

**CYFARFOD BWRDD PRIFYSGOL IECHYD  
UNIVERSITY HEALTH BOARD MEETING**

<b>DYDDIAD Y CYFARFOD: DATE OF MEETING:</b>	28 September 2023
<b>TEITL YR ADRODDIAD: TITLE OF REPORT:</b>	Committee Update Reports
<b>CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:</b>	Joanne Wilson, Director of Corporate Governance/ Board Secretary
<b>SWYDDOG ADRODD: REPORTING OFFICER:</b>	Clare Moorcroft, Committee Services Officer

**Pwrpas yr Adroddiad (dewiswch fel yn addas)  
Purpose of the Report (select as appropriate)**

Er Sicrwydd/For Assurance

**ADRODDIAD SCAA  
SBAR REPORT**

**Sefyllfa / Situation**

The purpose of this report is to provide the Board with a level of assurance in respect of recent Board level Committee meetings that have been held since the previous Board report and are not reported separately on the Board agenda, as follows:

- Remuneration & Terms of Service Committee held on 31 July 2023
- Mental Health Legislation Committee held on 7 September 2023

Additionally, in respect of the In-Committee Board meetings held on 27 July and 10 August 2023.

This report also provides an update to the Board in respect of recent Advisory Group meetings, as follows:

- Stakeholder Reference Group held on 18 July 2023
- Staff Partnership Forum held during August 2023

**Cefndir / Background**

The Hywel Dda University Health Board (UHB) Standing Orders, approved in line with Welsh Government guidance, require that a number of Board Committees are established. In line with this guidance, the following Committees have been established:

- Audit and Risk Assurance Committee (ARAC)
- Charitable Funds Committee (CFC)
- Mental Health Legislation Committee (MHLC)
- Quality, Safety and Experience Committee (QSEC)
- Remuneration and Terms of Service Committee (RTSC)

The Board has established the following additional Committees:

- Sustainable Resources Committee (SRC)

- Health and Safety Committee (HSC)
- People, Organisational Development and Culture Committee (PODCC)
- Strategic Development and Operational Delivery Committee (SDODC)

Attached to this report are individual summaries of the key decisions and matters considered by each of the Committees held since the previous Board report, where these are not separately reported to the Board.

Approved minutes from each of the Committees' meetings are available on the UHB's website via the link below:

<https://hduhb.nhs.wales/about-us/governance-arrangements/board-committees/>

The UHB has approved Standing Orders, in line with Welsh Government guidance, in relation to the establishment of Advisory Groups. In line with this guidance, the following statutory Advisory Groups have been established:

- Stakeholder Reference Group (SRG)
- Staff Partnership Forum (SPF)
- Healthcare Professionals Forum (HPF)

### **Asesiad / Assessment**

#### **Matters Requiring Board Level Consideration or Approval:**

The In-Committee Board requested that the following items be raised at Board level:

- Extension of the legacy Laboratory Information Management System (LIMS) agreement
- Extension of the relevant Radiology system contract
- Proposals regarding the Choices Framework in relation to savings requested by Welsh Government

There were no matters raised by the Remuneration and Terms of Service Committee, Mental Health Legislation Committee, Stakeholder Reference Group or Staff Partnership Forum which require Board level consideration or approval.

#### **Key Risks and Issues/Matters of Concern:**

The In-Committee Board raised the following key risks and issues/matters of concern:

- Concerns in relation to the potential impact of choices required for savings
- Concerns in relation to the potential implications of RAAC

The Staff Partnership Forum raised the following key risks and issues/matters of concern:

- Car parking continues to be a concern, but will be discussed by the Carmarthen Partnership Forum, noting the new spaces available in Glangwili General Hospital from the Autumn.

There were no key risks and issues or matters of concern raised by the Remuneration and Terms of Service Committee, Mental Health Legislation Committee or Stakeholder Reference Group.

## Argymhelliad / Recommendation

The Board is asked to:

- **ENDORSE** the updates, recognising any matters requiring Board level consideration or approval and the key risks and issues/matters of concern identified, in respect of work undertaken on behalf of the Board at recent Committee meetings
- **RECEIVE** the update report in respect of the In-Committee Board meeting
- **RECEIVE** the update reports in respect of recent Advisory Group meetings

### Amcanion: (rhaid cwblhau)

#### Objectives: (must be completed)

Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	Not applicable
Parthau Ansawdd: Domains of Quality <a href="#">Quality and Engagement Act (sharepoint.com)</a>	7. All apply
Galluogwyr Ansawdd: Enablers of Quality: <a href="#">Quality and Engagement Act (sharepoint.com)</a>	6. All Apply
Amcanion Strategol y BIP: UHB Strategic Objectives:	All Strategic Objectives are applicable
Amcanion Cynllunio Planning Objectives	All Planning Objectives Apply
Amcanion Llesiant BIP: UHB Well-being Objectives: <a href="#">Hyperlink to HDdUHB Well-being Objectives Annual Report 2021-2022</a>	9. All HDdUHB Well-being Objectives apply

### Gwybodaeth Ychwanegol:

#### Further Information:

Ar sail tystiolaeth: Evidence Base:	Standing Orders External Governance Review
Rhestr Termiau: Glossary of Terms:	Included within the body of the report
Partïon / Pwyllgorau â ymgynhorwyd ymlaen llaw y Cyfarfod Bwrdd Iechyd Prifysgol: Parties / Committees consulted prior to University Health Board:	Committee and Advisory Group Chairs

<b>Effaith: (rhaid cwblhau)</b> <b>Impact: (must be completed)</b>	
<b>Ariannol / Gwerth am Arian:</b> <b>Financial / Service:</b>	Explicit within the individual Update Reports where appropriate.
<b>Ansawdd / Gofal Claf:</b> <b>Quality / Patient Care:</b>	Explicit within the individual Update Reports where appropriate.
<b>Gweithlu:</b> <b>Workforce:</b>	Not Applicable
<b>Risg:</b> <b>Risk:</b>	Not Applicable
<b>Cyfreithiol:</b> <b>Legal:</b>	The Board has approved Standing Orders in relation to the establishment of Board level Committees. In line with its model Standing Orders, the Health Board has established Board level Committees, the activities of which require reporting to the Board. In line with its model Standing Orders, the Health Board has established a Stakeholder Reference Group, a Healthcare Professionals Forum and a Partnership Forum, the activities of which require reporting to the Board.
<b>Enw Da:</b> <b>Reputational:</b>	Not Applicable
<b>Gyfrinachedd:</b> <b>Privacy:</b>	Not Applicable
<b>Cydraddoldeb:</b> <b>Equality:</b>	Not Applicable

<b>Enw'r Pwyllgor / Name of Committee</b>	Remuneration & Terms of Service Committee (RTSC)
<b>Cadeirydd y Pwyllgor/ Chair of Committee:</b>	Miss Maria Battle, UHB Chair
<b>Cyfnod Adrodd/ Reporting Period:</b>	Meeting held on 31 July 2023
<b>Y Penderfyniadau a'r Materion a Ystyriodd y Pwyllgor / Key Decisions and Matters Considered by the Committee:</b>	
<ul style="list-style-type: none"> <li>• <b>Executive Director Update</b> – the Committee noted the update with regard to Executive Director appointments and recruitment.</li> <li>• <b>Strategic Advisors Update</b> – the Committee received an update on Strategic Advisors. Noting that the Health Board is facing significant financial challenges and that all staff are being requested to apply discipline and control to achieve savings, it was suggested that this principle should also be applied to Strategic Advisors. It was requested that a further report, to include national guidance, be presented to the next meeting.</li> <li>• <b>Strategic Advisor Applications for Consideration</b> – the Committee received and approved a Strategic Advisor application, for a period of 12 months.</li> </ul>	
<b>Materion y mae angen Ystyriaeth neu Gymeradwyaeth Lefel y Bwrdd are u cyfer / Matters Requiring Board Level Consideration or Approval:</b>	
None.	
<b>Risgiau Allweddol a Materion Pryder / Key Risks and Issues/ Matters of Concern:</b>	
None.	
<b>Busnes Cynlluniedig y Pwyllgor ar gyfer y Cyfnod Adrodd Nesaf / Planned Committee Business for the Next Reporting Period:</b>	
<b>Adrodd yn y Dyfodol / Future Reporting:</b>	
To be confirmed.	
<b>Dyddiad y Cyfarfod Nesaf / Date of Next Meeting:</b>	
To be confirmed.	

<b>Enw'r Pwyllgor / Name of Committee</b>	Mental Health Legislation Committee (MHLC)
<b>Cadeirydd y Pwyllgor/ Chair of Committee:</b>	Judith Hardisty, UHB Vice-Chair
<b>Cyfnod Adrodd/ Reporting Period:</b>	Meeting held on 7 September 2023
<b>Y Penderfyniadau a'r Materion a Ystyriodd y Pwyllgor / Key Decisions and Matters Considered by the Committee:</b>	
<p>This report summarises the work of the Mental Health Legislation Committee (MHLC) at its meeting held on 7 September 2023, with the following highlighted:</p> <ul style="list-style-type: none"> <li>• The Assistant Director of MH&amp;LD provided an update to Committee on the Scrutiny Meeting that took place on 10 August, 2023. The Assistant Director of MH&amp;LD stated that the meeting was well attended but there was no representation from Ceredigion Local Authority, however the County provided some data ahead of the meeting.</li> <li>• The focus of the Mental Health Legislation Scrutiny meeting was around the review of the Terms of Reference and membership of the group. The Assistant Director of MH&amp;LD announced that she will be stepping down as chair of the group and members appointed the Head of Strategy &amp; Service Planning MH&amp;LD as chair. Also during the meeting, members of the group received a report on Hywel Dda patients in commissioned residential or low secure hospital placements from the MH&amp;LD Commissioning Head of Service. The paper detailed the number and location of current placements that are out of area for Hywel Dda residents. The majority of placements are either within the Health Board area or in the Swansea area.</li> <li>• The Mental Health Act Report was presented detailing Mental Health Act Activity within the Health Board during the period of April 2023-June 2023. It was reported during the Mental Health Legislation Scrutiny Group meeting on the increase of using the Mental Health Act within general hospitals ward and A&amp;E settings. This would include Section 136s, Doctors Holding Powers as well as the longer term detention orders. It was reported that this can pose operational problems and could compromise some service delivery expectations as set out within the Code of Practice. There was an action taken by Head of Service with responsibility for Liaison and the Mental Health Act Administration Lead to address this.</li> <li>• The Mental Health (Wales) Measure 2010 Report was received. The Head of Service for Adult Mental Health highlighted key areas of the report. The focus of the discussions on the report was based on part one and part two of the measure with queries being raised for Adult Mental Health Service and CAMHS. In order to provide a narrative in relation to Part 2 data the Head of Service also provided information in respect of new referrals to CMHT alongside discharge information. There has been an increase of people who receive care within Adult, Older Adult and CAMHS Services.</li> </ul>	

- The Power of Discharge Sub-Committee was held on 1 of August 2023, with a newly appointed chair Mr Iwan Thomas. The sub-committee had discussed cases and hearings and any challenges that had been encountered for a learning perspective. They also received a short training presentation on IT skills. The only area of concern raised by the group was around the suitability of rooms for the purposes of patient reviews at Hospital Managers and Tribunals and the need to ensure there are rooms on wards that remain fit for purpose.
- The Director of Mental Health and Learning Disabilities provided a verbal update to Committee on the Risk Register, but no risk updates requiring raising during this meeting. The Director of Mental Health and Learning Disabilities will continue to undertake a periodical check. The Directorate are currently undertaking deep dive sessions into the risk register including the impact on meeting the requirements of the legislation .
- The Document Approval Forms for 596 Section 5(2) Nurses Holding Policy and 625 Community Treatment Order Policies were presented to Committee. Going forward the ownership of all future MHA policies will be transferred to the MH Written Control Group and the Committee will become the Approver.

**Materion y mae angen Ystyriaeth neu Gymeradwyaeth Lefel y Bwrdd are u cyfer /**

**Matters Requiring Board Level Consideration or Approval:**

- None.

**Risgiau Allweddol a Materion Pryder /**

**Key Risks and Issues/ Matters of Concern:**

- None.

**Busnes Cynlluniedig y Pwyllgor ar gyfer y Cyfnod Adrodd Nesaf /**

**Planned Committee Business for the Next Reporting Period:**

**Adrodd yn y Dyfodol / Future Reporting:**

- To be confirmed.

**Dyddiad y Cyfarfod Nesaf / Date of Next Meeting:**

18 December 2023.

<b>Enw'r Pwyllgor / Name of Committee</b>	In-Committee Board
<b>Cadeirydd y Pwyllgor/ Chair of Committee:</b>	Miss Maria Battle, UHB Chair
<b>Cyfnod Adrodd/ Reporting Period:</b>	Meeting held on 27 July 2023
<b>Y Penderfyniadau a'r Materion a Ystyriodd y Pwyllgor / Key Decisions and Matters Considered by the Committee:</b>	
<ul style="list-style-type: none"> <li>• <b>Laboratory Information Network Cymru (LINC) - Laboratory Information Management System (LIMS) Extension</b> – the In-Committee Board received a report outlining the need for an extension of the legacy LIMS agreement. The In-Committee Board noted the termination of the agreement and approved the extension of the term of the legacy LIMS agreement by 5 years until 2030, including the revised financial model and associated reduction in costs, subject to the presentation of a report to a future Public Board meeting.</li> <li>• <b>Delayed Implementation of Radiology Informatics System Procurement (RISP) Programme</b> – the In-Committee Board received a report outlining delays in implementation of the RISP Programme. The In-Committee Board approved in principle the extension of the relevant contract; noted that a further paper will be presented to the Sustainable Resources Committee around the financial element of the extension; approved signature of the deployment order (DO) and noted that a new corporate risk will be raised based on the delivery timescales, with the mitigation of extending the relevant contract.</li> <li>• <b>Suspensions Report</b> – the In-Committee Board received the most recent Suspensions Report, providing an update on all employment suspensions as at 30 June 2023.</li> <li>• <b>In-Committee Audit &amp; Risk Assurance Committee (ARAC)</b> – the In-Committee Board received an update report from the In-Committee ARAC meeting held on 20 June 2023.</li> <li>• <b>In-Committee Quality, Safety &amp; Experience Committee (QSEC)</b> – the In-Committee Board received an update report from the In-Committee QSEC meeting held on 13 June 2023.</li> <li>• <b>In-Committee Sustainable Resources Committee (SRC)</b> – the In-Committee Board received an update report from the In-Committee SRC meeting held on 27 June 2023.</li> <li>• <b>In-Committee Welsh Health Specialised Services Committee (WHSSC)</b> – the In-Committee Board received an update report from the In-Committee WHSSC meeting held on 16 May 2023.</li> <li>• <b>Choices Framework</b> – the In-Committee Board received a verbal update around a request from Welsh Government to make proposals for financial savings. An Extraordinary In-Committee Board meeting to consider proposals would be held on 10 August 2023.</li> </ul>	



- **Reinforced Autoclaved Aerated Concrete (RAAC)** – the In-Committee Board received a verbal update around RAAC. A further update would be provided at the Extraordinary In-Committee Board meeting on 10 August 2023.

**Materion y mae angen Ystyriaeth neu Gymeradwyaeth Lefel y Bwrdd are u cyfer / Matters Requiring Board Level Consideration or Approval:**

- Extension of the legacy Laboratory Information Management System (LIMS) agreement
- Extension of the relevant Radiology system contract

**Risgiau Allweddol a Materion Pryder / Key Risks and Issues/ Matters of Concern:**

- Concerns in relation to the potential impact of choices required for savings
- Concerns in relation to the potential implications of RAAC

**Busnes Cynlluniedig y Pwyllgor ar gyfer y Cyfnod Adrodd Nesaf / Planned Committee Business for the Next Reporting Period:**

**Adrodd yn y Dyfodol / Future Reporting:**

To be confirmed.

**Dyddiad y Cyfarfod Nesaf / Date of Next Meeting:**

10 August 2023.

<b>Enw'r Pwyllgor / Name of Committee</b>	In-Committee Board
<b>Cadeirydd y Pwyllgor/ Chair of Committee:</b>	Miss Maria Battle, UHB Chair
<b>Cyfnod Adrodd/ Reporting Period:</b>	Extraordinary Meeting held on 10 August 2023
<b>Y Penderfyniadau a'r Materion a Ystyriodd y Pwyllgor / Key Decisions and Matters Considered by the Committee:</b>	
<ul style="list-style-type: none"> <li>• <b>Reinforced Autoclaved Aerated Concrete (RAAC)</b> – the In-Committee Board received a detailed update around RAAC, which outlined the extent to which this was affecting the Health Board estate, particularly Withybush General Hospital.</li> <li>• <b>Submission of Choices Framework to Welsh Government</b> – the In-Committee Board received an update around the request from Welsh Government to make financial savings and details of the proposed submission.</li> </ul>	
<b>Materion y mae angen Ystyriaeth neu Gymeradwyaeth Lefel y Bwrdd are u cyfer / Matters Requiring Board Level Consideration or Approval:</b>	
<ul style="list-style-type: none"> <li>• Proposals regarding the Choices Framework in relation to savings requested by Welsh Government</li> </ul>	
<b>Risgiau Allweddol a Materion Pryder / Key Risks and Issues/ Matters of Concern:</b>	
<ul style="list-style-type: none"> <li>• Concerns in relation to the potential implications of RAAC</li> <li>• Concerns in relation to the potential impact of choices required for savings</li> </ul>	
<b>Busnes Cynlluniedig y Pwyllgor ar gyfer y Cyfnod Adrodd Nesaf / Planned Committee Business for the Next Reporting Period:</b>	
<b>Adrodd yn y Dyfodol / Future Reporting:</b>	
To be confirmed.	
<b>Dyddiad y Cyfarfod Nesaf / Date of Next Meeting:</b>	
28 September 2023.	

<b>Enw'r Pwyllgor / Name of Committee</b>	Stakeholder Reference Group (SRG)
<b>Cadeirydd y Pwyllgor/ Chair of Committee:</b>	Hazel Lloyd-Lubran
<b>Cyfnod Adrodd/ Reporting Period:</b>	Meeting held on 18 July 2023
<b>Y Penderfyniadau a'r Materion a Ystyriodd y Pwyllgor / Key Decisions and Matters Considered by the Committee:</b>	
<ul style="list-style-type: none"> <li>• <b>SRG Membership:</b> The SRG Membership has been reviewed to understand whether current members of SRG are within the terms of appointment specified in the Terms of Reference (ToR). As part of the review, the Health Board has sought new representation from various groups specified in the ToR. Members have received confirmation of their appointment and details of the membership will be reported to the Hywel Dda University Health Board (HDdUHB) meeting on 30 November 2023. Nominations for a new Chair and Vice Chair from within the membership close on 18 September 2023. The meeting noted that the Chair of SRG may be invited to take up Associate Membership of the HDdUHB and be included in strategic discussions.</li> <li>• <b>Cost of Living Crisis Update:</b> The current cost of living crisis presents considerable and far-reaching challenges to the health and wellbeing of individuals and to communities across Wales. HDdUHB has worked collaboratively to offer support to staff, with the Hapi platform being expanded to include well-being tiles, a financial well-being page and all organisational offers. The meeting noted that Hapi can also be made available to family and friends of HDdUHB staff. The Health Board has agreed to investigate support available to the wider mid and west Wales population.</li> <li>• <b>Continuous Engagement: Public, Patient and Staff Engagement Group:</b> It was noted that continuous, collaborative engagement throughout HDdUHB is ensuring that engagement objectives are purposeful and aligned to HDdUHB's strategic and planning objectives. An activity log outlined details of engagement work undertaken since the SRG last met, which included both formal and informal settings.</li> <li>• <b>Paediatric Consultation:</b> It was noted that the Public Consultation: Urgent and Emergency Children and Young People's (Paediatric) Services is ongoing and the views of service users, staff, and our broader communities are sought until 24 August 2023. The SRG considered the three options for consultation, and members were asked to encourage their colleagues and organisations to share their feedback. The report presented to the SRG highlighted commonalities and differences in the three options. The mid-point review was undertaken on 21 July 2023 and a conscientious consideration process will be undertaken prior to presentation of the findings to Board on 30 November 2023.</li> <li>• <b>Integrated Performance Assurance Report:</b> Improvement trajectories submitted to Welsh Government for the 2023/24 Ministerial Priorities on 31 May 2023 were noted. SRG requested data regarding correct access of services versus patients attending Urgent and Emergency Care in error for the 16 January 2024 meeting.</li> <li>• <b>Planning Objectives 2023/24:</b> It was noted that planning objectives have reduced from 70 in 2022-23 to 23 in 2023-24. SRG agreed to map relevant planning objectives to facilitate timely inclusion of deep dives and highlight reports in the SRG agenda.</li> <li>• <b>Role of Carers:</b> SRG noted that the majority of work is delivered in partnership with the third sector and local authority colleagues, to ensure that the care and support needs are</li> </ul>	

met as close as possible to home in order to prevent or delay admission and re-admission to hospital; and aims to:

- Improve the early identification and self-identification of Carers including Young Carers and Young Adult carers
- Ensure a range of services is available to support the well-being of Carers of all ages in their life, alongside caring
- Support Carers to access and maintain education, training and employment opportunities
- Support Carers to become digitally enabled, included, and confident

It was noted that data from the 2021 census indicated an unexpected drop in the number of individuals self-reporting on caring roles. The Carer's Rights day in November 2023 will be used to highlight the registration of family members of patients, who are themselves carers. It was also noted that over a third of carers in Wales provide more than 50 hours of care per week, with over half of carers in mid and west Wales providing a substantial amount of care; and 51% of the over-65 population providing over 50 hours of care per week.

- **Community Outreach Team Update:** It was noted that there were 5,259 engagements last year, with numbers expected to increase in the current year. The largest groups that the team is engaging with include members of our Gypsies, Roma or Travellers population; Ukrainian refugees; the Polish community; also homeless and vulnerably housed people. SRG noted that the Community Outreach team is unique in Wales and is providing trusted engagement in seldom heard communities.
- **Llais Update:** SRG received an update from Llais on how their new organisation is evolving. The Llais representative agreed to investigate how regional teams are working with neighbouring Health Boards.
- **Arts in Health Update:** SRG received the Arts in Health Charter and details of how the team is engaging with staff, patients, and third sector organisations in its production. The Arts in Health Steering Group is Chaired by Miss Maria Battle, with representatives from heads of services across HDdUHB. It is hoped that SRG can provide networking opportunities to share the link to the Arts and Health programme through the various organisations' websites.

#### **Materion y mae angen Ystyriaeth neu Gymeradwyaeth Lefel y Bwrdd are u cyfer / Matters Requiring Board Level Consideration or Approval:**

None

#### **Risgiau Allweddol a Materion Pryder /Key Risks and Issues/ Matters of Concern:**

No risks or matters of concern were identified.

#### **Busnes Cynlluniedig y Pwyllgor ar gyfer y Cyfnod Adrodd Nesaf / Planned Committee Business for the Next Reporting Period:**

#### **Adrodd yn y Dyfodol / Future Reporting:**

The following matters will be updated at a future SRG meeting:

- Continuous Engagement (standing agenda item)
- A Healthier Mid and West Wales: Land Consultation
- Clinical Services Plan
- Deep Dive PO4C: Mental Health Recovery Plan
- Population Health
- Charitable Funds Investment
- Digital Inclusion

- Digital Divide Research
- Role of Llais/Citizens Voice Body: Update
  - How Llais is engaging with other SRGs across Wales with feedback on how those relationships are developing

**Dyddiad y Cyfarfod Nesaf / Date of Next Meeting:**

14 November 2023

<b>Enw'r Pwyllgor / Name of Committee</b>	Staff Partnership Forum
<b>Cadeirydd y Pwyllgor/ Chair of Advisory Group:</b>	Lisa Gostling, Director of Workforce & OD and Anthony Dean, Joint Chair of Staff side Partnership Forum
<b>Cyfnod Adrodd/ Reporting Period:</b>	August 2023
<b>Y Penderfyniadau a'r Materion a Ystyriodd y Pwyllgor / Key Decisions and Matters Considered by the Advisory Group:</b>	
<p><b>Financial Position</b></p> <p>The Partnership Forum received a briefing around the Health Board's financial position for the first quarter of the year. Risks to delivery of the planned outturn were highlighted, along with plans which are currently being overseen by the Core Delivery Group.</p> <p><b>Service Issues</b></p> <p>The Reinforced Autoclaved Aerated Concrete (RAAC) issue at Withybush was discussed in detail, with members being brought up to date with actions which will be undertaken over the next 10 weeks. As more becomes known, the Pembrokeshire County Partnership Forum will be kept fully briefed.</p> <p><b>Strategic Equality Plan</b></p> <p>The Plan was brought to the Forum for approval prior to submission to the People, OD &amp; Culture Committee (PODCC). Members agreed this represented a huge amount of work and thanked the team for their efforts. It was noted as an area where further support would be given by the Partnership Forum.</p> <p><b>Yammer</b></p> <p>A discussion on the role of Yammer and intended implementation within the Health Board was held. It was felt to be a very good communication/engagement channel; however, staff would need to be reminded regarding the purpose and usage of the platform. A staff representative would be identified to support all technology roll out.</p> <p><b>Local Partnership Forum Issues</b></p> <p>The following items were raised:</p> <ul style="list-style-type: none"> <li>• Training for new managers</li> <li>• Reduction in Agency staffing and impact on substantive staff</li> <li>• CCTV in WGH</li> <li>• A need to review on-call payments</li> <li>• Procurement processes which appear to preclude discounts for the Health Board</li> <li>• Car parking at Glangwili General Hospital and Prince Philip Hospital</li> </ul>	

## Policy approval

Policy 107 - Volunteers Policy 2023-26 was approved and it was noted that the Policy Review Group was meeting in 2 days and would advise on other Policies, so that Chair's Action could be taken for other policies if supported in the sub-group.

### WORKSHOP:

**Paediatric Consultation Update** - An update was given on progress since the previous presentation. It was agreed that significant engagement had taken place and the Forum requested continued updates as appropriate.

**Clinical Services Plan Update** - An update was given and regular updates will be provided as work progresses.

**New Hospital Site Selection** - The consultation update was provided and a discussion held on how to support staff once a site is selected and as the process continues.

**Property Asset Strategy/Accommodation** - The Partnership Forum was pleased to see the Strategy and welcomed the update on Health Board plans around future accommodation.

**Strategic Plan for Transport and Accessibility** - This was discussed and the Partnership Forum was pleased to see the work taking place to support partners and staff. Updates were welcomed as plans progress.

### Materion y mae angen Ystyriaeth neu Gymeradwyaeth Lefel y Bwrdd are u cyfer / Matters Requiring Board Level Consideration or Approval:

None

### Risgiau Allweddol a Materion Pryder / Key Risks and Issues/ Matters of Concern:

Car parking continues to be a concern, but will be discussed by the Carmarthen Partnership Forum, noting the new spaces available in Glangwili General Hospital from the Autumn.

### Busnes Cynlluniedig y Pwyllgor ar gyfer y Cyfnod Adrodd Nesaf / Planned Committee Business for the Next Reporting Period:

#### Adrodd yn y Dyfodol / Future Reporting:

To be confirmed.

#### Dyddiad y Cyfarfod Nesaf / Date of Next Meeting:

October 2023