

**COFNODION Y CYFARFOD BWRDD IECHYD PRIFYSGOL
HEB EU CYMERADWYO/UNAPPROVED MINUTES OF THE UNIVERSITY HEALTH BOARD
CORPORATE TRUSTEE MEETING**

Date of Meeting: **14:50, Thursday 26 September 2024**
 Venue: **Y Stiwdio Fach, Canolfan S4C Yr Egin, College Road,
Carmarthen SA31 3EQ**

Present: Dr Neil Wooding, Chair, Hywel Dda University Health Board
 Mr Maynard Davies, Independent Member (Information Technology)
 Cllr. Rhodri Evans, Independent Member (Local Authority)
 Mr Michael Imperato, Independent Member (Legal)
 Ms Anna Lewis, Independent Member (Community)
 Ms Ann Murphy, Independent Member (Trade Union)
 Mrs Chantal Patel, Independent Member (University)
 Ms Delyth Raynsford, Independent Member (Community)
 Mr Iwan Thomas, Independent Member (Third Sector)
 Mr Winston Weir, Independent Member (Finance)
 Professor Philip Kloer, Interim Chief Executive
 Mr Andrew Carruthers, Chief Operating Officer
 Ms Sharon Daniel, Interim Director of Nursing, Quality and Patient Experience
 Mr Lee Davies, Executive Director of Strategy and Planning
 Dr Ardiana Gjini, Executive Director of Public Health
 Mrs Lisa Gostling, Interim Deputy Chief Executive and Executive Director of
 Workforce and Organisational Development
 Mr Mark Henwood, Interim Medical Director
 Mr James Severs, Executive Director of Allied Health Professions and Health
 Science
 Mr Huw Thomas, Executive Director of Finance

In Attendance: Ms Alwena Hughes Moakes, Communications and Engagement Director
 Ms Jill Paterson, Director of Primary Care, Community and Long-Term Care
 Mrs Joanne Wilson, Director of Corporate Governance/Board Secretary
 Ms Clare Moorcroft, Committee Services Officer (Minutes)

Minutes Ref.	Item	Action
CT(24)14	<p>Welcome and apologies</p> <p>Dr Neil Wooding, Health Board Chair, welcomed everyone to the meeting. Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Mrs Eleanor Marks, Vice-Chair, Hywel Dda University Health Board • Mr Michael Gray, Director of Social Services, Pembrokeshire County Council and Associate Board Member 	
CT(24)15	<p>Declaration of Interests</p> <p>No declarations of interest were made.</p>	

Ratification of Charitable Funds Requests over £100,000

Ms Sharon Daniel introduced the report, which requests Board ratification, in its role as Corporate Trustee, of two Charitable Funds expenditure requests considered by the Charitable Funds Committee (CFC) on 17 September 2024.

The first of these, outlined in Annex 1, involves enhancements to the outpatient area at Bronglais Hospital's Chemotherapy Day Unit. It would raise the standard of decorative finishes in this area to the same level as the main clinical treatment areas and make them consistent. Members noted that this proposal was subject to receiving a legacy, which is dependent on approval by the Corporate Trustee of the expenditure for this particular purpose.

The second request, detailed in Annex 2, relates to the purchase of six replacement Paxman scalp cooling units and associated maintenance and training contracts. Scalp cooling is not deemed a mainstream treatment; it is an additional service above and beyond what is offered by the NHS. It does, however, represent an enhancement to patient care. The current units are obsolete, and this proposal is based on advice from Clinical Engineering. The new units will be placed at each Health Board acute site.

Ms Delyth Raynsford, CFC Chair, indicated that the first request was unusual, in that the funds will be released/legacy bequeathed only once ratification has been agreed by the Corporate Trustee. The funds are not currently in the Charitable Funds account and the bequest is conditional on allocation for the specific purpose described. Mr Huw Thomas wished to recognise, and thank the executors of the estate for, this very generous gift. Agreeing, Dr Wooding suggested a letter should be issued, thanking them.

**DR/
SD/HT**

Decision: The Board, in its role as Corporate Trustee of the charitable funds held by HDdUHB:

- **RATIFIED** the release of £115,779.40 of charitable funding for enhancements to the outpatient area at Bronglais General Hospital's Chemotherapy Day Unit, subject to the receipt of the legacy referred to.
- **RATIFIED** the release of £113,208.00 of charitable funding for the purchase of six replacement Paxman scalp cooling units plus five year maintenance and training contracts for the Chemotherapy Day Units across HDdUHB, subject to confirmation from procurement that the correct process has been followed.

Any Other Business

Mr Winston Weir enquired regarding where Charitable Funds are invested, the balance of funds and the rates of return received, suggesting that as a Board Member, he had not seen this level of transparency. In response, Ms Raynsford advised that this is a

matter of public record, via the Charities Commission. The information also appears in the Charitable Funds Annual Report and Accounts. It is discussed in detail at each Charitable Funds Committee meeting, within a distinct Financial Report agenda item, and six monthly updates are provided by the Charitable Funds financial partner.

Mrs Joanne Wilson clarified that Board Members' role as part of the Corporate Trustee is separate, and they are required to undertake training in relation to this. The matters described above form part of this training, a session on which is scheduled to take place soon. Mrs Wilson would ensure that Mr Weir is invited to this session.

JW

CT(24)18

Date and Time of Next Meeting

To be confirmed.