

## HEALTH AND SAFETY COMMITTEE (HSC) UPDATE REPORT

**Date of last meeting:** 10 September 2024

**Quoracy:** Met

**Report by:** Ann Murphy, Chair

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### KEY DISCUSSION POINTS AND MATTERS TO BE ESCALATED FROM THE DISCUSSION AT THE MEETING:

**ALERT**<sup>1</sup> (may require discussion)

There are no matters to **alert** members of Board to.

**ADVISE**<sup>2</sup> (to monitor)

HSC wish to **advise** members of Board that:

- Following a recent **Health and Safety Governance Review**, a plan is in place to form a Health and Safety Sub-Committee to strengthen the reporting structure to the Committee. Final Terms of Reference for the Sub-Committee will be submitted to the November 2024 Health and Safety Committee meeting for approval.
- Despite a positive position being reported in the report, due to recent technical issues with the **Fire Safety Audit System (Boris)** system, which enables the Health Board to manage and escalate fire safety risks from fire risk assessments, the Committee was unable to take an assurance on the effectiveness of this system. Further work is being undertaken by the developers to rectify the issues and the Committee was informed that the system is expected to be working before the next Health and Safety Committee meeting in November 2024.
- The Committee was unable to take assurance on progress made to reach compliance against the Manual Handling Operations Regulations, specifically in relation to people with higher body weights, due to a lack of evidence to demonstrate compliance against the **Bariatric Compliance (Manual Handling Operations Regulations 1992) Update Report**. A revised report would be brought back to the January 2025 Health and Safety Committee meeting.

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<sup>1</sup> There is a lack of confidence that any action in place is sufficient to address the issue satisfactorily and/or within the scope of the operational team or executive to resolve. Engagement, action or intervention required.

<sup>2</sup> There are areas of concern where assurance has been taken on actions in place but requires close monitoring. An early warning of an emerging and potentially serious concern. <sup>3</sup> There is confidence that actions are robust and will be sufficient to address the issue or generally operating effectively. Routine monitoring.

## Assure<sup>3</sup> (to note)

The HSC wish to **assure** Members of Board that:

- The Committee was assured through the **Health and Safety Update** that progress has been demonstrated towards compliance with the Control of Vibration at Work Regulations 2005 and the Work at Height Regulations 2005. It was agreed that an update report on health and safety training compliance would be submitted to the Committee during quarter four of 2024/25. It was also agreed that a review of operational governance would be addressed by the new Health and Safety Sub-Committee.
- Assurance was taken through the **Fire Management Update** on work currently achieved to strengthen Fire Safety Compliance at Health Board sites. There was agreement to review communication to staff and patients to make them aware before they attend appointments of disruptions at Health Board sites as a result of fire safety improvement works.
- The Committee was assured that **Fire Safety Training** arrangements are in place, and the intention to review the status of Level 4 and Level 5 fire safety training.
- The Committee thanked all teams across the Health Board who have been involved in the **Reinforced Autoclaved Aerated Concrete (RAAC)** repairs, for their dedicated work.
- The Committee was able to take assurance that the four-step plan introduced in July 2024 is progressing to improve education around the new **Diff X Cleaning Agent** product. Work continues to encourage immediate reporting of incidents via Datix.
- The Committee approved the **Health and Safety Policy (010)**.

## REVIEW OF RISKS

The Committee reviewed the corporate risks which are aligned to it. As part of its review, the Committee considered the status of each risk and the current score of each risk. The Committee noted the creation of two new risks, Risk 1860: Management of Violence and Aggression Risks, and Risk 1861: Security Management Infrastructure and Security Management systems, which have replaced the single Risk 1328 (now closed). Due to the sensitive nature of these risks, further discussion took place In-Committee.

## RECOMMENDATION

- The Board is asked to note the items the Committee is advising them of.
- The Board is asked to be assured on the items that the Committee is providing assurance on.

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<sup>3</sup> There is confidence that actions are robust and will be sufficient to address the issue or generally operating effectively. Routine monitoring.

Agenda, papers and minutes are available on our website: [HSC 10 September 2024 - Hywel Dda University Health Board \(nhs.wales\)](#)

### **IN-COMMITTEE**

- The below items were discussed at the HSC In-Committee meeting which followed.
  - Operational Risks 1860 Management of Violence and Aggression Risks & 1861 Security Management Infrastructure and Security Management systems.