



**CYFARFOD BWRDD PRIFYSGOL IECHYD  
UNIVERSITY HEALTH BOARD MEETING**

<b>DYDDIAD Y CYFARFOD: DATE OF MEETING:</b>	25 January 2024
<b>TEITL YR ADRODDIAD: TITLE OF REPORT:</b>	Hywel Dda University Health Board: Palliative and End of Life Care (PEOLC) - Third Sector Commissioning and Procurement Planning
<b>CYFARWYDDWR ARWEINIOL: LEAD DIRECTOR:</b>	Jill Paterson, Director Primary Care, Community and Long Term Care
<b>SWYDDOG ADRODD: REPORTING OFFICER:</b>	Peter Skitt, County Director Ceredigion John Evans, Interim County Director Pembrokeshire Sarah Perry, Interim County Director Carmarthenshire

**Pwrpas yr Adroddiad (dewiswch fel yn addas)**

**Purpose of the Report (select as appropriate)**

Ar Gyfer Penderfyniad/For Decision

**ADRODDIAD SCAA**

**SBAR REPORT**

**Sefyllfa / Situation**

The purpose of this report is to inform the Board of the existing Third Sector commissioning and procurement plan for Palliative and End of Life Care (PEOLC) and to request agreement to extend the 6 impacted Service Level Agreements (SLAs) which expire 31 March 2024, to allow for a procurement process to be undertaken.

The tender process will enable us to take forward the Hywel Dda University Health Board (HDdUHB) PEOLC Strategy through progressing delivery of a regional service, which requires voluntary sector collaboration and clear integrated pathways with the statutory provision.

**Cefndir / Background**

In March 2022, the Health Board approved the Palliative and End of Life Care (PEOLC) Strategy delivered by Attain, Palliative Care and End of Life Services. The three County Directors for HDdUHB have since agreed the best procurement path and service specification for use across the Health Board, which will maximise the intent of this strategy in delivering the Hospice at Home element. This will also support the key performance indicators in line with the Further, Faster agenda.

The County Directorates currently manage just over £851,732 of SLA's with PEOLC providers summarised as follows:

Provider	SLA / Service Title	Commissioner(s)	SLA end date	Current 12 month value
Marie Curie	Multi visit nursing service	Carmarthenshire, Ceredigion	31 <sup>st</sup> March 2024	£392,648
Marie Curie	Dementia support and advice	Carmarthenshire, Ceredigion, Pembrokeshire	31 <sup>st</sup> March 2024	£93,999

Severn Hospice	Hospice at home	Ceredigion	31 <sup>st</sup> March 2024	£82,000
Paul Sartori Foundation	Hospice at home and palliative care service	Pembrokeshire	31 <sup>st</sup> March 2024	£213,085
Shalom House	Hospice at home day services	Pembrokeshire	31 <sup>st</sup> March 2022	£70,000

**Total £851,732**

A competitive open tender exercise will be undertaken through the Bravo e-tender Wales system, with an Invitation to Tender (ITT) being issued in February 2024, culminating in new contract awards from June 2024. A 12-week transition period has been built into the contract award period to mitigate any risks such as Transfer of Undertakings (Protection of Employment) Regulations 2006, and to allow for an extended period of transition for service users where an incumbent provider has not been successful at contract award. New services will become operational on 1 September 2024.

The procurement exercise will combine the three (3) separate budgets into one, focussing on a standardised service approach across the Health Board's footprint, with a clearly defined specification, Key Performance Indicators (KPIs) and ensuring value for money. The proposed contract award is on geographical lot by lot basis, to ensure equitable access to a standardised service, and will be for an initial three (3) year period, with a twelve (12) month extension option available, with a total contract value of circa £3.4m.

The PEOLC Service Commissioning outlines the below Procurement ITT timescale:

SRC approval	December 2023
Board approval	January 2024
Welsh Gov approval	February 2024
Tender Go Live	26 February 2024
Tender Close	26 March 2024
Evaluations	April 2024
SRC approval (we could give an indication of bids/process)	April 2024
Board approval	May 2024
Welsh Gov approval	June 2024
Award	June 2024
Transition/TUPE	June – August 2024
Go live	1 September 2024

### **Extension of Current SLAs ending 31 March 2024**

In order to maximise the opportunity and intent of the PEOLC Strategy, it is necessary to internally extend the current SLAs for a further 6 months from 1 April 2024 until 1 September 2024. This will be managed via the Contract Management team within the Finance Directorate as they remain the contract owners until the tender process has been completed and Procurement take ownership. For this purpose, the 2023-2024 SLA proposed costs are presented as follows:

Provider	SLA / Service Title	Directorate	22-23 Annual SLA value for Directorate	Months Duration STW Subject To	Value of STW	STW End date
Marie Curie	Multi Visit Nursing Service	Carmarthenshire Ceredigion	£315,711* £137,913	6	£127,368 £68,956	1 September 2024
Marie Curie	Dementia Support and Advice	Carmarthenshire Ceredigion Pembrokeshire	£15,666 £15,666 £15,666	6	£46,998	1 September 2024
Severn Hospice	Hospice at Home	Ceredigion	£82,000	6	£41,000	1 September 2024
Paul Sartori Foundation	Hospice at Home and Palliative Care Service	Pembrokeshire	£213,085	6	£106,542	1 September 2024
Shalom House	Hospice at Home Day Services	Pembrokeshire	£70,000	6	£35,000	1 September 2024

\* Core budget allocation is £254,736, as additional funding was agreed by the then County Director for FY23 only. Going forward only the core-funded allocation will be utilised.

**TOTAL    £425,864**

### Asesiad / Assessment

The provision of End of Life (EoL) and Palliative Care is a core function of our Community Nursing Service and is deemed a specialist area of provision. Indeed, this area of care and support has been deemed 'essential' according to the current NHS Operating Framework.

With reference to the value of the existing Service Level Agreements, we can confirm that these are affordable within core budget and that reviews have been undertaken to confirm that external provision is more cost effective than providing the service in house.

We can confirm that there are no foreseen risks to completing and approving the Palliative and EoL Strategy and, on completion, will adhere to All-Wales procurement processes to ensure fair, equitable and value-based approach to service provision. The procurement process will ensure that the services will be contract monitored by the service leads in conjunction with clinical leads, Finance Business Partners, and Procurement Business Partners. The Providers will produce quarterly performance monitoring reports evidencing that agreed targets, objectives and measurable outcomes are being achieved.

If we are unable to secure an extension, the loss of specialist provision and overall hours of care would not be able to be absorbed by the core Community Nursing functions. This would result in a number of patients being admitted into hospital for EOL care, an overall decrease in discharges for EOL patients within the acute sector with associated negative publicity for the Health Board, along with an increase in complaints and potential litigation claims. Within the 6 goals for urgent and emergency care, this service provision meets 4 of the 6 prescribed goals, in particular goal 6 "Home when possible".

### Argymhelliad / Recommendation

The Board is asked to:

- **AGREE** to a tender for a new contract for all three counties for a (3+1) four (4) year period, with a total cost of circa £3.4m.

- **AGREE to** extend the 6 Service Level Agreements (SLAs) until 31 August 2024, in line with the agreed commissioning and procurement timeline plan and in line with achieving the Hywel Dda University Health Board (HDdUHB) PEOLC Strategy.

<b>Amcanion: (rhaid cwblhau) Objectives: (must be completed)</b>	
Cyfeirnod Cofrestr Risg Datix a Sgôr Cyfredol: Datix Risk Register Reference and Score:	Not Applicable
Parthau Ansawdd: Domains of Quality <a href="#">Quality and Engagement Act (sharepoint.com)</a>	2. Timely 6. Person-Centred 4. Efficient 5. Equitable
Galluogwyr Ansawdd: Enablers of Quality: <a href="#">Quality and Engagement Act (sharepoint.com)</a>	5. Whole systems perspective
Amcanion Strategol y BIP: UHB Strategic Objectives:	1. Putting people at the heart of everything we do 3. Striving to deliver and develop excellent services 4. The best health and wellbeing for our individuals, families and communities 5. Safe sustainable, accessible and kind care
Amcanion Cynllunio Planning Objectives	Not Applicable
Amcanion Llesiant BIP: UHB Well-being Objectives: <a href="#">Hyperlink to HDdUHB Well-being Objectives Annual Report 2021-2022</a>	8. Transform our communities through collaboration with people, communities and partners

<b>Gwybodaeth Ychwanegol: Further Information:</b>	
Ar sail tystiolaeth: Evidence Base:	Well-being of Future Generations (Wales) Act 2015 Social Services and Well-being (Wales) Act 2014 Welsh Government Quality Statement for Palliative and End of Life Care
Rhestr Termiau: Glossary of Terms:	Contained within the body of the report.
Partïon / Pwyllgorau â ymgynhorwyd ymlaen llaw y Cyfarfod Bwrdd Iechyd Prifysgol: Parties / Committees consulted prior to University Health Board:	Sustainable Resources Committee

<b>Effaith: (rhaid cwblhau)</b> <b>Impact: (must be completed)</b>	
<b>Ariannol / Gwerth am Arian:</b> <b>Financial / Service:</b>	Not Applicable
<b>Ansawdd / Gofal Claf:</b> <b>Quality / Patient Care:</b>	Not Applicable
<b>Gweithlu:</b> <b>Workforce:</b>	Not Applicable
<b>Risg:</b> <b>Risk:</b>	Not Applicable
<b>Cyfreithiol:</b> <b>Legal:</b>	Not Applicable
<b>Enw Da:</b> <b>Reputational:</b>	Not Applicable
<b>Gyfrinachedd:</b> <b>Privacy:</b>	Not Applicable
<b>Cydraddoldeb:</b> <b>Equality:</b>	Not Applicable