

Enw'r Pwyllgor / Name of Committee	Health and Safety Committee
Cadeirydd y Pwyllgor/ Chair of Committee:	Ann Murphy, Independent Member
Cyfnod Adrodd/ Reporting Period:	08 January 2024
Y Penderfyniadau a'r Materion a Ystyriodd y Prif Bwyllgor / Key Decisions and Matters Considered by the Main Committee:	
<p><u>Corporate Risks Assigned to Health and Safety Committee</u></p> <p>A report on managing corporate risks was discussed with assurance sought on the mitigation plans that were in place.</p> <ul style="list-style-type: none"> • Three risks were highlighted in the report: <ul style="list-style-type: none"> ○ Risk 1745: Risk of not being able to safely deliver services due to ageing estate and infrastructure across the Health Board (Score 15). ○ Risk 1328: Risk of harm to staff, patients and critical assets due to insufficient physical security measures (Score 20). ○ Risk 813: Risk of non-compliance with the Regulatory Reform (Fire Safety) Order 2005 due to ageing infrastructure (Score 15). <p><u>Operational Risks Assigned to Health and Safety Committee</u></p> <ul style="list-style-type: none"> • A report on managing operational risks was introduced discussed with assurance sought on the mitigation plans that were in place Risk 1753: Risk to patient safety and disruption to patient flow due to failure and subsequent breakdown of both lifts in ward Block 4, Glangwili Hospital (GH), as this was causing operational problems. • In reference to Risk 708: Risk of staff safety due to inappropriate storage solutions associated with patient files / documents affecting Ceredigion Community Sites, it was noted that work was being undertaken on a plan to digitalise and store the files, however the committee requested the risk be updated. <p><u>Health and Safety Update</u></p> <ul style="list-style-type: none"> • A report was submitted to the Committee to provide a general update including specific details on assurance with Entonox (Nitrous Oxide) exposure within the Midwifery departments, Points of Ligature compliance, work to reduce the risk of harm associated with the use of superabsorbent polymer gel granules and a brief Security management update. • There was discussion on assurance and compliance of points of ligature assessments, and whether the outcome was clear within the current report to Committee. It was agreed to include further information on action plans and audit compliance within the report for the next Health and Safety Committee meeting. • Consideration would be made on the use of the Audit Management and Tracking (AMaT) system in order to document the actions, maintain a compliance score and be able to keep track of progress in terms of points of ligature assessments. 	

Fire Safety Update Report

- Phase One enforcement notice for Withybush Hospital (WH) had now been lifted. Phase Two enforcement notice remains in place.
- There are five doors remaining to be fitted, which is being undertaken in-house.
- A formal written agreement has been received Mid and West Wales Fire and Rescue Service, for a reduced scope of work on Phase Two at WH, which would reduce the capital expenditure and disruption to the site, making a much more effective project to deliver. This means a project which was originally scoped at £50M-£60M will now be £18M-£20M. Work will now focus on the risk areas around patient wards.
- There has been a slight delay to the delivery of Phase Two works at WH. It is now likely that the business case will be ready in late February 2024 for submission to Welsh Government, which would indicate that work on site is likely to begin in June 2024, and completion in approximately late 2025.
- Contractors are on site at GH for Phase One works. The current completion date of May 2024 is now likely to be later in the year (approximately October/November).
- Fire safety works in Bronglais Hospital (BH) is scheduled to begin mid-2026, with completion aimed for 2028.
- Compliance for Level 3 fire training has now increased to 85%. However, Level 2 fire training remains at 55%-60% which is a concern. There is ongoing difficulty increasing this compliance.
- All outstanding fire risk assessments have been completed.

Reinforced Autoclaved Aerated Concrete (RAAC) Update

- A fully funded program is in place for 2024/2025, based on the original budgets. The reduction in spend in the current Financial Year with a transfer of this funding into 2024/2025 is to be noted. Detailed survey work is currently underway for the remaining areas and is due to be completed by the end of March 2024.
- The Estates team are in the process of finalising the programme of delivery work for April 2024 onwards.
- There is a focus on the revenue impact on the Health Board on living with RAAC. There are a number of complexities to the maintenance activities which make it more challenging and costly due to RAAC. The Estates team are developing some costs and adjustments for that.
- The Health Board will receive some further capital expenditure to include some access walkways to allow maintenance staff to access the roof without adding pressure to the RAAC areas. These RAAC structures will need ongoing inspections every 12 months, therefore discussions will be required on how best to plan for this.
- A plan will be submitted, on how to deliver future works, to the RAAC Silver meeting at the end of January 2024.
- Four isolated RAAC planks have been discovered in BH, in an area where RAAC was not expected. An inspection has deemed the area 100% safe, however further work being undertaken to check the surrounding area.

Estates Maintenance Update: Deep Dive (Risk 1745)

- A deep dive update was presented on Risk 1745: Risk of not being able to safely deliver services due to aging estate and Infrastructure across the Health Board.
- Risk 1745 is relatively new to the risk register, and has been added due to the many risks outside of tolerance ability to manage those risks limited.
- Eight risks at Directorate level outside of tolerance. 65 risks at Service/Department level outside of tolerance.
- A number of additional safeguards have been introduced; monthly walkabouts and action planning are now in place, a major infrastructure programme is progressing, service re-design plans are part of the overall delivery plan, and the Health Board has successfully received Estates Facilities Advisory Board (EFAB) funding.
- There are a number of environmental concerns, with general decorative areas in GH being very poor and in need of redecoration. New flooring, painting and new lighting is needed to make it more modern and up to standard. However the ability of the Health Board to make those improvements is limited. The major infrastructure programme only now supports engineering systems and does not include any decorative updates.
- The deteriorating Health Board estate has had an impact on the backlog maintenance costs with an increase from £59.6M in 2021/22 to £136.8M in 2022/23.
- Due to reductions in funding, maintenance teams would now need to replace components rather than whole infrastructures.

Contractor Control Regulations

- A report was presented providing an update position on the arrangements and protocols in place for the management of Estates Contractors. Since the previous report submitted in July 2022 there have been many procedural improvements that strengthens management and control of contractors.

Policies For Approval:

The following policies were approved by the Committee:

- Policy 382: Estates Ventilation Policy
- Policy 438: Medical Gas Policy

Materion Allweddol a Ystyriwyd gan y Pwyllgor Mewnol: Key Matters Considered by the In-Committee:

- A risk score of 20 had been set for Corporate Risk 1328: Risk of harm to staff, patients and critical assets due to insufficient physical security.
- It was requested that a timeline be produced for progressing the work on ID badges, as the issue has been ongoing for a long time.
- Better quality CCTV (as outlined within the risk), has now been installed in the main hospital Accident and Emergency sites.
- A report was not submitted to the Executive Team on 06 December 2023 as expected, to consider a number of recommendations to improve the Health Boards ability to protect staff, patients and critical assets and provide safe and

secure environments. Following a request for more information, a further report is being drafted to submit to the Executive Team in January 2024.

**Materion y mae angen Ystyriaeth neu Gymeradwyaeth Lefel y Bwrdd ar eu cyfer /
Matters Requiring Board Level Consideration or Approval:**

- None

**Risgiau Allweddol a Materion Pryder /
Key Risks and Issues/ Matters of Concern:**

The Health and Safety Committee highlights the following risks/concerns to the Board:

- There was concern regarding low levels of compliance of Level 2 fire safety training (55%)
- Risk 1745 is relatively new to the risk register, and has been added due to the many risks outside of tolerance ability to manage those risks limited. Eight risks at Directorate level outside of tolerance. 65 risks at Service/Department level outside of tolerance. The Board is asked to note that financial assistance is required. The deteriorating Health Board estate has had an impact on the backlog maintenance costs with an increase from £59.6M in 20218/19 to £136.8M in 2022/23

**Busnes Cynlluniedig y Pwyllgor ar gyfer y Cyfnod Adrodd Nesaf /
Planned Committee Business for the Next Reporting Period:**

Adrodd yn y Dyfodol / Future Reporting:

In addition to the items scheduled to be reviewed as part of the Committee's work programme, following up progress of the various actions identified above will be undertaken.

Dyddiad y Cyfarfod Nesaf / Date of Next Meeting:

Monday 04 March 2024