

# Public Board

Thu 26 January 2023, 09:30 - 13:30

## Agenda

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**09:30 - 09:35** **1. Introduction and Apologies / Cyflwyniadau ac Ymddiheuriadau**  
5 min

**1.1. Apologies / Ymddiheuriadau**

*Maria Battle*

**1.2. Declaration of Interests / Datganiad o Ddiddordeb**


*All*

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**09:35 - 10:05** **2. Maintaining Good Governance, Quality and Safety / Cynnal Llywodraethu, Ansawdd a Diogelwch Da**  
30 min

**2.1. Minutes of the Public Meeting held on 24 November 2022 / Cofnodion y Cyfarfod Cyhoeddusar 24 Tachwedd 2022**

*Maria Battle*

 Unapproved Minutes Public Board 24 November 2022.pdf (29 pages)






**2.2. Matters Arising and Table of Actions from the Meeting held on 24 November 2022 / Materion sy'n Codi a Thabl o Gamau Gweithredu o'r Cyfarfod ar 24 Tachwedd 2022**

*Maria Battle*

 Table of Actions from Health Board Meeting in Public held on 24 November 2022.pdf (9 pages)




**2.3. Report of the Chair / Adroddiad y Cadeirydd**

*Maria Battle*

-  Chair's Report January 2023.pdf (10 pages)
-  Appendix 1 - Chairs Action Dec 22.pdf (1 pages)
-  Appendix 2.pdf (2 pages)
-  Appendix 3.pdf (2 pages)
-  Appendix 4.pdf (9 pages)


**2.4. Report of the Chief Executive / Adroddiad y Prif Weithredwr**

*Steve Moore*

-  Chief Executive's Report January 2023.pdf (6 pages)
-  Appendix A - Register of Sealings up to 9th January 2023.pdf (1 pages)
-  Appendix B - Consultation Report up to 9th January 2023.pdf (4 pages)

**2.5. Report of the Audit & Risk Assurance Committee / Adroddiad y Pwyllgor Archwilio a Sicrwydd Risg**

*Paul Newman*

 ARAC Update Report from meeting on 13 December 2022.pdf (6 pages)

## 2.5.1. Risk Management Strategy / Strategaeth Rheoli Risg

*Joanne Wilson*

- SBAR Risk Management Strategy January 2023.pdf (3 pages)
- 156 - Risk Management Strategy and Policy.pdf (8 pages)

## 2.6. Audit Wales Annual Audit Report 2022/Audit Wales Structured Assessment 2022 /Adroddiad Archwilio Blynyddol Archwilio Cymru 2022/Asesiad Strwythuredig Archwilio Cymru 2022

*Audit Wales*

- Annual Audit Report and Structured Assessment Report January 2023.pdf (6 pages)
- 3341A2023 Hywel Dda UHB Annual Audit Report 2022.pdf (22 pages)
- 3273A2022 Hywel Dda UHB Structured Assessment Report.pdf (32 pages)

## 2.7. Report of the Quality, Safety & Experience Committee / Adroddiad y Pwyllgor Ansawdd, Diogelwch a Phrofiad

*Anna Lewis*

- QSEC Update Report from meeting on 16 December 2022.pdf (6 pages)
- Appendix 1ToR Infection Prevention Strategic Steering Group 1.12.22.pdf (8 pages)

10:05 - 11:15  
70 min

## 3. Delivering on our Purpose / Cyflawni ein Pwrpas

### 3.1. Annual Plan 2023/24 / Cynllun Blynyddol 2023/24

*Lee Davies*

- Annual Plan 2023-24 January 2023.pdf (7 pages)
- Appendix - PLANNING FRAMEWORK - MINISTER FOR HEALTH SOCIAL SERVICES NHS Chairs - 25 NOV 2022 Revised for Minister.pdf (4 pages)

### 3.2. Implementing the 'A Healthier Mid and West Wales' Strategy / Gweithredu strategaeth 'Canolbarth a Gorllewin Cymru Iachach'

*Lee Davies*

- AHMWW Update January 2023.pdf (4 pages)
- Appendix 1 - Clinical Review ToR.pdf (3 pages)

### 3.3. Improving Patient Experience Report / Adroddiad Gwella Profiad Cleifion

*Mandy Rayani*

- SBAR Improving Patient Experience Report January 2023.pdf (4 pages)
- Improving Patient Experience Report January 2023.pdf (32 pages)

### 3.4. Health & Care Standards Fundamentals of Care Audit / Archwiliad Hanfodion Gofal Safonau Iechyd a Gofal

*Mandy Rayani*

- SBAR FoC Report 2022.pdf (8 pages)
- Appendix 1.pdf (17 pages)

### 3.5. Developing our Culture of Listening and Learning / Datblygu ein Diwylliant o Wrando a Dysgu

*Mandy Rayani/ Lisa Gostling*

- Developing Our Culture of Listening and Learning.pdf (12 pages)

📄 Attachments.pdf (9 pages)

### 3.6. Llwynhendy TB Outbreak Review / Adolygiad o Achosion TB Llwynhendy

*Prof Philip Kloer*

**PLEASE NOTE - the papers to accompany this item are embargoed until 26 January 2023. Please do not circulate further**

- 📄 SBAR Llywnhendy TB Review January 2023.pdf (5 pages)
- 📄 Llywnhendy Tuberculosis Outbreak External Review Report.pdf (40 pages)
- 📄 CY3818 - Llywnhendy Tuberculosis Outbreak External Review Report (Cymraeg).pdf (41 pages)
- 📄 Appendix B - TB Action Plan HDdUHB.pdf (3 pages)
- 📄 Appendix C - PHW Llwynhendy TB Outbreak review Action Plan.pdf (6 pages)

### 3.7. Transformation Steering Group Update / Diweddariad Grŵp Llywio Trawsnewid

*Steve Moore*

- 📄 TSG Update and Future Arrangements January 2023.pdf (6 pages)
- 📄 Thematic Analysis of Conversations.pdf (28 pages)
- 📄 Systematic Review of Literature.pdf (38 pages)

11:15 - 12:35  
80 min

## 4. Delivering our Plan / Cyflawni ein Cynllun

### 4.1. Financial Report / Adroddiad Ariannol

*Huw Thomas*

- 📄 Financial Report - Month 9 2022-23.pdf (15 pages)
- 📄 Appendix 1 - Hywel Dda Strategic Cash Accountable Officer Letter December 2022.pdf (3 pages)
- 📄 Appendix 2 - 2022-12-20 JP to SM 2023 Strategic Cash Approval.pdf (2 pages)
- 📄 Appendix 3 - Scheme of Delegation Changes CHC.pdf (2 pages)

### 4.2. Integrated Performance Assurance Report / Adroddiad Sicrwydd Perfformiad Integredig

*Huw Thomas*

- 📄 IPAR - Month 9 2022-23.pdf (18 pages)

### 4.3. Corporate Risk Register / Cofrestr Risg Gorfforaethol

*Steve Moore*

- 📄 Corporate Risk Register January 2023.pdf (9 pages)
- 📄 Appendix 1 & 2 Corporate Risk Register January 2023.pdf (64 pages)

### 4.4. Operational Update / Diweddariad Gweithredol

*Andrew Carruthers / Jill Paterson*

- 📄 Operational Update January 2023.pdf (19 pages)
- 📄 Appendix 1 - EM update 2.12.22.pdf (6 pages)
- 📄 Appendix 2 - Reason for DToC by Site - December 2022.pdf (2 pages)
- 📄 Appendix 3 - Community Nursing Annual Report 2021-2022.pdf (42 pages)

### 4.5. Critical Care Plan / Cynllun Gofal Critigol

*Andrew Carruthers*

- 📄 Critical Care Staffing January 2023.pdf (6 pages)

### 4.6. Real Time Demand & Capacity (RTDC) Roll Out Plan / Cynllun Cyflwyno Gallu a Galw Amser Real (RTDC)

Mandy Rayani

RTDC Roll Out Plan January 2023.pdf (4 pages)

#### 4.7. Paediatrics Service Update / Diweddariad Gwasanaeth Pediatreg

Prof Philip Kloer

SBAR Consultation Project Plan for Urgent and Emergency Paediatric Services January 2023.pdf (6 pages)  
Consultation Project Plan for Urgent and Emergency Paediatric Services January 2023.pdf (30 pages)

#### 4.8. Mental Health & Learning Disabilities Update / Diweddariad Iechyd Meddwl ac Anableddau Dysgu

Andrew Carruthers

Learning Disability Service Improvement Programme.pdf (10 pages)  
Appendix 1 - LDSIP Governance Arrangements.pdf (1 pages)  
Appendix 2 - Communications & Engagement Plan.pdf (12 pages)  
Appendix 3 - Equality Impact Assessment.pdf (31 pages)

#### 4.9. Primary Care Contractual Applications / Ceisiadau cytundebol gofal sylfaenol

##### 4.9.1. Vacant Practice Panel Process, Solva Surgery, North Pembrokeshire Cluster / Proses Panel Practis Gwag, Meddygfa Solfach, Clwstwr Gogledd Sir Benfro

Jill Paterson

VPP Process Solva Surgery January 2023.pdf (4 pages)  
Appendix 1 - WHC (2006) 063 GMS practice vacancies - guide to good practice.pdf (11 pages)  
Appendix 2 - VPP.TermsOfReference.V4.06Jan23.ApprovedbyHBChair060123.pdf (5 pages)

#### 4.10. HDdUHB Long COVID-19 Service / Gwasanaeth COVID-19 Hir BIPHDD

Alison Shakeshaft

HdUHB Long COVID Syndrome Service January 2023.pdf (8 pages)  
Appendix 1 - Long COVID service - Data and outcome process map.pdf (1 pages)

12:35 - 12:45  
10 min

### 5. Business Cases / Achosion Busnes

#### 5.1. Aseptic Project - Business Justification Case / Prosiect Aseptig - Achos Cyfiawnhad Busnes

Jill Paterson

SBAR Aseptic Project - Business Justification Case January 2023.pdf (10 pages)  
Attachment 1 - HDdUHB - Aseptic Project - Business Justification Case - 06 01 23 v.4.pdf (46 pages)  
Appendix 1 - Development Approval Cost Form - Recommended Option (v9).pdf (7 pages)  
Appendix 2 - Financial Annex.pdf (14 pages)  
Appendix 3 - Site Options Appraisal.pdf (14 pages)  
Appendix 4 - Site Plan 1 - 1422-HDD-DD-XX-DR-A-UNI-A002-S03-REVa-EXISTING SITE BLOCK PLAN.pdf (1 pages)  
Appendix 4 - Site Plan 2 - 1422-HDD-DD-XX-DR-A-UNI-A003-S03-REVa-PROPOSED SITE BLOCK PLAN.pdf (1 pages)  
Appendix 4 - Site Plan 3 - 1422-HDD-DD-XX-DR-A-UNI-A004-S03-REVa-EXISTING SITE LAYOUT.pdf (1 pages)  
Appendix 4 - Site Plan 4 - 1422-HDD-DD-XX-DR-A-UNI-A005-S03-REVa-PROPOSED SITE LAYOUT.pdf (1 pages)  
Appendix 4 - Site Plan 5 - 1422-HDD-DD-XX-DR-A-UNI-A101-S03-REVa-PROPOSED FLOOR PLAN.pdf (1 pages)  
Appendix 4 - Site Plan 6 - 1422-HDD-DD-XX-DR-A-UNI-A201-S03-REVa-PROPOSED ELEVATIONS.pdf (1 pages)  
Appendix 5 - Project Programme (Recommended Option).pdf (1 pages)  
Appendix 6 - DEL - AME Charges.pdf (4 pages)  
Appendix 7 - ToRs Aseptic Project Group as at 29 12 22.pdf (13 pages)  
Appendix 8 - Integrated Assurance Approval Plan.pdf (2 pages)  
Appendix 9 - Risk Potential Assessment.pdf (12 pages)

## 5.2. Renal Service - Dialysis Tendering Process / Gwasanaeth Arennol - Proses Dendro Dialysis

*Andrew Carruthers*

 Renal Re-tender January 2023.pdf (6 pages)

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12:45 - 13:00  
15 min

## 6. Annual Reports / Adroddiadau Blynyddol

### 6.1. Strategic Equality Plan Annual Report 2021/22 / Adroddiad Blynyddol Cynllun Cydraddoldeb Strategol 2021/22

*Lisa Gostling*

 SBAR - Strategic Equality Plan and Pay Gap Reports 2021-22.pdf (8 pages)

 SEP Annual Report 2021-22.pdf (75 pages)

 Pay Gap Report 2021-22.pdf (16 pages)

### 6.2. Organ Donation Annual Report 2021/22 / Adroddiad Blynyddol Rhoi Organau 2021/22

*Andrew Carruthers*

 SBAR Organ Donation 2021-22.pdf (4 pages)

 Organ Donation Annual Report 2021-22.pdf (20 pages)

 Donation and Transplantation Plan for Wales June 2022.pdf (11 pages)


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13:00 - 13:20  
20 min

## 7. Assurance / Sicrwydd

### 7.1. Report of the Sustainable Resources Committee / Adroddiad y Pwyllgor Adnoddau Cynaliadwy

*Winston Weir*

 SRC Update Report from meeting on 20 December 2022.pdf (8 pages)

### 7.2. Report of the Strategic Development & Operational Delivery Committee / Adroddiad y Pwyllgor Datblygu Strategol a Chyflenwi Gweithredol

*Maynard Davies*

 SDODC Update Report from meeting on 16 December 2022.pdf (5 pages)

#### 7.2.1. South West Wales Cancer Centre Strategic Programme Case / Achos Rhaglen Strategol Canolfan Ganser De-orllewin Cymru


*Lee Davies*


 SBAR SWWCC January 2023.pdf (5 pages)

 20230104\_South West Wales Cancer Centre Strategic Programme Case\_DRAFT\_v9.6.pdf (39 pages)

 Appendix 1\_Workforce Clinic Info Oncology Oct 2022 SBU HDv4.pdf (2 pages)

 Appendix 2\_SWWCC Radiotherapy performance 2122.pdf (35 pages)

 Appendix 3\_Non surgical oncology workforce recommendations.pdf (2 pages)

 Appendix 4\_Non surgical oncology workforce shape\_extracts.pdf (4 pages)

 Appendix 5a\_Letter to Mr A Ward - SWWCC RT Infrastructure Plan.pdf (2 pages)

 Appendix 5b\_FINAL\_SWWCC RT Infrastructure Plan 22-34.pdf (1 pages)

 Appendix 6\_DRAFT RT 5th Linac Options Appraisal Templates\_DRAFTv4.pdf (8 pages)

 Appendix 7\_Oncology Outpatients tumour site responses future plans.pdf (4 pages)

### 7.3. Report of the People, Organisational Development & Culture Committee / Adroddiad Pwyllgor Pobl, Datblygu Sefydliadol a Diwylliant

*Chantal Patel*

 [PODCC Update Report from meeting on 15 December 2022.pdf \(4 pages\)](#)

## **7.4. Report of the Health & Safety Committee / Adroddiad y Pwyllgor Iechyd a Diogelwch**

*Judith Hardisty*


 [HSC Update Report from meeting on 14 November 2022.pdf \(3 pages\)](#)


 [HSC Update Report from meeting on 9 January 2023.pdf \(4 pages\)](#)

## **7.5. Committee Update Reports / Adroddiadau Diweddaru Pwyllgorau**


*Joanne Wilson/Chairs*

 [SBAR Committee Update Reports.pdf \(4 pages\)](#)

 [CFC Update Report from meeting on 28 November 2022.pdf \(6 pages\)](#)

 [MHLC Update Report from meeting on 12 December 2022.pdf \(2 pages\)](#)

 [IC Board Update Report from meeting on 24 November 2022.pdf \(1 pages\)](#)

 [SRG Update Report from meeting on 15 November 2022.pdf \(3 pages\)](#)

 [SPF Update Report from December 2022.pdf \(2 pages\)](#)

**13:20 - 13:30**  
10 min

## **8. Working in Partnership / Gweithio mewn Partneriaeth**

### **8.1. HDdUHB Joint Committees & Collaboratives / Cyd-bwyllgorau a Grwpiau Cydweithredol BIPHDd**

*Steve Moore*

 [Joint Committees & Collaboratives Update Report.pdf \(4 pages\)](#)

 [HDdUHB Joint Committees and Collaboratives Report.pdf \(50 pages\)](#)

### **8.2. Statutory Partnerships Update / Diweddariad ar Bartneriaethau Statudol**


*Jill Paterson*

 [Statutory Partnerships Update January 2023.pdf \(9 pages\)](#)

**13:30 - 13:30**  
0 min

## **9. For Information / Er gwybodaeth**

### **9.1. Board Annual Workplan / Cynllun Gwaith Blynyddol Y Bwrdd**

 [Board Work Programme 2022-23.pdf \(9 pages\)](#)

**13:30 - 13:30**  
0 min

## **10. Date and Time of Next Meeting / Dyddiad ac amser y cyfarfod nesaf**

*9:30am, Thursday 30 March 2023*

**13:30 - 13:30**  
0 min

## **11. In Committee Session / Sesiwn Y Pwyllgor**

Motion to exclude the public from the meeting in accordance with the provisions of section 1 (2) and (3) of the Public Bodies (Admissions to Meetings) Act 1960

Cynnig i eithrio'r cyhoedd o'r cyfarfod yn unol â darpariaeth Adran 1 (2) a (3) o Ddeddf Cyrff Cyhoeddus (Derbyniadau i Gyfarfodydd) 1960