

HEALTH AND SAFETY COMMITTEE (HSC) UPDATE REPORT

Date of last meeting: 7 May 2024

Quoracy: Met

Report by: Ann Murphy, Chair

KEY DISCUSSION POINTS AND MATTERS TO BE ESCALATED FROM THE DISCUSSION AT THE MEETING:

ALERT¹ (may require discussion)

There are no matters to **alert** members of Board to.

ADVISE²(to monitor)

HSC wish to **advise** members of Board that:

- A report has been requested for the meeting due to be held in July 2024 on the safety concerns raised by Facilities staff via the Trade Union Safety Group relating to the use of **Diff X** Cleaning Agent.
- The Committee remained concerned regarding the information and follow up of actions contained within the **fire risk assessments**. The Committee will receive a detailed report on the fire risk assessments which have been transferred to the new Boris system in July 2024, this will include an overview of the process, the risks (number and level), actions, timescales and responsible managers.
- The **electricity compliance for low voltage items** across Estates remains an ongoing concern. Progress on the recommendations from the Authorising Engineers (AE) audits should be completed within the next six months and the Committee requested an update report in November 2024 noting the expectation that these outstanding actions will have been implemented within this timeframe.
- Assurance could not be provided in relation to the Health Board's preparedness for the implementation of '**Martyn's Law**' or 'the Terrorism Protection of Premises Bill'. This will require owners and operators of venues and public spaces to put in place measures to keep the public safe from potential terrorist attacks. As indication has been received that NHS hospitals and premises used for the provision of health care will be a qualifying activity

¹ There is a lack of confidence that any action in place is sufficient to address the issue satisfactorily and/or within the scope of the operational team or executive to resolve. Engagement, action or intervention required.

² There are areas of concern where assurance has been taken on actions in place but requires close monitoring. An early warning of an emerging and potentially serious concern. ³ There is confidence that actions are robust and will be sufficient to address the issue or generally operating effectively. Routine monitoring.

for this Bill to apply, a report on the detail, impact on the organisation and timelines will be provided at the next meeting.

- The Health and Safety Committee **governance structure** requires strengthening and work will take place to revise the current reporting arrangements by the next meeting.

The HSC wish to **assure** Members of Board that:

- Suitable steps to manage cable management risks associated with medical devices on beds are being taken on Health Board sites, including Electrical Safety Awareness training and continued electrical safety audits.
- Verbal assurance was provided that the inspections undertaken by the Health and Safety Executive (HSE) regarding RAAC and asbestos have been positive and the full report will be shared at the next Committee.
- Welsh Health Technical Memorandums (WHTM) compliance continues to require further improvement with it recognised a vast amount of work is underway. A report was requested within a six month timeframe on the potential health and safety risks if WHTMS are not complied with.

REVIEW OF RISKS

- The Corporate Risk Register was considered at the meeting.

WRITTEN CONTROL DOCUMENTS

- The Health and Safety Committee approved the following written control documents.
 - Policy 258 Waste Management Policy
 - Policy 403 Water Safety Policy
 - Framework 1155 Critical Threat Level Response

RECOMMENDATION

The Board is asked to note the report and approve the HSC Annual Report 2023/24.

Agenda, papers and minutes are available on our website: [Health and Safety Committee](#)

IN-COMMITTEE

- The below items were discussed at the HSC In Committee meeting which followed.
 - Points of Ligature Update
 - Corporate Risk 1328- Security Management Update