk 1130 *Failure to increase charitable funds income and expenditure*, which is associated with the delivery of the Hywel Dda Health Charities Planning Objective 2E for 2021/22, as the risk has now materialised. The Committee received assurance that a new risk relating to sustaining and increasing the charity's income levels has been identified and that all relevant controls and mitigating actions have been identified.
- **Assurance on Planning Objectives Aligned to CFC** – the Committee received the Assurance on Planning Objectives Aligned to CFC report, providing assurance on the current position in regard to the progress of Planning Objective 2E, in order to provide onward assurance to the Board that progress is on track to achieve against its key deliverables.
- **Integrated Hywel Dda Health Charities Performance Report** – the Committee received the Integrated Hywel Dda Health Charities Performance Report, providing an update on the charity's performance and position as at 31st January 2022. The Committee noted that the net assets of the charity have decreased by £810,873 for the period and that the charity's overall income from donations, grants and legacies has decreased by 68.3% in comparison to income received for the same period in the previous financial year. With specific regard to legacies, the Committee noted that a reduction has been experienced Wales-wide and could be attributed to the uncertainty arising from the merger of health boards in Wales in 2009. The Committee noted the successful launch of the Bronlais General Hospital (BGH) Chemotherapy Day Unit Capital Fundraising Appeal in November 2021 and received assurance that the campaign is currently on track to meet the expected March 2022 target of £78,500 and the overall target of £500,000 by January 2023. The Committee noted that the reported position for the total of governance and support costs (including finance and fundraising costs) is £351,250; an underspend of £3,621 against budget. The Committee also noted that there is a net surplus from unrestricted apportionments across funds of £109,283 for the period, which is sufficient to cover the governance and support costs and audit fees incurred by the charity. The Committee approved a governance and support costs budget of £441,969 for the 2022/23 financial year, for onward ratification by the Corporate Trustee at its meeting on 31st March 2022. It was noted that this budget is in line with the approved budget for 2021/22, allowing for a 4% inflation increase for pay costs and 2% inflation for non-pay costs. The Committee also approved the carrying forward of the £37,500 marketing and communications pay budget, approved in March 2021, to the 2022/23 financial year to fund the costs of a fixed-term Communications Assistant.
- **Investment Advisor Performance Update** – the Committee received the Investment Advisor Performance Update presentation from the charity's investment advisors Sarasin & Partners LLP, providing assurance that the current concerns regarding inflationary pressures and the geopolitical environment are reflected within the charity's portfolio and that the advisors are responding to these challenges to meet the charity's long term objectives. The Committee was advised that the environment remains challenging for returns and, should there

be an increased need to draw upon capital, adjustments to the portfolio would be considered. The Committee received assurance that investments are subject to social and ethical good governance. The Committee noted that the tender process for the investment advisor contract is nearing completion.

- **Funding Application for Cardiology Equipment (Withybush General Hospital Paediatrics)** – the Committee received the Funding Application for Cardiology Equipment (Withybush General Hospital (WGH) Paediatrics)), and informed that, as a result of the response to the COVID-19 pandemic, a significant change has been made to the under-16 paediatric pathway in Pembrokeshire, which has focused on acute medical presentations and the need for admission or secondary care intervention. The Committee was informed that clinic activity for Cardiology has been maintained at the Child Health department, WGH, in order to maximise access for the local population and to ensure that care of this nature is provided as close to the patient’s home as possible. Both the echocardiography and electrocardiogram (ECG) machines used within the Child Health department are loaned from the Cardiology technician team based at WGH and have to be reallocated to paediatrics whenever the clinics are held, which impacts on the ability to deliver an inpatient service. Specifically in relation to the echocardiography machine, there have been issues concerning the reliability of the equipment. In terms of a paediatric specification, the current echocardiography machine does not have a high frequency paediatric probe which can result in the quality of certain types of imaging falling below the anticipated standard. The Committee approved the application for £110,329.94 of charitable funding from the T460 Pembrokeshire Cardiology Equipment Fund to support the purchase of an echocardiography machine and an ECG machine, for onward ratification by the Corporate Trustee at its meeting on 31st March 2022.
- **Update on Evaluation Framework for Hywel Dda Health Charities** – the Committee received a verbal update on the evaluation framework for Hywel Dda Health Charities, providing assurance that a draft evaluation framework is currently being developed with input from HDdUHB’s Head of Value Based Health Care and the Research and Development team to measure the impact of charitable funding on patients, staff and services. The Committee received assurance that the evaluation framework would be implemented for Quarter 1 and 2, 2022/23 and that an update would be presented to the Committee at its next meeting.
- **Charitable Funds Committee Work Programme 2022/23** - the Committee received the Charitable Funds Committee Work Programme 2022/23 and advised that it would be reviewed to consider timeframes for future evaluation reporting and future agenda management.

Materion y mae angen Ystyriaeth neu Gymeradwyaeth Lefel y Bwrdd ar eu cyfer /Matters Requiring Board Level Consideration or Approval:

- Board ratification, in its role as Corporate Trustee, of the Committee’s decision to approve a governance and support costs budget of £441,969 for the 2022/23 financial year.

- Board ratification, in its role as Corporate Trustee, of the Committee's approval of the application for £110,329.94 of charitable funding from the T460 Pembrokeshire Cardiology Equipment Fund to support the purchase of an echocardiography machine and an electrocardiogram machine at Withybush General Hospital.

**Risgiau Allweddol a Materion Pryder /
Key Risks and Issues/ Matters of Concern:**

- The closure of Risk 1130 *Failure to increase charitable funds income and expenditure*, which is associated with the delivery of the Hywel Dda Health Charities Planning Objective 2E for 2021/22, as the risk has materialised. A new risk has been identified relating to sustaining and increasing the charity's income levels, with assurance provided that all relevant controls and mitigating actions have also been identified.
- The challenges to generating income for the charity going forward.

**Busnes Cynlluniedig y Pwyllgor ar gyfer y Cyfnod Adrodd Nesaf /
Planned Committee Business for the Next Reporting Period:**

Adrodd yn y Dyfodol / Future Reporting:

In addition to the items scheduled to be reviewed as part of the Committee's work programme, following up progress of the various actions identified at the previous Committee meeting will be undertaken.

Dyddiad y Cyfarfod Nesaf / Date of Next Meeting:

6th June 2022

Enw'r Pwyllgor / Name of Committee	In-Committee Board
Cadeirydd y Pwyllgor/ Chair of Committee:	Miss Maria Battle, UHB Chair
Cyfnod Adrodd/ Reporting Period:	Meeting held on 27 th January 2022
Y Penderfyniadau a'r Materion a Ystyriodd y Pwyllgor / Key Decisions and Matters Considered by the Committee:	
<ul style="list-style-type: none"> • Scrutinising Quality, Safety and Patient Experience During the COVID-19 Pandemic – the In-Committee Board received a report around providing oversight of decisions, prompted by discussions held at the Committee Chairs meeting on 4th January 2022; and discussed and supported the next steps proposed. • Suspensions Report – the In-Committee Board received the most recent Suspensions Report, providing an update on all employment suspensions as at 31st December 2021. • In-Committee Audit & Risk Assurance Committee (ARAC) – the In-Committee Board received an update report from the In-Committee ARAC meeting held on 14th December 2021. • In-Committee People, Organisational Development & Culture Committee (PODCC) – the In-Committee Board received an update report from the In-Committee PODCC meeting held on 13th December 2021. • In-Committee Quality, Safety & Experience Committee (QSEC) – the In-Committee Board received an update report from the In-Committee QSEC meeting held on 7th December 2021. 	
Materion y mae angen Ystyriaeth neu Gymeradwyaeth Lefel y Bwrdd are u cyfer / Matters Requiring Board Level Consideration or Approval:	
None.	
Risgiau Allweddol a Materion Pryder / Key Risks and Issues/ Matters of Concern:	
None.	
Busnes Cynlluniedig y Pwyllgor ar gyfer y Cyfnod Adrodd Nesaf / Planned Committee Business for the Next Reporting Period:	
Adrodd yn y Dyfodol / Future Reporting:	
To be confirmed.	
Dyddiad y Cyfarfod Nesaf / Date of Next Meeting:	
31 st March 2022.	

Enw'r Pwyllgor / Name of Committee	Stakeholder Reference Group (SRG)
Cadeirydd y Pwyllgor/ Chair of Committee:	Hazel Lloyd-Lubran
Cyfnod Adrodd/ Reporting Period:	Meeting held on 14 th January 2022
Y Penderfyniadau a'r Materion a Ystyriodd y Pwyllgor / Key Decisions and Matters Considered by the Committee:	
<p>Draft Integrated Medium Term Plan (IMTP)/Draft Planning Objectives 2022-23 The SRG received an update on the progress of the Health Board's Integrated Medium Term Plan (IMTP) and advised that the date for submission of an approved plan to Welsh Government has been amended to 31st March 2022 due to COVID-19 and subsequent pressures on the health care system. Members were informed that should the Health Board not be able to submit a financially approved and balanced plan, an Accountable Officer letter would need to be sent to WG by 28th February 2022. Members noted the intention to have a 95% completed plan by mid-February 2022.</p> <p>Members were presented with an outline of the plan, structured under the Health Board's 6 Strategic Objectives (SOs) underpinned by the supporting Planning Objectives (POs), 68 POs in total, all of which will be monitored through the Health Board's Board Assurance Framework (BAF) against each of the key actions set out in the plan and against each of the quarters identified for delivery/completion.</p> <p>Feedback was received from Members in response to the presentation with regard to how the SRG could support the development and delivery of the IMTP going forward in terms of the value and expertise the Group could add to the SOs and POs that relate directly to its agenda e.g. those involving partnership working and the Third Sector, and to build this into the SRG Work Programme for 2022/23.</p> <p>It was acknowledged that the IMTP submission at the end of March 2022 would not represent the final version and there would be further opportunities for the SRG to shape this going forward.</p> <p>Presentation on Improving Patient Experience The SRG received an update regarding the recent progress made on the development of the Health Board's Improving Experience Charter (IEC), with a number of 'always event' (pledges) built into the Improving Together work to understand what matters most to our patients through the BAF. Members were informed of the numerous ways in which the Health Board receives feedback; in addition to the Patient Care Team capturing complaints, compliments and patient stories, there are other teams working in the field of engagement that receive in valuable feedback, and work will take place over the coming months to gather together and triangulate this information.</p> <p>Further detail was provided of the Family & Friends Test, where most feedback received is positive especially where staff interactions are concerned. One of the positive examples of using this feedback has been the temporary establishment of the Family Liaison Service (FLO) which is it hoped will be extended given the success of the initiative.</p>	

A number of case studies were also shared where the Community Development Outreach Team (CDOT), another recently established temporary initiative, has been able to provide support and Members were informed that as a result of positive feedback, funding for the CDOT which had been due to cease in March 2022, will now continue beyond this date.

Following discussion around patient feedback and the continuous engagement work the Health Board undertakes, the need was suggested to consider how to create opportunities for other partner organisations to link into this, and it was suggested that this could form the basis of a topic for a future SRG meeting.

Transformation Programme/Transformation Funding

The SRG received an update on the Transformation Programme and Members were reminded of the Transformation Fund (TF), its purpose, and also the Health & Social Care Regional Integration Fund (RIF), a 5 year fund to deliver a programme of change from April 2022 up to the end of March 2027, with the aim of delivering on WG's aspirations for health and social care services.

Members were advised that final guidance is anticipated by the end of January 2022, with the Health Board to receive in the funding from WG as opposed to Local Authorities, albeit with decision making shared across both. There will also be an expectation of match funding and a further expectation from WG for a 20% contribution from the RIF to the Social Value Sector, as well as a very welcome indication of a 5% allocation of budget to carers. It is anticipated that there will be a move to mainstream funding over the five years of the funding cycle with funding to be shared between partners and WG.

In future programmes it is expected that all activity funded by the RIF must directly support development and delivery of the six national models for integrated care - Community based care – prevention and community coordination; Community based care – complex care closer to home; Promoting good emotional health and well-being; Supporting families to stay together safely, and therapeutic support for care experienced children and Home from hospital services, Accommodation based solutions. Members were updated on the ongoing work to re-evaluate TF and ICF projects with a Steering Group to be established to develop these programmes.

It was noted that whilst WG's expectation is that everything is to be in place from April 2022, there is likely to be a year of transition with the RPB and the Integrated Executive Group (IEG) overseeing the programmes involved.

The SRG acknowledged the challenges faced by the Health Board and were appreciative that plans are moving on.

Update on the Regional Partnership Board Population Assessment and PSBs Wellbeing Assessment

The SRG received an update on the RPB Population Assessment and PSBs Well-being Assessment which, together with the Market Stability Report represent important documents to guide planning around services for healthcare and support in the future, and also in informing our Area Plan, the PSB's Well-being Plans and the Health Board's future objectives with the intention to present these to the Strategic Development & Operational Delivery Committee (SDODC) prior to seeking Board approval.

Members noted that two of the PSBs assessments are currently out for consultation, however Pembrokeshire's has been delayed due to translation issues and will be issued imminently.

Members further noted that both the RPB Population Assessment and the Market Stability Report will inform the Area Plans of each County in addition to the West Wales Area Plan and will also link in with other partner organisations plans to ensure investment goes to those areas where it best meets the demand.

SRG Update Report to November 2021 Public Board

Members received, for information, the SRG Update Report to the November 2021 Public Board.

November 2021 Board Report – Operational Update and Progress report on the Health Boards Annual Plan 2021/22

Members received, for information, the Operational Update and Progress report on the Health Boards Annual Plan 2021/22.

SRG Annual Workplan

Members received the SRG Annual Workplan for information.

Materion y mae angen Ystyriaeth neu Gymeradwyaeth Lefel y Bwrdd are u cyfer / Matters Requiring Board Level Consideration or Approval:

The SRG suggested the following for raising at Board:

- Consideration to be given to how the SRG can support the Health Board in developing and delivering its IMTP through a partnership approach.
- Consideration to be given to how the patient voice can be fed in and inform the work of other organisations given its wider applicability and to avoid duplication both of effort and response.

Risgiau Allweddol a Materion Pryder / Key Risks and Issues/ Matters of Concern:

- None

Busnes Cynlluniedig y Pwyllgor ar gyfer y Cyfnod Adrodd Nesaf / Planned Committee Business for the Next Reporting Period:

Adrodd yn y Dyfodol / Future Reporting:

- IMTP – development and delivery;
- Engagement – patient and people experience.

Dyddiad y Cyfarfod Nesaf / Date of Next Meeting:

6th May 2022

Enw'r Pwyllgor / Name of Committee	Staff Partnership Forum
Cadeirydd y Pwyllgor/ Chair of Advisory Group:	Lisa Gostling, Director of Workforce & OD and Ann Taylor Griffiths, Joint Chair of Staff side Partnership Forum
Cyfnod Adrodd/ Reporting Period:	February 2022
Y Penderfyniadau a'r Materion a Ystyriodd y Pwyllgor / Key Decisions and Matters Considered by the Advisory Group:	
<p>The following items were discussed:</p> <ul style="list-style-type: none"> • Red Cross Workforce – discussion was held around future employment of current Red Cross staff, to ensure that plans were in place to cover the work currently undertaken by those individuals and also to support them to apply for internal vacancies within Hywel Dda. • Temporary Workers – discussion was held around the future employment of staff who had joined the Health Board during the height of the COVID-19 pandemic. Plans to review all roles were discussed and it was agreed that Staff Reps would be updated on this over the coming weeks. • Financial Update – an update was provided by the Director of Finance around the financial position for 2022/23. A written report will be provided for future meetings. • Operational Pressures – thanks were offered to all staff for their continued support as the Health Board continued to experience pressures within the system. Discussions took place around the pressures which are also present in social services. Concern was expressed about the potential for losing skills if certain services do not resume shortly and it was noted that the number of people attending vaccination centres had altered over recent weeks. • Workforce Development – a discussion was held around how the Health Board ensures all staff are considered for development, as there is a view that it is only being provided for new staff and not for more long-standing Health Board staff. Conversely, concern was expressed that some staff were being asked to begin development programmes when it was their intention to shortly retire. • Annual Leave – the process for carrying annual leave over into 2022/23 was discussed, with the approach being supported by staff representatives. • Programme Business Case (PBC) – the PBC was discussed and it was agreed that a special session would be arranged in April 2022 if possible, so that the detail of the plan could be fully discussed with staff representatives. 	
Materion y mae angen Ystyriaeth neu Gymeradwyaeth Lefel y Bwrdd are u cyfer / Matters Requiring Board Level Consideration or Approval:	
None	
Risgiau Allweddol a Materion Pryder / Key Risks and Issues/ Matters of Concern:	
None	

Busnes Cynlluniedig y Pwyllgor ar gyfer y Cyfnod Adrodd Nesaf / Planned Committee Business for the Next Reporting Period:
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Adrodd yn y Dyfodol / Future Reporting:
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Agenda to be agreed end of March in readiness for April meeting.
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Dyddiad y Cyfarfod Nesaf / Date of Next Meeting:

5 th April 2022
