

Public Board

Thu 28 March 2024, 11:00 - 16:00

Y Stiwdio Fach, Canolfan S4C Yr Egin, College Road, Carmarthen
SA31 3EQ



Agenda

11:00 - 11:05 1. Introduction and Apologies / Cyflwyniadau ac Ymddiheuriadau 5 min

1.1. Apologies / Ymddiheuriadau

Judith Hardisty

1.2. Declaration of Interests / Datganiad o Ddiddordeb

All

11:05 - 11:45 2. Maintaining Good Governance, Quality and Safety / Cynnal Llywodraethu, Ansawdd a Diogelwch Da 40 min

2.1. Minutes of the Public Meeting held on 25 January 2024 / Cofnodion y Cyfarfod Cyhoeddus a gynhaliwyd ar 25 Ionawr 2024

Judith Hardisty

📄 Item 2.1 Unapproved Minutes Public Board 25 January 2024.pdf (26 pages)

2.2. Minutes of the Corporate Trustee Meeting held on 25 January 2024/ Cofnodion Cyfarfod Corfforaethol yr Ymddiriedolwyr a gynhaliwyd ar 25 Ionawr 2024

Judith Hardisty

📄 Item 2.2 Unapproved Corporate Trustee Minutes 25 January 2024.pdf (2 pages)

2.3. Matters Arising & Table of Actions from the Meetings held on 25 January 2024 / Materion yn Codi a Thabl Camau Gweithredu o'r Cyfarfodydd ar 25 Ionawr 2024

Judith Hardisty

📄 Item 2.3 Table of Actions from Health Board Meeting in Public held on 25 January 2024.pdf (4 pages)

2.4. Report of the Chair / Adroddiad y Cadeirydd

Judith Hardisty

📄 Item 2.4 Chair's Report March 2024.pdf (9 pages)

📄 Item 2.4 Appendix 1 - Chair's Action Feb 24.pdf (1 pages)

📄 Item 2.4 Appendix 2 - CA131 meeting notes 15.02.24.pdf (4 pages)

📄 Item 2.4 Appendix 3 - CA131 Childrens Framework Contract.pdf (35 pages)

2.5. Report of the Chief Executive / Adroddiad y Prif Weithredwr

Prof Philip Kloer

📄 Item 2.5 Chief Executive's Report March 2024.pdf (6 pages)

📄 Item 2.5 Appendix A - Register of Sealings up to 12 March 2024.pdf (1 pages)

📄 Item 2.5 Appendix B - Consultation Report up to 12 March 2024.pdf (2 pages)

📄 Item 2.5 Appendix C - Virtual Pooled Budget Agreement.pdf (21 pages)

2.6. Report of the Audit & Risk Assurance Committee / Adroddiad y Pwyllgor Archwilio a Sicrwydd Risg

Rhodri Evans

📄 Item 2.6 ARAC Update Report from meeting on 20 February 2024.pdf (6 pages)

📄 Item 2.6 Appendix 1 - ARAC ToRs v.16 for Board approval March 2024.pdf (10 pages)

2.6.1. Risk Management Strategy / Strategaeth Rheoli Risg

📄 Item 2.6.1 SBAR Risk Management Strategy March 2024.pdf (3 pages)

📄 Item 2.6.1 Appendix 1 - 156 - Risk Management Strategy and Policy.pdf (8 pages)

2.7. Report of the Quality, Safety & Experience Committee / Adroddiad y Pwyllgor Ansawdd, Diogelwch a Phrofiad

Anna Lewis

📄 Item 2.7 QSEC Update Report from meeting on 13 February 2024.pdf (3 pages)

11:45 - 13:00
75 min

3. Delivering on our Purpose / Cyflawni ein Pwrpas

3.1. Update on Annual Plan 2023/24 / Diweddariad ar Gynllun Blynnyddol 2023/24

Lee Davies

📄 Item 3.1 SBAR Annual Plan Update March 2024.pdf (6 pages)

📄 Item 3.1 Appendix 1 - PO updates Q3 and Q4.pdf (31 pages)

3.2. Annual Plan 2024/25 / Cynllun Blynnyddol 2024/25

Lee Davies

📄 Item 3.2 SBAR 2024-25 Annual Plan March 2024.pdf (7 pages)

📄 Item 3.2 Annual Plan 2024-2025.pdf (93 pages)

3.3. Implementing the 'A Healthier Mid and West Wales' Strategy / Gweithredu Strategaeth 'Canolbarth a Gorllewin Cymru Iachach'

Lee Davies

📄 Item 3.3 AHMWW Update March 2024.pdf (5 pages)

3.4. Financial Report / Adroddiad Ariannol

Huw Thomas

📄 Item 3.4 Financial Report Month 11 2023-24.pdf (5 pages)

📄 Item 3.4 Appendix 1 - M11 Financial Report.pdf (20 pages)

3.5. Temporary Workforce Utilisation / Defnydd Gweithlu Dros Dro

Lisa Gostling

📄 Item 3.5 Temporary Workforce Utilisation March 2024.pdf (7 pages)

📄 Item 3.5 Appendix 1 - Hours and Costs of Workers Key Professional Groups.pdf (12 pages)

3.6. Improving Patient/Service User Experience Report and Patient Experience Charter/ Adroddiad Gwella Profiad Defnyddwyr Gwasanaeth

Sharon Daniel

- 📄 Item 3.6 SBAR Improving Service User Experience Report March 2024.pdf (5 pages)
- 📄 Item 3.6 Improving Service User Experience Report March 2024.pdf (42 pages)
- 📄 Item 3.6 Patient Experience Charter Booklet March 2024.pdf (13 pages)

13:00 - 14:30
90 min

4. Delivering our Plan / Cyflawni ein Cynllun

4.1. Integrated Performance Assurance Report / Adroddiad Sicrwydd Perfformiad Integredig

Huw Thomas

- 📄 Item 4.1 IPAR Month 11 2023-24.pdf (6 pages)
- 📄 Item 4.1 Appendix 1 - IPAR Overview - as at 29 February 2024.pdf (26 pages)

4.2. Operational Update / Diweddariad Gweithredol

Andrew Carruthers/Jill Paterson

- 📄 Item 4.2 Operational Update March 2024.pdf (23 pages)
- 📄 Item 4.2 Annex 1 - Speciality Level March 24 Trajectories.pdf (2 pages)

4.3. Clinical Services Plan Issues Paper incorporating P&C Strategy / Papur Materion Cynllun Gwasanaethau Clinigol yn ymgorffori Strategaeth P&C

Prof Philip Kloer/ Lee Davies/ Jill Paterson

- 📄 Item 4.3 Clinical Services Plan Update March 2024.pdf (14 pages)
- 📄 Item 4.3 Clinical Services Plan Issues Paper March 2024.pdf (303 pages)

4.4. Board Assurance Framework / Fframwaith Sicrwydd Bwrdd

Prof Philip Kloer

- 📄 Item 4.4 Board Assurance Framework March 2024.pdf (12 pages)
- 📄 Item 4.4 Principal Risk Register 06032024.pdf (95 pages)

4.5. Laugharne Branch Surgery / Meddygfa Cangen Talacharn

Jill Paterson

- 📄 Item 4.5 Laugharne Branch Surgery.pdf (9 pages)
- 📄 Item 4.5 Appendix 1 - Survey Responses Report - English.pdf (98 pages)
- 📄 Item 4.5 Appendix 2 - Event Evaluation Laugharne Drop in Event.pdf (5 pages)
- 📄 Item 4.5 Appendix 3 - EqIA Laugharne Applicant.pdf (15 pages)
- 📄 Item 4.5 Appendix 4 - EqIA Laugharne Health Board.pdf (23 pages)

4.6. Tumble and Cross Hands Surgery Tender Process / Proses Dendro Meddygfa Y Tymbl a Cross Hands

Jill Paterson

- 📄 Item 4.6 Cross Hands and Tumble March 2024.pdf (3 pages)

14:30 - 15:00
30 min

5. Lunch / Cinio

15:00 - 15:20
20 min

6. Business Cases / Achosion Busnes

6.1. Electronic Prescribing Medicines Administration (EPMA) System Business Case / Achos Busnes System Gweinyddu a Rhagnodi Meddyginiaethau yn Electronig (EPMA)

Huw Thomas

- Item 6.1 EPMA Business Case Board March 2024.pdf (8 pages)
- Item 6.1 Appendix 1 - HDUHB EPMA Full Business Case v 0.4 Final Draft 08022024.pdf (86 pages)

15:20 - 15:50
30 min

7. Assurance / Sicrwydd

7.1. Report of the Sustainable Resources Committee / Adroddiad y Pwyllgor Adnoddau Cynaliadwy

Winston Weir

- Item 7.1 SRC Update Report from meeting on 27 February 2024.pdf (6 pages)
- Item 7.1 Appendix 1 - SRC ToRs v4 for Board approval March 2024.pdf (9 pages)

7.1.1. Procurement Update / Diweddariad Caffael

Huw Thomas

- Item 7.1.1 SBAR Procurement Update March 2024.pdf (9 pages)

7.2. Report of the Strategic Development & Operational Delivery Committee / Adroddiad y Pwyllgor Datblygu Strategol a Chyflenwi Gweithredol

Maynard Davies

- Item 7.2 SDODC Update Report from meeting on 29 February 2024.pdf (7 pages)

7.2.1. Discretionary Capital Programme (DCP) for 2024/25 / Rhaglen Gyfalaf Ddewisol 2024/25

Lee Davies

- Item 7.2.1 DCP Governance Update February 2024.pdf (15 pages)

7.2.2. Business Justification Case for Phase 2 of Fire Enforcement Notices and Letters of Fire Safety Matters at Withybush Hospital (WGH) / Achos Cyfiawnhad Busnes Cam 2 Hysbysiadau Gorfodi Tân a Llythyron Materion Diogelwch Tân Ysbyty Llwynhelyg

Andrew Carruthers

- Item 7.2.2 SBAR WGH Fire Works Phase 2 BJC.pdf (5 pages)
- Item 7.2.1 WGH Fire Precaution Works BJC Phase Two v1 Final 220224 FINAL.pdf (59 pages)
- Item 7.2.2 WGH Fire Precaution Works BJC Phase Two Appendices.pdf (74 pages)

7.3. Report of the People, Organisational Development & Culture Committee / Adroddiad Pwyllgor Pobl, Datblygu Sefydliadol a Diwylliant

Chantal Patel

- Item 7.3 PODCC Update Report from meeting on 15 February 2024.pdf (4 pages)
- Item 7.3 Appendix 1 - PODCC ToRs v7 for Board approval March 2024.pdf (9 pages)

7.3.1. Strategic Equality Plan and Objectives 2024-2028 / Cynllun ac Amcanion Cydraddoldeb Strategol 2024-2028

Lisa Gostling

- Item 7.3.1 SBAR Strategic Equality Plan 2024-2028 March 2024.pdf (7 pages)
- Item 7.3.1 Strategic Equality Plan 2024-2028.pdf (33 pages)

7.4. Report of the Health & Safety Committee / Adroddiad y Pwyllgor Iechyd a Diogelwch

Ann Murphy

- Item 7.4 HSC Update Report from meeting on 4 March 2024.pdf (4 pages)

📄 Item 7.4 Appendix 1 - HSC TORs v8 for Board approval March 2024.pdf (7 pages)

7.5. Committee Update Reports / Adroddiadau Diweddaru Pwyllgorau

Joanne Wilson / Chairs

- 📄 Item 7.5 SBAR Committee Update Reports March 2024.pdf (4 pages)
- 📄 Item 7.5 CFC Update Report from meeting on 12 March 2024.pdf (4 pages)
- 📄 Item 7.5 RTSC Update Report from meeting on 17 January 2024.pdf (1 pages)
- 📄 Item 7.5 IC Board Update Report from meeting on 25 January 2024.pdf (2 pages)
- 📄 Item 7.5 HPF Update Report from meeting on 2 February 2024.pdf (1 pages)
- 📄 Item 7.5 HPF ToRs v0.14 for Board approval March 2024.pdf (8 pages)
- 📄 Item 7.5 SPF Update Report from meeting held in February 2024.pdf (2 pages)
- 📄 Item 7.5 SRG Update Report from meeting on 16 January 2024.pdf (1 pages)

15:50 - 16:00
10 min

8. Working in Partnership / Gweithio mewn Partneriaeth

8.1. HDdUHB Joint Committees & Collaboratives / Cyd-bwyllgorau a Grwpiau Cydweithredol BIPHDd

Prof Philip Kloer

- 📄 Item 8.1 SBAR Joint Committees and Collaboratives March 2024.pdf (3 pages)
- 📄 Item 8.1 WHSSC JC Briefing (Public) 30 January 2024.pdf (5 pages)
- 📄 Item 8.1 WHSSC JC Briefing (Public) 27 February 2024.pdf (1 pages)
- 📄 Item 8.1 WHSSC JC Briefing (Public) 19 March 2024.pdf (4 pages)
- 📄 Item 8.1 EASC Chair's Summary from 30 January 2024.pdf (12 pages)
- 📄 Item 8.1 EASC Confirmed minutes 21 Dec 2023.pdf (13 pages)
- 📄 Item 8.1 NWSSPC Assurance Report 18 January 2024.pdf (5 pages)

8.1.1. Establishment of the NHS Wales Joint Commissioning Committee / Sefydlu Cyd-bwyllgor Comisiynu GIG Cymru

Prof Philip Kloer

- 📄 Item 8.1.1 JCC Establishment LHBs March 2024.pdf (7 pages)
- 📄 Item 8.1.1 Appendix A - Letter - Amendments to LHB SOs and issuing of NWJCC SOs.pdf (3 pages)
- 📄 Item 8.1.1 Appendix A (Doc 1) - Interim Amendments - Model SOs for LHBs.pdf (3 pages)
- 📄 Item 8.1.1 Appendix A (Doc 2) - Model Standing Orders NHS Wales Joint Commissioning Committee.pdf (37 pages)
- 📄 Item 8.1.1 Appendix A (Doc 3) - Reservation of Powers and Scheme of Delegation - JCC.pdf (3 pages)
- 📄 Item 8.1.1 Appendix B - Correspondence from the Minister for Health and Social Services - MA-EM-0832-24.pdf (1 pages)
- 📄 Item 8.1.1 Appendix B (Doc 1) - Standing Financial Instructions for the NHS Wales Joint Commissioning Committee.pdf (38 pages)
- 📄 Item 8.1.1 Appendix C - Final Approved Accountability Map JCC Updated March 2024.pdf (5 pages)

8.2. Statutory Partnerships Update / Diweddariad ar Bartneriaethau Statudol

Jill Paterson/ Dr Ardiana Gjini

- 📄 Item 8.2 Statutory Partnerships Update March 2024.pdf (8 pages)

16:00 - 16:00
0 min

9. For Information / Er gwybodaeth

9.1. Improvements Made During the First Year of Directorate Improving Together Sessions / Gwelliannau a Wnaed Yn ystod Blwyddyn Gyntaf Sesiynau Gwella Gyda'n Gilydd y Gyfarwyddiaeth

- 📄 Item 9.1 Our Performance and DITS - Improvements Made in First 12 months.pdf (23 pages)

9.2. Board Annual Workplan / Cynllun Gwaith Blynnyddol Y Bwrdd

16:00 - 16:00 **10. Date and Time of Next Meeting / Dyddiad ac Amser y Cyfarfod Nesaf**

0 min

9.30am, Thursday 30 May 2024

16:00 - 16:00 **11. In Committee Session / Sesiwn Y Pwyllgor**

0 min

Motion to exclude the public from the meeting in accordance with the provisions of section 1 (2) and (3) of the Public Bodies (Admissions to Meetings) Act 1960

Cynnig i eithrio'r cyhoedd o'r cyfarfod yn unol â darpariaeth Adran 1 (2) a (3) o Ddeddf Cyrff Cyhoeddus (Derbyniadau i Gyfarfodydd) 1960