

**COFNODION Y CYFARFOD BWRDD IECHYD PRIFYSGOL  
HEB EU CYMERADWYO/UNAPPROVED MINUTES OF THE UNIVERSITY HEALTH  
BOARD CORPORATE TRUSTEE MEETING**

Date of Meeting:	<b>2.30PM, THURSDAY 30 MARCH 2023</b>
Venue:	Canolfan S4C Yr Egin, College Road, Carmarthen SA31 3EQ

Present:	<p>Miss Maria Battle, Chair, Hywel Dda University Health Board  Mrs Judith Hardisty, Vice-Chair, Hywel Dda University Health Board  Mr Maynard Davies, Independent Member (Information Technology)  Cllr. Rhodri Evans, Independent Member (Local Authority)  Ms Anna Lewis, Independent Member (Community)  Mr Paul Newman, Independent Member (Community)  Ms Delyth Raynsford, Independent Member (Community)  Ms Ann Murphy, Independent Member (Trade Union)  Mr Steve Moore, Chief Executive  Professor Philip Kloer, Executive Medical Director and Deputy Chief Executive  Mr Andrew Carruthers, Executive Director of Operations  Mr Lee Davies, Executive Director of Strategy and Planning  Mrs Lisa Gostling, Executive Director of Workforce &amp; Organisational Development  Dr Joanne McCarthy, Deputy Director of Public Health  Mrs Mandy Rayani, Executive Director of Nursing, Quality &amp; Patient Experience  Ms Alison Shakeshaft, Executive Director of Therapies &amp; Health Science  Mr Huw Thomas, Executive Director of Finance</p>
In Attendance:	<p>Ms Jill Paterson, Director of Primary Care, Community &amp; Long-Term Care  Mrs Joanne Wilson, Director of Corporate Governance/Board Secretary  Ms Alwena Hughes-Moakes, Communications and Engagement Director  Ms Clare Moorcroft, Committee Services Officer (Minutes)</p>

Agenda Item	Item	Action
CT(23)01	<b>INTRODUCTIONS AND APOLOGIES FOR ABSENCE</b>	
	<p>The Chair, Miss Maria Battle, welcomed everyone to the meeting.  Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• Mrs Chantal Patel, Independent Member (University)</li> <li>• Mr Iwan Thomas, Independent Member (Third Sector)</li> <li>• Mr Winston Weir, Independent Member (Finance)</li> <li>• Mr Mansell Bennett, Chair, Hywel Dda Community Health Council</li> <li>• Ms Donna Coleman, Chief Officer, Hywel Dda Community Health Council</li> </ul>	
CT(23)02	<b>DECLARATION OF INTERESTS</b>	
	There were no declarations of interest.	

CT(23)03	<p><b>HYWEL DDA HEALTH CHARITIES ANNUAL REPORT AND ACCOUNTS 2021/22</b></p> <p>Presenting the Hywel Dda Health Charities Annual Report and Accounts 2021/22, Mrs Mandy Rayani stated that this demonstrates the breadth of fundraising activities undertaken in the region which serve to benefit the local population and improve the well-being of staff.</p> <p>Mr Paul Newman enquired whether it was felt that funds were being advanced through the system as quickly as possible. Welcoming this important question, Mrs Rayani acknowledged that processing/awarding funds can be a source of frustration. The Charities team has worked extremely hard during the past year, and has seen an increase in fundraising income; however, there has been a decrease in expenditure. Mrs Rayani planned to discuss this issue further with the Head of Hywel Dda Health Charities. Members also heard that the number of restricted funds is potentially hindering the way in which charitable income can be spent. Consideration is being given to the possibility of streamlining the number of restricted funds, which could increase the general fund; about which, understandably, there are some concerns. Mrs Rayani assured Members that independent advice would be sought. In respect of this point, Miss Battle stated that she had been surprised by the number of funds/funding lines, noting the complexity that this creates. Ms Delyth Raynsford, Charitable Funds Committee Chair, explained that this was a potentially emotive subject, as people often choose to donate money to certain causes, specialties and clinical areas. Expert guidance is being sought from the Charities Commission and from individuals with experience in this sector gained elsewhere.</p> <p>Miss Battle concluded discussions by commending the Hywel Dda Health Charities Annual Report as uplifting, inspiring and heart-warming and by expressing her thanks to the Hywel Dda Health Charities team.</p> <p>The Board of Hywel Dda University Local Health Board, in its role as Corporate Trustee of the charitable funds held by the UHB, <b>RATIFIED</b> the final Hywel Dda Health Charities Annual Report and Accounts 2021/22.</p>	MR
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CT(23)04	<p><b>RATIFICATION OF CHARITABLE FUNDS APPROVALS OVER £100,000: GOVERNANCE AND SUPPORT COSTS 2023/24 FINANCIAL YEAR</b></p> <p>Mrs Rayani introduced the Ratification of Charitable Funds Approvals over £100,000: Governance and Support Costs 2023/24 financial year report, suggesting that this is relatively self-explanatory. The Board, in its role as Corporate Trustee is being requested to approve the budget for governance and support costs, which is uplifted to reflect inflation and the increased levels of activity.</p> <p>The Board of Hywel Dda University Local Health Board, in its role as Corporate Trustee of the charitable funds held by the UHB, <b>RATIFIED</b> a governance and support costs budget of £524,755 for the 2023/24 financial year.</p>	
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CT(23)05	<p><b>ANY OTHER BUSINESS</b></p> <p>Mr Huw Thomas advised Members that the JC Williams (Elizabeth Williams Endowment) Fund Memorial Trust had now been closed and</p>	
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	<p>that funds amounting to £1.216m had been transferred to the Hywel Dda Health Charities. This will be added to the Llanelli Hydrotherapy Appeal fund and, whilst it will mean an inflated balance at year-end, the destination of these monies is known. It was agreed that a formal letter of thanks should be issued to the JC Williams Trustees, and that a photograph of the new facility, when completed, should be sent. Thanks were also expressed to all Health Board Officers who have been involved with this fund.</p>	<p><b>MR/HT</b></p>
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<p><b>CT(23)06</b></p>	<p><b>DATE AND TIME OF NEXT MEETING</b></p>	
	<p>To be confirmed.</p>	

UNAPPROVED

TABLE OF ACTIONS FROM  
HEALTH BOARD CORPORATE TRUSTEE MEETING  
HELD ON 30 MARCH 2023

MINUTE REFERENCE	ACTION	LEAD	TIMESCALE	PROGRESS
CT(23)03	<p><b>HYWEL DDA HEALTH CHARITIES ANNUAL REPORT AND ACCOUNTS 2021/22:</b></p> <ul style="list-style-type: none"> <li>To discuss further with the Head of Hywel Dda Health Charities the issue of whether funds were being advanced through the system as quickly as possible and, if not, how this might be addressed</li> </ul>	MR	May 2023	Independent legal advice has been sought to support a plan for any changes to funds which fall in line with proposal changes. This is an objective for the Head of Health Charities for 2023/24.
CT(23)05	<p><b>ANY OTHER BUSINESS:</b></p> <ul style="list-style-type: none"> <li>To issue a formal letter of thanks to the JC Williams Trustees, and to send a photograph of the Llanelli Hydrotherapy Pool facility, when completed</li> </ul>	MR/HT	May 2023	Completed and noted.