

**TABLE OF ACTIONS FROM
HEALTH BOARD MEETING IN PUBLIC
HELD ON 30 MAY 2024**

MINUTE REFERENCE	ACTION	LEAD	TIMESCALE	PROGRESS
PM(24)88	REPORT OF THE CHIEF EXECUTIVE: <ul style="list-style-type: none"> To schedule on the QSEC Workplan for the forthcoming year discussion of the Infected Blood Inquiry findings 	SD	July 2024	Forward planned for the October 2024 QSEC meeting.
PM(24)91	REPORT OF THE QUALITY, SAFETY AND EXPERIENCE COMMITTEE: <ul style="list-style-type: none"> To review corporate risk 1810 	JP	July 2024	Completed The risk has been reviewed in July 2024 by Risk Owners in response to comments raised at the Health Board meeting in May 2024. The risk will be included in the Corporate Risk Report for QSEC in August 2024. There is one functioning aseptic unit in Hywel Dda. The facility and equipment (isolators) are being used beyond their expected life. Isolators have, however, been procured and stored, should current isolators fail, which will minimise the service disruption time should isolator failure happen. Stored isolators will be fitted into a new facility when available if they are not used to replace current isolators should they fail. All reasonable controls have been implemented to minimise

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				contamination; these have been positively recognised in the external audit review undertaken in February 2024. The business case for WG for a demountable unit is in progress; this is an interim solution to the SWW regional hub as part of the national TrAMs programmes in collaboration with NWSSP.
PM(24)92	ANNUAL PLAN 2023/24 – CLOSURE REPORT: <ul style="list-style-type: none"> To highlight examples of work such as the Health Board’s support for patient participation in accredited learning in the Health Board’s Annual Report 	AHM	July 2024	Complete It has not been possible to include reference in Annual Report. However, we will share details through other communications channels.
	<ul style="list-style-type: none"> To develop narrative for the Annual Report around the impact of other work undertaken in relation to Planning Objectives 	LD/AHM	July 2024	Complete Delivery against the Planning Objectives is detailed as themes within the Annual Report.
PM(24)95	IMPLEMENTING THE ‘A HEALTHIER MID AND WEST WALES’ STRATEGY <ul style="list-style-type: none"> To advise further regarding how the additional work in relation to the SOC will be resourced and funded 	LD	July 2024	Complete Further information provided in July 2024 Board paper. Health Board officers have met with Shared Services to discuss the level of detail required for the SOC options. Following this, the anticipated costs for the development of the SOC are currently being assessed. The Health Board has requested a meeting with Welsh Government to agree the SOC options and discuss the resource schedule.

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PM(24)96	FINANCIAL REPORT: <ul style="list-style-type: none"> To consider incorporating clearer actions for the Board to consider as part of future Board recommendations 	HT	July 2024	Complete Actions will be reassessed for future Board meetings.
PM(24)97	IMPROVING PATIENT EXPERIENCE REPORT: <ul style="list-style-type: none"> To provide data in relation to numbers of staff attending training around communication, in order to assess any correlation with future improvements 	SD	July 2024	Complete Review of training attendance numbers in relation to 'making a difference training' highlighted variance in the level of attendance by staff group. Accessibility of training has been reviewed and course adaptations made. This will be accounted for in revised programme for communication, empathy and putting things right training programme which is currently in development.
	<ul style="list-style-type: none"> To consult the Welsh Language team in regards to feedback around whether patients were able to speak to staff in Welsh 	SD	July 2024	Complete Information on the areas where this feedback relates to has been shared with the Welsh Language Team. In respect of the previous report and survey response The 3.66% who gave a response to the question "Were you able to speak in Welsh to staff if you needed to?" relates to 6 responses. There is no reference to being unable to speak Welsh in the qualitative comments. All these responses were from A&E and MIU areas.

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	<ul style="list-style-type: none"> To undertake more detailed work in relation to concerns around clinical treatment and assessment, and potential reasons for this being a consistent theme 	SD	July 2024	Complete Clinical treatment and assessment covers a broad range of subject headings and will consistently be among the top 5 reasons for raising a complaint. Further detail is incorporated into the July 2024 report and work is ongoing to improve the analysis of qualitative data to better appreciate the themes, trends and contributory factors.
PM(24)98	INTEGRATED PERFORMANCE ASSURANCE REPORT: <ul style="list-style-type: none"> To make clear in future reports (for figures relating to Colonoscopy) the distinction between bowel screening and general lists 	HT/AC	July 2024	Complete
	<ul style="list-style-type: none"> To provide a report to QSEC on ASD assessments 	AC	July 2024	Forward planned for the August 2024 QSEC meeting.
PM(24)99	CORPORATE RISK REGISTER: <ul style="list-style-type: none"> To review the wording used when 'Chair's Action' does not equate to the Health Board Chair to avoid confusion 	JW	July 2024	Complete
PM(24)101	PRIMARY CARE AND COMMUNITY STRATEGY UPDATE: <ul style="list-style-type: none"> To communicate concerns regarding pace at the strategy meeting scheduled for w/c 3 June 2024 	JP	July 2024	Complete
	<ul style="list-style-type: none"> To schedule in the SDODC Workplan consideration of the Strategic Plan at SDODC in October 2024 	LD	July 2024	Complete

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PM(24)106	<p>APPROVAL FOR REINFORCED AUTOCLAVED AERATED CONCRETE (RAAC) WORKS OVER £1m:</p> <ul style="list-style-type: none"> To ensure, when it becomes necessary to close areas for work, that appropriate and professional signage is used 	AC	July 2024	<p>Complete Noted and will be implemented. As further areas close for remedial work, appropriate signage will be in place.</p>